



## Historical Preservation and Landmark Board of Review

Capitol-Medical Center Improvement and Zoning Commission  
Will Rogers Building, 3rd Floor, EGID Central Conference Room  
2401 N. Lincoln Boulevard, Oklahoma City, OK 73105  
Tuesday, September 10, 2024, Special Meeting, 4:00 p.m.

[Website](#)

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### AGENDA

- A. Roll Call
- B. Minutes:
  - 1. Approval, disapproval or amendment of the minutes of the August 1, 2024 meeting.
- C. Special Public Hearings: None.
- D. Rezoning Requests: None.
- E. Certificates of Appropriateness:
  - 1. Discussion and possible action regarding **CA-23-24-13**, request by Jeremy Gardner on behalf of the owner, Phyllis Jordan, for a certificate of appropriateness for exterior work at **1500 North Stiles Avenue** in the Wilson-Harn Historic District (Tabled/Continued from 12/7/2023 Meeting; Revised Plans Received 8/16/2024):
    - Item 1: Construction of a new two-story addition on the south elevation of the dwelling.
    - Item 2: Alterations to window and door openings on the north and east elevations of the dwelling.
    - Item 3: Replacement of all windows on the dwelling with new aluminum clad wood windows.
    - Item 4: Application of stucco to the exterior concrete block walls of the non-historic addition on the northeast corner of the dwelling.
    - Item 5: Painting of exterior brick on the dwelling.
  - 2. Discussion and possible action regarding **CA-23-24-31**, request by Whitney Chapman, Avvio Services LLC, on behalf of the owners, Sherry Grant, Dewayne Grant, and Jessica Gant, for a certificate of appropriateness for installation of roof-mounted solar panels on the dwelling at **807 NE 21st Street** in the Lincoln Terrace East Historic District.
  - 3. Discussion and possible action regarding **CA-24-25-2**, request by Kenneth Avey for a certificate of appropriateness for the replacement of windows on the second story on the east and west elevations and construction of a dormer on the south elevation of the dwelling at **814 NE 18th Street** in the Lincoln Terrace East Historic District.
  - 4. Discussion and possible action regarding **CA-24-25-4**, request by Annette Johnson for a certificate of appropriateness for removal of the existing original clay tile roof and decking on the principal dwelling and replacement with new decking and Certainteed Grand Manor composite shingles with natural slate appearance in Georgian Brick color at **627 Culbertson Drive** in the Capitol-Lincoln Terrace Historic District.
  - 5. Discussion and possible action regarding **CA-24-25-5**, request by Jeremiah Smith for a certificate of appropriateness for exterior work on the principal dwelling and grounds at **712 NE 15th Street** in the Lincoln Terrace East Historic District:

Next Meeting: Thursday, October 3, 2024 at 4:00 p.m.

Item 1: Remove and replace the existing concrete driveway, including the approach, with new concrete. Increase driveway width from 7.5 feet to 8.5 feet.

Item 2: Remove and replace the existing concrete parking pad in the rear yard with new concrete.

Item 3: Remove and replace all existing concrete floors and steps in kind with new concrete on the north, east, and south porches. Maintain and repair the existing brick porch foundation walls.

Item 4: Remove and replace the existing concrete sidewalks in the front yard with new concrete. Increase private sidewalk width from 4 feet to 5 feet. Replace public sidewalk in kind to same dimensions as existing.

Item 5: Reconstruct the missing balcony above the porch on the east elevation using like materials as seen on the existing porch including piers and railing.

Item 6: Remove and replace roof shingles in kind. Remove and replace roof decking with 3/4-inch decking boards.

Item 7: Remove and replace rotten wood trim boards in kind and coat with paint.

Item 8: Repair and rehabilitate deteriorated windows using like materials.

Item 9: Remove all unapproved replacement windows and replace with Pella Lifestyle Series aluminum clad wood double hung windows. Install Pella Lifestyle Series aluminum clad wood double hung windows in original window openings where windows are missing.

Item 10: Repair all windowsills and brick molding. Repaint with white paint.

Item 11: Alter and modify kitchen windows and openings.

6. Discussion and possible action regarding **CA-24-25-6**, request by Debra Jefferson for a certificate of appropriateness for construction of a detached garage at **728 NE 15th Street** in the Lincoln Terrace East Historic District.

F. Miscellaneous:

1. Discussion and possible action to approve the schedule of meetings for 2025 at 4 p.m.

Jan. 2, 3 or 7	May 1	Sept. 4
Feb. 6	Jun. 5	Oct. 2
Mar. 6	Jul. 3, 1 or 2	Nov. 6
Apr. 3	Aug. 7	Dec. 4

2. Discussion on short-term residential rentals.

G. Reports and Communications: None.

H. Adjournment

The Historical Preservation and Landmark Board of Review meeting information may be accessed on the [HPLBOR website](#).

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