



Instructions to view prerecorded Workday@OK training sessions

Prerecorded training sessions are available on multiple platforms to accommodate various agency access requirements.

- Each platform includes the same content, so please access recordings on the platform that works best for you.
- **After you view a prerecorded training session, submit your questions** via this [Microsoft 365 form](#).
- Additional platforms to access training recordings will be shared as they become available.

Platform	Training links
SharePoint	https://officemgmtenterserv.sharepoint.com/sites/extranet/WorkdayOKTrainingandResources/SitePages/LearnHome.aspx
YouTube	Workday 101
	Getting Started in Workday for Managers
Google Drive	Workday 101
	Getting Started in Workday for Managers
Learn	<p>All courses are available on Learn.</p> <p>Access instructions:</p> <ol style="list-style-type: none">1. Once in Learn, select the Workday Catalog.2. On the left-hand side, under “Item Types,” select “Course.”3. Select the course you would like to view.

Note: All state employees have a Learn account (your employee ID is your username). If you have never signed into Learn before, or if it has been a while, contact the [OMES Service Desk](#) to reset your password.