

LONG-RANGE CAPITAL PLANNING COMMISSION
VIRTUAL SPECIAL MEETING
Oct. 13, 2020, 1:00 p.m.
WebEx Platform

A meeting notice was filed with the Secretary of State and an agenda has been posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Brandon Ersteniuk, CEO of Ersteniuk Insurance Agency
Kirkland Hall, CEO and Vice Chairman of Hall Capital
Gary Hamer, Pro Tempore Appointee
Mark Selvidge, Former Public Finance Attorney
Josh Cruzan, CEO of Rimrock Energy Partners, LLC
Larry DeWitt, Speaker Appointee
Travis Mason, Director of Commercial Oklahoma
(All members participated virtually)

MEMBERS ABSENT: None.

GUESTS: Brandy Manek, OMES
Dow Hughes, OMES
Beverly Hicks, OMES Administrative Coordinator
Kimberlee Williams, OMES Legal
Melissa Milburn, OMES REALS
Carie Carman, OMES REALS
Jennifer Ramsey, OMES REALS
Shane Lambert, OMES
Jordan Fletcher, OMES
Shelly Paulk, OMES
Corbi Jenkins, ODOT
Sieanna Mackiewicz, ODOT
Bart Vleugels, ODOT
Jamie Bleeker, ODOT
Kevin Nelson, OK DRS
Dan Melton, OK OSBI
Shawn Ashley, ECapitol

1. Call to order and confirmation of quorum. [Chair]:

Chairman Hall called this special virtual meeting to order at 1:14 p.m. A roll call was taken and a quorum established. A meeting notice was filed with the Secretary of State and agenda posted in accordance with the amendments to the Open Meeting Act made by enrolled Senate Bill 661 (2020).

2. Approval of minutes from the September 3, 2020 Commission meeting. [Chair]:

Joshua Cruzan moved to approve the meeting minutes of September. Travis Mason seconded the motion. The motion passed and the following votes recorded:

Mr. Cruzan, aye; Mr. DeWitt, aye; Mr. Ersteniuk, aye; Mr. Hall, aye; Mr. Hamer, aye;
Mr. Mason, aye; Selvidge, aye.

3. Discussion and possible action to approve transfers of state-owned property. [Melissa Milburn]

Ms. Milburn with Real Estate and Leasing had nothing to report at this time.

4. Update: Report on Agencies with Potential Exemptions from the Long-Range Capital Planning Commission's Authority: [Kimberlee Williams]

Ms. Williams provided commission members with a chart of agencies that are exempt from seeking approval of LRCPC and/or exempt from depositing funds in the Maintenance of State Building Revolving Funds, along with the Attorney General Opinion as was requested in the previous meeting. She gave credit to Carie Carmen for her extensive work on the chart.

Report only. No action taken.

5. Update and discussion on the status of the priority list. [Brandy Manek]

Ms. Manek reported that since agencies were pulled into a different process this year and because there were a smaller number of request than they anticipated, they reached back out to agencies to make sure they submitted what they intended to per capital request. To date they have only had one agency that has responded back.

Ms. Manek informed that the HVAC study that was briefly discussed in the previous meeting will be included with the priority lists of projects for the Commission to review in November.

Discussion only. No action taken.

6. Update and discussion on the 8 year Capital Plan. [Brandy Manek]

Ms. Manek informed due to COVID pandemic the eight year capital plan presented this year will not be as detailed as others have been in past.

Chairman Hall requested that when Ms. Manek sends out the priority lists to the members that she marks any changes made with a redlined comment explaining why the item has been moved up or down from when they last met.

Chairman Hall reported that he was asked to participate in a group that has come together to look at real estate assets across the State. This group has hired JLL, one of the largest in their field, a national firm that works with state governments and municipalities. JLL has been hired to examine areas that could possibly be streamlined in the State of Oklahoma in comparison to

other surrounding states. He asked that Dow Hughes and Brandy Manek who are actively involved give a preliminary report at the next meeting.

Update only. No action taken.

7. **Public Comment:** There were no public comments.

8. **Adjournment:**

There being no further business, Larry DeWitt made a motion to adjourn. Travis Mason seconded the motion, the motion carried and the meeting adjourned at 1:29 p.m.