



Central Purchasing - Purchase Order Type and Origin Quick Reference:

The origin is directly associated to the workflow path that a specific purchase order requires. Depending on agencies approved purchasing authority the delegated monetary procurement amount may vary.

Type of Purchase	PO Type	Origin	Approve Amounts	Issued By
Regulated Utilities	UTIL	EXC	Agency CPO	Agency
Release Against a PeopleSoft Contract (Statewide or agency)	RLSE	EXC	Agency CPO	Agency
IT Release against a Statewide	ITRL***	OSF	OMES IS or Delegate of CIO****	Agency
Government (Interagency)	IAGY	EXC	Agency CPO	Agency
IT Government (Interagency)	ITAGY***	OSF	OMES IS or Delegate of CIO****	Agency
Fixed Rate <=\$50,000	FXRT	AGY	Agency CPO	Agency
Fixed Rate >\$50,000	FXRT	CP*	CP	CP
Professional Svc Title 18<=\$50,000	PROF and PRBD	AGY	Agency CPO	Agency
Professional Svc Title 18 >\$50,000	PROF and PRBD	CP*	CP	CP
IT Professional Services <=\$50,000	ITPR and ITPB***	OSF	OMES IS or Delegate of CIO****	Agency
IT Professional Services >\$50,000	ITPR and ITPD***	OSF	OMES IS or Delegate of CIO****	CP
Authority Order	AO	EXC	Agency CPO	Agency
P-Card Authority Order	PCAO	EXC	Agency CPO	Agency
IT P-Card Authority Order	PCAO	OSF	Agency CPO	Agency*
IT Authority Order	ITAO***	OSF	OMES IS or Delegate of CIO****	CP*
Lease/Purchase Agreements <=\$50,000	LSPU	AGY	Agency CPO	Agency
Lease/Purchase Agreements >\$50,000	LSPU	CP*	CP	CP
GSA	GSA	CP*	CP	Agency
Sole Source/Brand<=\$50,000	OMKT	AGY	Agency CPO	Agency
Sole Source/Brand>\$50,000	OMKT	CP*	CP	CP
IT Sole Source/Brand<=\$50,000	OMKT	OSF	OMES IS or Delegate of CIO****	Agency
IT Sole Source/Brand>\$50,000	OMKT	OSF	OMES IS or Delegate of CIO****	CP
State Use Contract Release	RLSE	EXC	Agency CPO	Agency
Open Market <=\$50,000	OMKT	AGY	Agency CPO	Agency
Open Market >\$50,000	OMKT	CP*	CP	CP
IT Open Market <=\$50,000	ITOM***	OSF	OMES IS or Delegate of CIO****	Agency
IT Open Market >\$50,000	ITOM***	OSF	OMES IS or Delegate of CIO****	CP
Emergency Title 74	EM74	EXC	Agency CPO	Agency
Grant Payment to Sub-Recipient	SUBR	AGY	Agency CPO	Agency
Payee or Beneficiary of a Pymt	PYE	EXC	Agency CPO	Agency
ODOT Purchase pursuant to Title 69	DOT	EXC	Agency CPO	Agency

*Issued by CP or Agency would be based on the agencies approved purchasing threshold.

**Depending on the party that creates the PO, AGY can be used for the origin. If PO is created by CP on behalf of the agency, the origin will be CP.

*** All IT POs by statute require CIO approval which is accomplished by submission of an ePro Requisition.

****OMES Delegation of Authority by the CIO has been granted to the State Purchasing Director for any approvals.



Capital Asset Management - Purchase Order Type and Origin Quick Reference:

Type of Purchase	PO Type	Origin	Approve Amounts	Issued By
Emergency Title 61	EM61	EXC	Agency CPO	Agency
Property Lease	PLSE	LSG	St Leasing	St Leasing
Construction and Properties<=\$500	Title 61	AGY	Agency CPO	Agency
Construction and Properties>\$500	Title 61	CAP	CAP	Agency