



In May 2022,

State of Oklahoma employees
will receive training on how
to navigate Workday.



OKLAHOMA

Training topics include:

- Workday foundations for employees: How to navigate, search and execute common tasks on your desktop or mobile device.
- Employee Self-service capabilities such as electing benefits, requesting time off, tracking your time and accessing your pay slip.
- Applying to internal career opportunities or submitting resignation.
- Workday crosswalk and glossary.



**Reach out to
the change agent
at your agency if you have any
questions about Workday**

and stay tuned for more detailed
training information this spring!

Training will be available through a variety of modalities including:



**USER GUIDE
/ JOB AIDS**

**INSTRUCTOR-LED
TRAINING**

Visit **brightpath.ok.gov**
to learn more about
the Workday implementation
going live spring 2022.



Some training resources will be available in
Workday following system go-live.

