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| **Nathan Wald** Administrator  Capital Assets Management | Oklahoma Office of Management and Enterprise Services logo. | **Rick Rose**  OMES Director |

**Instructions (remove before finalizing)**

The following is an example of information to be provided to a publication:

* Clauses in [ ] are optional.
* Add additional information on space requirements as necessary.

# NOTICE

##### REQUEST FOR PROPOSALS

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| Click or tap to enter a date. |

The State of Oklahoma, on behalf of the Agency wishes to lease approximately # of sf net usable square feet of Type of Space space in City.

If you have suitable property in your listing inventory, you are invited to submit a preliminary proposal, in writing, by Day of week, MM/DD/YY. Please include the amount of square footage available and the proposed lease rate. (Note: State policy requires that transactions be with the listing broker, property owner or building manager.)

Please direct your response to:

|  |
| --- |
| Enter contact name |
| Enter agency name |
| Enter contact email |
| Enter address |
| Enter contact phone |

All proposals will be considered regardless of the rental rate. The state will negotiate with one or more respondents on a possible lease.

Closing