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January 27, 2023

The Honorable J. Kevin Stitt  
Governor  
State of Oklahoma

The Honorable Greg Treat  
President Pro Tempore  
Oklahoma Senate

The Honorable Charles McCall  
Speaker  
Oklahoma House of Representatives

As per Section 34.301 of Title 62, also known as the Civil Service and Human Capital Management Modernization Act, the Office of Management and Enterprise Services Civil Service Division is charged with maintaining a State Employee Dispute Resolution Program to provide dispute resolution services for state agencies and state employees.

The OMES Civil Service Division is also required to submit a quarterly report on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate, summarizing the number of cases, complaints and requests for hearings filed, disposed of and pending with the division for each month of the quarter, and a numerical breakdown of the methods of disposition of such cases, complaints and requests for hearing.

Following is the fourth quarterly report submission, covering fiscal year 2023 Q2. Any questions about this report can be directed to [stacey.foster@omes.ok.gov](mailto:stacey.foster@omes.ok.gov).

Sincerely,

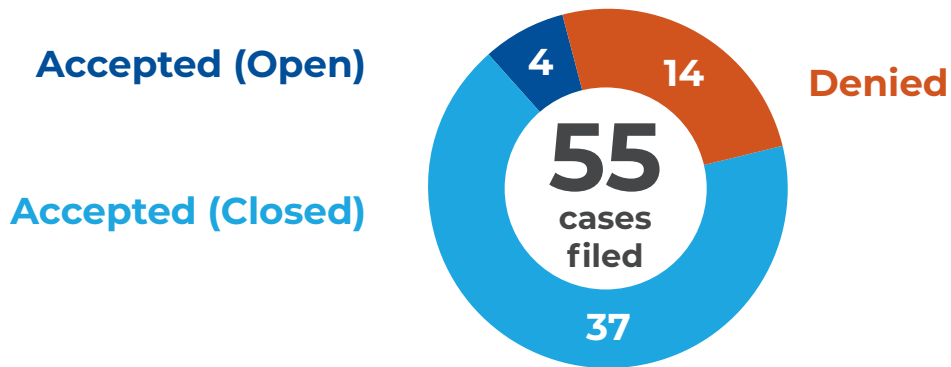
*Stacey Foster*

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# CIVIL SERVICE DIVISION Quarterly Report



## SECOND QUARTER RESULTS



Of the 55 total cases submitted to the Civil Service Division in the second quarter of 2023, 37 were accepted and closed, four are open, and 14 were denied for administrative reasons.

### OCTOBER



Accepted

Total number of cases closed for October: **20**

### NOVEMBER



Denied

Total number of cases closed for November: **9**

### DECEMBER



Total number of cases closed for December: **14**



**OKLAHOMA**  
Office of Management  
& Enterprise Services

Per 62 O.S. § 34.301 The HCM Civil Service Division must submit quarterly reports on workload statistics to the Governor, the Speaker of the Oklahoma House of Representatives and the President Pro Tempore of the Oklahoma State Senate containing the following information.

- **Average number of days from action to opening a case: 6.2**
- **Average number of days from opening a case to closure: 25.4**
- **Average number of days from action to closure: 31.6**

## **FY2023 2ND QUARTER RESULTS TOTAL:**

- **55 cases filed.**
  - **14 denied**
    - ▶ Incomplete petition or nonsensical information: **7**
    - ▶ Does not qualify: **6**
    - ▶ Discrimination Whistleblower to file with the Office of Civil Rights Enforcement: **1**
  - **41 cases accepted**
    - ▶ Involuntary Demotions: **0**
    - ▶ Written Reprimands: **8**
    - ▶ Punitive Transfer: **0**
    - ▶ Suspensions without Pay: **5**
    - ▶ Terminations: **16**
    - ▶ Whistleblowers: **12**
- **Of the 41 accepted cases:**
  - ◆ **37 closed cases**
    - ▶ Settled in Mediation: **4**
    - ▶ WR Mediation unsuccessful, case dismissed: **2**
    - ▶ Dismissed by complainant: **5**
    - ▶ Final Decision issued: **7**
    - ▶ Dismissed Complainant no-show: **4**
    - ▶ Settled outside of mediation/hearing: **2**
    - ▶ Joinder to another case: **1**
    - ▶ Whistleblower: **12**
  - ◆ **4 open cases**
    - ▶ Pending mediation dates: **1**
    - ▶ Pending file completion for ALJ Review: **2**
    - ▶ Pending Hearing dates: **1**

## **MISC:**

- **Number of cases received from MPC: 1**

## **OCTOBER:**

### **➤ Number of cases submitted with date of action in October: 16.**

- Cases denied/dismissed: **6.**
- Cases accepted: **10**
  - Mediations requested or required: **7.**
    - Settled in mediation: **2.**
  - Hearings requested: **2**
    - Hearings held: **1**
    - Cases dismissed after Pre-Hearing Conference with no Hearing: **1**
  - ALJ Reviews Requested: **2**
- Accepted cases from FY2023 Q2 closed in October: **6**
- Accepted cases from FY2023 Q1 closed in October: **14**

## **NOVEMBER:**

### **➤ Number of cases submitted with date of action in November: 19.**

- Cases denied/dismissed: **5**
- Cases accepted: **14**
  - Mediations requested or required: **4**
    - Settled in mediation: **1**
  - Hearings requested: **4**
    - Final Decision issued: **2**
    - Dismissed Complainant No-Show to scheduled appointment: **2**
  - ALJ reviews requested: **2.**
    - Final Decision Issued: **1**
    - Pending file completion: **1**
- Accepted cases from FY2023 Q2 closed in November: **4**
- Accepted cases from FY2023 Q1 closed in November: **5**

## **DECEMBER:**

### **➤ Number of cases submitted with date of action in December: 20.**

- Cases denied/dismissed: **3**
- Cases accepted: **17**
  - Mediations requested or required: **3**
    - Settled in mediation: **1**
    - Pending mediation dates: **1**
    - Mediation complete, pending file completion for ALJ Review: **1**
  - Hearings requested: **2**
    - Pending Hearing dates: **1**
  - ALJ Reviews Requested: **1**
    - Pending file completion: **1**
- Accepted cases from FY2023 Q2 closed in December: **14**
- Accepted cases from FY2023 Q1 closed in December: **0**