

**State Governmental Technology Applications Review Board**  
**Office of Management and Enterprise Services**  
**Special Meeting Minutes**  
**OMES IS Data Center, Conference Room 2024**  
**3115 N. Lincoln Blvd., Oklahoma City, OK 73105**  
**Wednesday, Jan. 11, 2023, 2:00 p.m.**

A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Tom Robins [*Appeared Remotely*]  
Dedra Blackwell  
Eric Cannaday  
Joe McIntosh  
Cathy Menefee

**MEMBERS ABSENT:** Kathy Aebischer  
Matthew Phillips  
Dr. Sujeet Sheno

**GUESTS:** Tim Tuck, OMES IS, Deputy General Counsel  
Beverly Hicks, OMES  
Joshua Walcher, OMES  
Steven Birkes, OMES  
Justin Cain, NIC Oklahoma  
Taylor Aizennan, OK Board of Licensures for PE and LS

**I. Call to order and establish a quorum:**

Chairman Tom Robins called the meeting to order at 2:01 p.m. A roll call was taken, and a quorum was established. Mr. Robins was advised that a meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**II. Welcome/introductions:**

Chairman Robins welcomed the board members and guests to the meeting.

**III. Discussion and possible action to approve Oct. 12, 2022, special meeting minutes:**

Cathy Menefee moved to approve the meeting minutes of October. Dedra Blackwell seconded the motion. The following votes were recorded, and the motion passed:

Ms. Blackwell, yes; Mr. Cannaday, yes; Mr. McIntosh, yes; Ms. Menefee, yes; Mr. Robins, yes

**IV. Review, discussion, and possible action on convenience fees and other fee proposals:**

- i. The OK State Board of Licensure for Professional Engineers and Land Surveyors (OKPELS) – NIC Online licensing services and application fees. [Kathy Hart, Director]

Tom Robins moved to approve the OKPELS application. Eric Cannaday seconded the motion. The following votes were recorded, and the motion passed:

Ms. Blackwell, yes; Mr. Cannaday, yes; Mr. McIntosh, yes; Ms. Menefee, yes; Mr. Robins, yes.

**V. CIO's Comments:**

Mr. Moore had nothing to comment on.

**VI. Chair updates and discussion:****Discussion on opportunities and options for the future of GTARB:**

Chairman Robins requested for a legislative update at the next meeting.

**VII. Adjournment:**

There being no further business, Eric Cannaday made the motion to adjourn. Cathy Menefee seconded the motion. Seeing no opposition, the meeting adjourned at 2:09 p.m.