



## **CPO Announcement**

**State of Oklahoma**

**Office of Management and Enterprise Services**

**DATE:** July 10, 2026

**TO:** CPOs and fleet contacts

**FROM:** Office of Management and Enterprise Services

**SUBJECT:** Clarification on new fleet card policy and process

**CONTACT:** [fleet.card@omes.ok.gov](mailto:fleet.card@omes.ok.gov)

OMES Central Purchasing is issuing additional guidance on the [June 29 CPO Announcement](#) regarding the new statewide fleet policy and procedures. Please review the clarifying information below.

The [State of Oklahoma Fleet Card Policy and Procedures \(CP148\)](#) took effect July 1, along with the associated forms:

- [CP144: Request for Exception to Fleet Card Policy](#)
- [CP146: Fleet Card Administration Change](#)
- [CP147: Fleet Card Policy and Procedures Acknowledgment](#)

**The new processes and policy apply only to agencies that own their vehicles and manage their own Comdata card accounts.** For these agency-owned fleets, the agency's internal fleet card administrator is responsible for:

- Reviewing the policy and submitting the Fleet Card Policy and Procedures Acknowledgment (CP147).
- Communicating the Level III fueling restrictions to their drivers to ensure compliance.
- Submitting the agency's updated FY 2027 internal car wash policy to [fleet.card@omes.ok.gov](mailto:fleet.card@omes.ok.gov).

Agencies that lease their vehicles through OMES Fleet Management are not required to establish independent policies or manage these administrative updates. For leasing agencies, OMES Fleet Management serves as the fleet card administrator, and those vehicles must continue to follow the standard [OMES Fleet Management policies](#).

For questions or assistance, please email [fleet.card@omes.ok.gov](mailto:fleet.card@omes.ok.gov).