1. **OVERVIEW**

   1.1. Each OMES Fleet Management (FM) vehicle is equipped with an Automatic Vehicle Location (AVL) device that captures and reports vital data to the FM.

   1.2. Whenever an AVL device is not reporting properly, FM will notify the leasing agency of the problem.

   1.3. Properly functioning AVLs are detrimental in providing Roadside Assistance, tracking stolen vehicle, and monitoring driver behavior.

2. **AGENCY RESPONSIBILITY**

   2.1. A vehicle with a non-reporting AVL unit must be brought to the FM for inspection at the nearest opportunity for the customer.

   2.2. Contact FM Service Department at 405-521-2204, fmd.service@omes.ok.gov for an appointment.

3. **COMPLIANCE**

   3.1. Failure to bring a vehicle to FM for AVL inspection may result in deactivation of the Fleet Card assigned to the vehicle after three contacts from FM to the agency.