

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
VIRTUAL SPECIAL MEETING MINUTES
TUESDAY, NOVEMBER 3, 2020; 1:00 P.M.
ZOOM PLATFORM**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Matt Pinnell, Lt. Governor
Randy McDaniel, State Treasurer
Steve Harpe, Director, Office of Management and Enterprise Services
Steven Burrage, Secretary-Member, Oklahoma Tax Commission
Tim Gatz, Director, Oklahoma Dept. of Transportation
Jerry Winchester, Director, Tourism and Recreation
Justin Brown, Director, Department of Human Services

MEMBERS ABSENT: J. Kevin Stitt, Governor

GUESTS: Andrew Messer, OCIA Director, Office of the State Treasurer
Alexandra Edwards, Senior Bond Analyst, OCIA
Jenny Dickson, Office of Attorney General/OCIA
Secretary Mike Mazzei, Budget
Brandy Manek, OMES
Zack Robinson, BOK Financial
Jamie Manoles, OCIA
Beverly Hicks, OMES OCIA

1. Call to order, certification of Open Meeting Act compliance, and establishment a quorum by roll call. [Vice-Chair, Matt Pinnell]

Lieutenant Governor Pinnell called this virtual special meeting to order at 1:00 p.m. The Lt. Governor was advised that notice of the meeting had been given and an agenda was posted in accordance with the Open Meeting Act.

2. Discussion and possible action to approve the minutes of September 16, 2020 special meeting. [Vice-Chair]

Treasurer Randy McDaniel moved to approve the special meeting minutes for September. Director Steve Harpe seconded the motion. The motion passed and the following votes recorded:

Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Director Harpe, aye; Commissioner Burrage, aye; Secretary Gatz, aye; Director Winchester, aye; Director Brown, aye.

3. Discussion and possible action on a Resolution approving and authorizing the issuance of not to exceed Sixteen Million Dollars (\$16,000,000) State Facilities Revenue Bonds, Series 2020D

(Department of Human Services), or as further designated; for the purpose of financing construction, repair and rehabilitation of the Greer Center Facility located on the grounds of the Northern Oklahoma Resource Center of Enid; approving the sale of the Bonds at negotiated sale; providing for a certificate of determination; specifying the terms and conditions of the Bonds; specifying the utilization of the lease agreement for use and occupancy and other agreements in connection with the financing; approving and authorizing the lease agreement for use and occupancy and providing other terms and conditions in connection with the Bonds; approving and authorizing all documents relating to the Bonds including, but not limited to the (a) Preliminary Official Statement, (b) Official Statement, (c) Continuing Disclosure Agreement, (d) Bond Purchase Agreement, (e) Lease Agreement for Use and Occupancy, (f) Transfer Agent/Registrar/Paying Agent and Custodian Agreement, and (g) all ancillary documents; authorizing OCIA officers to execute all documents in connection therewith; authorizing payment of costs of issuance of the Bonds; and authorizing OCIA officers, staff, and service providers to take necessary actions to structure, issue and deliver the Bonds [Andrew Messer]

Secretary Tim Gatz moved to approve the Resolution approving and authorizing the issuance of State Facilities Revenue Bonds for the Department of Human Services as described in Agenda Item 3. Treasurer Randy McDaniel seconded the motion. The motion passed and the following votes recorded:

Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Director Harpe, aye; Commissioner Burrage, aye; Secretary Gatz, aye; Director Winchester, aye; Director Brown, aye.

- 4. Discussion and possible action on a Resolution approving and authorizing the issuance of not to exceed Forty Eight Million Six Hundred Thousand Dollars (\$48,600,000) State Facilities Revenue Bonds, Series 2020E (Oklahoma Department of Tourism and Recreation) or as further designated, for the purpose of construction, repair and rehabilitation of state park facilities; approving the sale of the Bonds at negotiated sale; providing for a certificate of determination; specifying the terms and conditions of the Bonds; specifying the utilization of the lease agreement for use and occupancy and other agreements in connection with the financing; approving and authorizing the lease agreement for use and occupancy and providing other terms and conditions in connection with the Bonds; approving and authorizing all documents relating to the Bonds including, but not limited to the (a) Preliminary Official Statement, (b) Official Statement, (c) Continuing Disclosure Agreement, (d) Bond Purchase Agreement, (e) Lease Agreement for Use and Occupancy, (f) Transfer Agent/Registrar/Paying Agent and Custodian Agreement, and (g) all ancillary documents; authorizing OCIA officers to execute all documents in connection therewith; authorizing payment of costs of issuance of the Bonds; and authorizing OCIA officers, staff, and service providers to take necessary actions to structure, issue and deliver the Bonds [Andrew Messer]**

Director Jerry Winchester moved to approve the Resolution authorizing the issuance of State Facilities Revenue Bonds for the Department of Tourism and Recreation as described in Agenda

Item 4. Director Steven Harpe seconded the motion. The motion passed and the following votes recorded:

Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Director Harpe, aye; Commissioner Burrage, aye; Secretary Gatz, aye; Director Winchester, aye; Director Brown, aye.

5. Adjournment.

There being no further business, Secretary Tim Gatz made the motion to adjourn. Director Justin Brown seconded the motion. Seeing no opposition, the meeting adjourned at 1:07pm