**OVERSIGHT COMMITTEE FOR**

**STATE EMPLOYEE CHARITABLE CONTRIBUTIONS (OCSECC)**

**Minutes**

Wednesday, February 12, 2020 – 10:00 a.m.

Will Rogers Building, Room 216,

2401 North Lincoln Boulevard, Oklahoma City, Oklahoma

Notice for this meeting was filed with the Office of the Secretary of State; the Agenda was posted in the Will Rogers Building in the glass case at the west entrance and on the easel facing the east doors. This meeting was conducted in accordance with the provisions of the Open Meeting Act, Sections 301 through 315, Title 25.

Members Present Members Absent

AJ Mallory Emily Giles

Jake Smith Katrina Conrad-Legler

Jennifer Swearingen Brenda Sullivan

A. Chase Snodgrass

Tracy Osburn, OMES/HCM Legal Representative

SPCFRO Representatives

Ashleigh Sorrell Rose, United Way of Central Oklahoma

1. **Call to order and roll call.**

Chair Chase Snodgrass called the meeting to order; roll was called.

1. **Notice of Compliance with Open Meeting Act.**

Tracy Osburn read the Statement of Compliance with the Oklahoma Open Meeting Act. The statement was signed after the reading.

1. **Review, discussion and possible action on Approval of Minutes from the meeting on January 8, 2020.** Jake Smith made the motion to approve the minutes of the January 8, 2020, regular meeting. Motion was seconded by Jennifer Swearingen. All members present approved.
2. **Review Affidavit of Publication showing proof of publication regarding application process for State Principal Combined Fund Raising Organization (SPCFRO).**

Ashleigh Sorrell Rose passed around the affidavit of publication showing proof of publication regarding the application process for SPCFRO.

1. **Review Affidavit of Publication showing proof of publication regarding application process for federations and charities.**

Ashleigh Sorrell Rose passed around the affidavit of publication showing proof of publication regarding the application process for federations and charities.

1. **Review, discussion and possible action on approving the 2020 State Principal Combined Fund Raising Organization (SPCFRO) to administer the campaign.**

Ashleigh Sorrell Rose distributed and discussed the contents of the packets containing all the application documentation required to become the SPCFRO as per Administrative Rules Title 695:10-3-1. AJ Mallory made the motion to approve the United Way to be the SPCFRO. Jake Smith seconded the motion. All members present approved.

1. **Review, discussion and possible action on the 2020 State Charitable Campaign pledge card.**

Ashleigh Sorrell Rose did not bring the 2020 State Charitable Campaign pledge card to be reviewed by the Oversight Committee. Ashleigh Sorrell Rose did explain that no substantial changes had been made to the pledge card. She also explained that there are two versions of the pledge card. One version is used for this district. The other version is used statewide. Ashleigh Sorrell Rose discussed how the Oversight Committee might want to give state employees the option to pay for campaign contributions by credit card. The Oversight Committee discussed why the option had previously not be given and proposed that it might be due to fees charged that would take away from the campaign contribution. Tracy Osburn stated that she would research why the credit card payment was or was not a good option and would call other United Way charities to see how the potential credit card service fees affected the total amount contributed.

1. **Discussion of current Statewide 2019 Campaign Totals.**

Ashleigh Sorrell Rose stated that she was still waiting on numbers from two of the districts but hoped to have final numbers by the next meeting.

1. **Discussion of House Bill 3026.**

Ashleigh Sorrell Rose discussed that House Bill 3026 had been brought to her attention and the research done by staff at the United Way showed that the bill’s purpose was to allow activities by county government that is currently prohibited. The Oversight Committee discussed how the title of the proposed statute and committee name would be confusing as it was very similar to the statute’s title for state employees and the Oversight Committee for State Employee Charitable Contributions titles. Tracy Osburn stated that she would bring that to the attention of OMES Legislative Liaison Caden Cleveland.

1. **New business: Consideration of any matters not known about or which could not have been reasonably foreseen within twenty-four hours of this meeting.**

No new business.

1. **Report from chair.**

No report.

1. **Discussion of possible Agenda items for next meeting.**

Possible Agenda items for the next meeting in April 2020 are whether to allow payment by credit cards on the pledge cards, House Bill 3026, and review of the charities who have applied. Charities will not be voted on until the May meeting.

1. **Comments from visitors limited to Agenda items (5 minutes per person).**

No visitors.

1. **Adjournment.**

Jake Smith moved to adjourn the meeting. Jennifer Swearingen seconded the motion. All members present approved.