



CPO Announcement

State of Oklahoma
Office of Management and Enterprise Services

DATE: Aug. 28, 2025.

TO: All CPOs.

FROM: Office of Management and Enterprise Services.

SUBJECT: State Agency Annual Cost Savings Report reminder

EMAIL: strategic.sourcing@omes.ok.gov

PRIMARY CONTACTS:

[Joana Stenulson](#), Procurement Center of Excellence administrator
OMES Central Purchasing
405-522-1749

[Amy Cullen](#), procurement analyst
OMES Central Purchasing
405-521-2183

[Joshua Bumgarner](#), procurement research analyst
OMES Central Purchasing
405-522-6405

This is a reminder that your agency's FY 2025 Cost Savings Report is **due by Tuesday, Sept. 2**. (This deadline has been extended from Sept. 1 to Sept. 2 due to the holiday.)

In accordance with 74 O.S. § 85.5.M. and OAC 260:115-5-15, the [approved form, CP094](#), is to be used by each state agency to document savings realized in the previous fiscal year through the application of best-spend practices. This form is also posted in the [CP Library](#).

Important information regarding the report:

- Only submit one report from each agency.
- Use the approved form only.
- If you are an agency that utilizes OMES Finance Agency Business Services (ABS) for purchasing, ABS will report on behalf of your agency.
- This report should come from the director or primary CPO of the agency.
- Include all solicited and awarded contracts under your agency's approved threshold (IT and non-IT).
- Submit the report even if your agency did not have cost savings.
- The agency's Cost Savings Report for FY 2025 must be submitted to OMES Central Purchasing no later than Tuesday, Sept. 2.

Please send reports to: strategic.sourcing@omes.ok.gov.