The state has issued a revision to OMES Form 76 to account for recent changes in the Deposits system in PeopleSoft. The following fields are required in order for OMES/OST to make the requested correction:

1. Deposit ID  
2. Bank Code  
3. Bus Unit  
4. Account  
5. Fund Type  
6. Class Fund  
7. Amount

All required fields can be found on the Modify Accounting Entries page (Accounts Receivable > Payments > Direct Journal Payments > Modify Accounting Entries > Find an Existing Value):

All other fields are optional depending on the type of deposit being corrected.
Notes:
1. Please submit only one request per correction. Multiple requests may result in duplicate corrections.
2. Highlight the fields being changed on the form.
3. The Treasurer’s Office can correct Business Unit, Class Funding and Amount on deposits and transfers. Please submit those requests directly to OST.
4. OMES Accounting can correct Account, Sub-Account, Fund Type, Department and CFDA #. Please submit those requests to OMES – Central Accounting and Reporting, 5005 N. Lincoln Blvd., Suite 100, Oklahoma City, OK 73105; 405-522-5577.