



CPO Announcement

**State of Oklahoma
Office of Management and Enterprise Services**

DATE: June 12, 2026

TO: All CPOs

FROM: Office of Management and Enterprise Services

SUBJECT: eDiscovery support available in ServiceNow

CONTACT: [Courtney Templeton](#)

Following the [expiration of SW1044M](#), agencies may now request eDiscovery support directly from OMES to access agency-specific records and electronically stored information (ESI) from state systems. To help clarify the process for different types of records requests, please review the guidelines below.

Requesting agency records and ESI

Agencies seeking documents for their own records requests may submit an [eDiscovery Support request](#) in ServiceNow. These requests route to the OMES Information Services security team, which will locate and return the necessary documents to the agency.

Requesting OMES records

To request OMES records, agencies and external users (non-state employees) should follow the [records request instructions](#). OMES-specific open records requests route to the OMES legal team for formal review and fulfillment.