



---

October 27, 2022

The Honorable J. Kevin Stitt  
Governor  
State of Oklahoma

The Honorable Greg Treat  
President Pro Tempore  
Oklahoma Senate

The Honorable Charles McCall  
Speaker  
Oklahoma House of Representatives

As per Section 34.301 of Title 62, also known as the Civil Service and Human Capital Management Modernization Act, the Office of Management and Enterprise Services Civil Service Division is charged with maintaining a State Employee Dispute Resolution Program to provide dispute resolution services for state agencies and state employees.

The OMES Civil Service Division is also required to submit a quarterly report on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate, summarizing the number of cases, complaints and requests for hearings filed, disposed of and pending with the division for each month of the quarter, and a numerical breakdown of the methods of disposition of such cases, complaints and requests for hearing.

Following is the first quarterly report submission, covering fiscal year 2023 Q1. Any questions about this report can be directed to [stacey.foster@omes.ok.gov](mailto:stacey.foster@omes.ok.gov).

Sincerely,

*Stacey Foster*

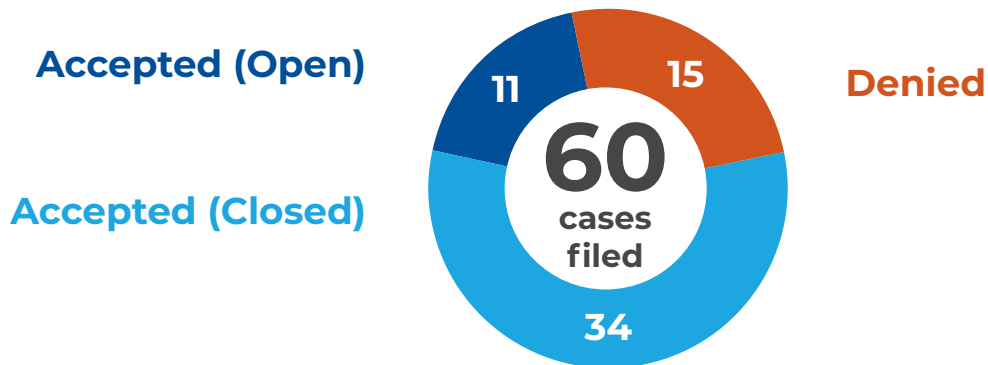
Stacey Foster  
OMES Civil Service Division Director  
[stacey.foster@omes.ok.gov](mailto:stacey.foster@omes.ok.gov)

# CIVIL SERVICE DIVISION

## Quarterly Report



### FIRST QUARTER RESULTS



Of the 60 total cases submitted to the Civil Service Division in the first quarter of 2023, 34 were accepted and closed, 11 are open and 15 were denied for administrative reasons.

#### JULY



Accepted

Total number of cases closed for July: 6

#### AUGUST



Denied

Total number of cases closed for August: 23

#### SEPTEMBER



Total number of cases closed for September: 15



Per 62 O.S. § 34.301, the OMES HCM Civil Service Division submits this quarterly report to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate containing workload statistics.

- **Average number of days from action to opening a case 5.8.**
- **Average number of days from opening a case to closure 20.7.**
- **Average number of days from action to closure 26.5.**

## **FY 2023 FIRST QUARTER RESULTS TOTAL:**

- **60 cases filed**
  - **15 denied**
    - ▶ Incomplete petition or nonsensical information: **9**
    - ▶ Untimely filed: **1**
    - ▶ Joinder to other complaints: **3**
    - ▶ Does not qualify: **2**
  - **45 cases were accepted**
    - ▶ Involuntary demotions: **2**
    - ▶ Written reprimands: **14**
    - ▶ Punitive transfer: **1**
    - ▶ Suspensions without pay: **8**
    - ▶ Terminations: **18**
    - ▶ Whistleblowers: **2**
- **Of the 45 accepted cases:**
  - ◆ **34 closed cases**
    - ▶ Settled in mediation: **10**
    - ▶ Mediation unsuccessful, case dismissed: **1**
    - ▶ Dismissed by complainant: **2**
    - ▶ Final decision issued: **7**
    - ▶ Dismissed complainant no-show: **6**
    - ▶ Settled outside of mediation/hearing: **5**
    - ▶ Joinder to another case: **1**
    - ▶ Whistleblower: **2**
  - ◆ **11 open cases**
    - ▶ Waiting for mediation dates: **4**
    - ▶ Pending file completion for ALJ Review: **5**
    - ▶ Waiting for hearing dates: **2**

## **JULY:**

### **➤ Number of cases submitted with date of action in July: 17**

- Cases denied/dismissed: **3**
- Cases accepted: **14**
  - ▶ Mediations requested or required: **9**
    - ▷ Settled in mediation: **4**
  - ▶ Hearings requested: **4**
    - ▷ Hearings held: **3**
    - ▷ Cases dismissed after pre-hearing conference with no hearing: **1**
  - ▶ ALJ reviews requested: **2**
- Accepted cases from FY 2023 Q1 closed in July: **0**
- Accepted cases from FY 2022 Q4 closed in July: **6**

## **AUGUST:**

### **➤ Number of cases submitted with date of action in August: 24**

- Cases denied/dismissed: **11**
- Cases accepted: **13**
  - ▶ Mediations requested or required: **12**
    - ▷ Settled in mediation: **4**
  - ▶ Hearings requested: **5**
    - ▷ Final decision issued: **1**
    - ▷ Settled outside CSD process: **3**
    - ▷ Pending hearing date: **1**
  - ▶ ALJ reviews requested: **1**
- Accepted cases from FY 2023 Q1 closed in August: **21**
- Accepted cases from FY 2022 Q4 closed in August: **2**

## **SEPTEMBER:**

### **➤ Number of cases submitted with date of action in September: 19**

- Cases denied/dismissed: **1**
- Cases accepted: **18**
  - ▶ Mediations requested or required: **11**
    - ▷ Settled in mediation: **2**
    - ▷ Pending mediation dates: **4**
  - ▶ Hearings requested: **2**
    - ▷ Pending hearing dates: **2**
  - ▶ ALJ reviews requested: **4**
    - ▷ Pending file completion: **4**
- Accepted cases from FY 2023 Q1 closed in September: **15**
- Accepted cases from FY 2022 Q4 closed in September: **0**