

State Governmental Technology Applications Review Board
Office of Management and Enterprise Services
Special Meeting Minutes
OMES IS Data Center, Conference Room 2024
3115 N. Lincoln Blvd., Oklahoma City, OK 73105
Wednesday, May 11, 2023, 3:00 p.m.

A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Kathy Aebischer
Eric Cannaday
Joe McIntosh
Mathew Phillips
Dr. Sujeet Shenoï [*Appeared Remotely*]

MEMBERS ABSENT: None.

GUESTS: Tim Tuck, OMES IS, Deputy General Counsel
Beverly Hicks, OMES
Joshua Walcher, OMES
Steven Birkes, OMES
James Holdge, Service Oklahoma
Kyla Moss, Service Oklahoma

I. Call to order and establish a quorum:

Chairman Joe McIntosh called the meeting to order at 2:01 p.m. A roll call was taken, and a quorum was established. Mr. Robins was advised that a meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

II. Welcome/introductions:

Chairman McIntosh welcomed the board members and guests to the meeting.

III. Discussion and possible action on an Acting Chairperson effective immediately for this meeting only:

Eric Cannaday moved to nominate Joe McIntosh as acting chairperson for this meeting. Kathy Aebischer seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, yes; Mr. Cannaday, yes; Mr. McIntosh, yes; Mr. Phillips, yes; Mr. Shenoï, yes.

IV. Discussion and possible action to approve Jan. 11, 2023, special meeting minutes:

Matthew Phillips moved to approve the meeting minutes of January. Eric Cannaday seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, abstain; Mr. Cannaday, yes; Mr. McIntosh, yes; Mr. Phillips, yes;
Mr. Sheno, abstain.

V. Review, discussion, and possible action on convenience fees and other fee proposals:

- i. The Service Oklahoma (SOK); Online licensing services and application fees.
[James Holdge, Director of Finance]

Kathy Aebischer moved to approve the SOK proposal as submitted. Eric Cannaday seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, yes; Mr. Cannaday, yes; Mr. McIntosh, yes; Mr. Phillips, yes; Mr. Sheno, yes.

VI. CIO's Comments:

Chief Information Officer Jerry Moore had nothing to report at this time.

VII. Chair updates and discussion:

Chairman McIntosh had nothing to report at this time.

VIII. Adjournment:

There being no further business, Eric Cannaday made the motion to adjourn. Kathy Aebischer seconded the motion. Seeing no opposition, the meeting adjourned at 3:10 p.m.