



OMES
OVERVIEW
58TH LEGISLATURE



“GET STUFF
DONE.”

LETTER FROM THE DIRECTOR



As the executive director of the Office of Management and Enterprise Services, I want to personally thank you for your service in the Oklahoma Legislature. It is a special calling to be a public servant and I truly look forward to working with you as we strive to better serve all Oklahomans!

In my first year as the executive director of OMES, my leadership team and I worked tirelessly to implement needed modernizations and business process optimizations here at our state's central services agency.

State agencies, cities, counties and other entities receive a diverse list of daily services from OMES. While this list is by no means exhaustive, a few of the most utilized services we provide include state employee workforce support, technology services, state employee health care coverage, capital assets management and financial accountability services.

OMES' mission is to provide excellent service to those who serve Oklahomans. The four pillars on which our agency is built reflect our daily focus:

- 1. Human Capital Management** – We believe in the development our state's most vital asset.
- 2. Relationships** – OMES recognizes we can't provide amazing service without the help of those we serve in the Legislature, agency partners, attorney general's office, and of course the executive branch.
- 3. Technology** – We believe in providing innovative technology solutions to move our state forward by enabling our partners with enterprise capable third-party providers and IS core services.
- 4. Finance** – We believe in continually managing our state spending and purchasing to ensure taxpayer dollars are utilized in the best possible way.

During the numerous and continued coronavirus pandemic challenges, OMES has met each adversity with resilience, showcasing our mission by filling gaps where services are needed. In the future, my goal is for OMES to continue to accelerate our speed and enhance efficiencies in each of the services we provide. I will be looking to each of you, as legislative members, to hold us accountable to this commitment.

Please know my team and I are always available. If you have any questions or concerns with anything related to the Office of Management and Enterprise Services, please reach out to us anytime.

Thank you again for your service to our state.

A handwritten signature in black ink, appearing to read 'S Harpe', with a long horizontal line extending to the right.

Steven Harpe

OMES AT A GLANCE

BUDGET, POLICY AND GAMING COMPLIANCE

Budget guides agencies through the budget process and analyzes state agency budgets with a focus on operating state programs more effectively to improve outcomes. It also researches and composes the governor's proposed state budget and performs fiscal analysis and projections. Gaming Compliance oversees and monitors exclusivity fees from tribes to the state pursuant to the Tribal Gaming Compact.

CAPITOL RESTORATION

Capitol Restoration construction crews work to modernize the building's infrastructure while preserving and restoring its historic integrity in the eight-year long, first-ever comprehensive restoration of the state capitol.

INFORMATION SERVICES

IS provides innovative, secure digital services to 189 agencies, municipalities and affiliates and researches emerging technology to contribute to a more effective and efficient government.

HUMAN CAPITAL MANAGEMENT

HCM provides state agencies a full range of services including statewide recruiting, workforce planning, employee engagement, training and development, employee relations, and classification and compensation services. HCM also administers the state Employee Benefits Department and operates the OMES Policy and Legislative Services department.



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CENTRAL ACCOUNTING AND REPORTING

CAR establishes state financial transaction policies and procedures, then executes them in accordance with state and federal regulations, as well as governmental accounting and reporting standards. The division also prepares the Comprehensive Annual Financial Report, the primary means of reporting Oklahoma state government's financial activities.



CENTRAL PURCHASING

Central Purchasing oversees the purchasing compliance of state agencies, in accordance with Title 74, the Central Purchasing Act, while also performing solicitations over agency thresholds and statewide contracts. Central Purchasing administers the State Use Program, state P-card program, audit functions, contract compliance and outreach activities.



CAPITAL ASSETS MANAGEMENT

CAM provides essential services and quality solutions through property procurement, facilities management, construction management, real estate services, fleet management, property reutilization, printing and interagency mail, and management of the state and federal surplus programs.



EMPLOYEES GROUP INSURANCE DIVISION

EGID administers the self-funded HealthChoice health, dental, life and disability plans available to state, education and local government employees and retirees. EGID also contracts with commercial health, dental and vision carriers as alternatives.

ACCOMPLISHMENTS

CENTRAL ACCOUNTING AND REPORTING



CAR has been awarded the Certificate of Achievement for Excellence in Financial Reporting for the last 22 years, and its financial shared services operation saves state agencies over **\$6 million annually**.

CENTRAL PURCHASING



Central Purchasing manages approximately 110 statewide contracts with more than 380 vendors, equaling an estimated **\$23.2 million in cost savings** for the state. The division also manages upwards of 60 IT contracts with more than 170 vendors, resulting in a **total cost avoidance estimate of \$35 million** for the state.

CAPITAL ASSETS MANAGEMENT



CAM has disposed of multiple surplus state-owned properties as directed by HB 1438 passed in 2011, collecting **\$11,104,867.33 in sales proceeds** for the State of Oklahoma and depositing **\$6,989,247.16** in the Maintenance of State Buildings Revolving Fund since the program began in 2013.

RISK MANAGEMENT



Risk Management insures all state property, valued at approximately **\$19 billion**. RM also provides all state liability and workers' compensation policies, in addition to covering all **65,000 state and higher education employees**.

EMPLOYEES GROUP INSURANCE DIVISION



Since 2018, the self-insured health insurance plan operated by EGID (HealthChoice) has only had a **single annual premium increase of 3.5%**. In comparison, commercial health insurance plans have typically increased between 5-14% over each of the last three years.

HCM conducts the Employee Engagement Survey on behalf of Gov. J. Kevin Stitt and Oklahoma Chief Operating Officer John Budd. The survey was sent to all 32,500 state employee and **16,400 of them responded** this year, an impressive increase from last year's 13,000 respondents.



**HUMAN CAPITAL
MANAGEMENT**

In fiscal year 2020, IS resolved over 331,000 service requests with a successful **resolution rate of 88%** for 64,000 agency and affiliate customers. Additionally, IS set up my.ok.gov, a one-stop shop for licensing, forms and applications that sees an average of 54,000 users per month.



**INFORMATION
SERVICES**

The State Capitol Visitor Entrance was completed in September 2020. Every inch of the subsurface plumbing and sewage piping has now been replaced and **all 12 exterior elevations** of the Capitol have been completely restored.



**CAPITOL
RESTORATION**

The Budget division reviewed, analyzed and approved all agency budgets for FY 21, which totaled more than **\$20 billion**.



**BUDGET, POLICY
AND GAMING
COMPLIANCE**





OKLAHOMA

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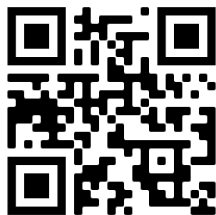
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SCAN WITH YOUR SMARTPHONE CAMERA TO
ACCESS THE OMES WEBSITE.