



Appeal of Agency Decision

Date: _____

Name: _____

Telephone: _____

Email: _____

Employee ID No.: _____

Address: _____

Name and Contact of Legal Counsel: _____

What Agency are you filing a Grievance against? _____

Agency Grievance No. (if applicable): _____

Is this an appeal under OAC 260:130-31-2 (Agency with Grievance Procedures) or OAC 260:130-31-4 (Agency Without Grievance Procedures): _____

Grievance No.
(if you have one): _____

Direct Supervisor's Name: _____

Telephone: _____

Date "Agency Decision" was issued: _____

Pursuant to Oklahoma Administrative Code 260:130-31-2 and 260:130-31-4, a Law Enforcement Party shall have ten (10) business days to appeal the Agency decision if the Agency Unsubstantiates the Grievance. The Law Enforcement Party must elect to mediate the matter or request an administrative hearing.

1. The Law Enforcement Party must file this document within the Grievance submitted with the Civil Service Division via the online filing system. See link: <https://oklahoma.gov/omes/divisions/human-capital-management/civil-service/online-filing-system.html>

If you have not filed a Grievance with the Civil Service Division, then please do so now. If you have any questions, then please contact CSD staff at CivilServiceDivision@omes.ok.gov.

Reason for Appeal: Please briefly explain why you are appealing the Agency's Decision. You may attach additional pages or documentation if needed.

Are you requesting mediation? ☐ Yes ☐ No

If mediation is unsuccessful or not selected, please indicate how you would like to proceed with your appeal.

- ☐ Administrative Law Judge Bench Review.
- ☐ Administrative Law Judge Hearing.

I attest that I understand that an appeal of the Agency Decision must occur within ten (10) business days and must be submitted through the online filing system.

LAW ENFORCEMENT PARTY

DATE