



State Governmental Technology Applications Review Board
Office of Management and Enterprise Services
Special Meeting Minutes
OMES IS Data Center, Conference Room 2024
3115 N. Lincoln Blvd., Oklahoma City, OK 73105
Wednesday, Nov. 10, 2021, 2:00 p.m.

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Dedra Blackwell
Eric Cannaday
Matthew Phillips
Tom Robins
Sujeet Sheno
Cathy Menefee

MEMBERS ABSENT: Lynne Bajema

GUESTS: Jason Lawson, OMES IS, Deputy General Counsel
Beverly Hicks, OMES
Shauna Cole, OMES
Kari Learned, OCME
Makhdoom Jalali, NIC-OK
Patrick Pelligrino, NIC-OK

I. Call to order and establish a quorum:

Tom Robins called the meeting to order at 2:03 a.m. A roll call was taken and a quorum established. Mr. Robins was advised a meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

II. Welcome/introductions:

Mr. Robins welcomed members and guests.

III. Discussion and possible action on an Acting Chair effective immediately for this meeting only:

Mathew Phillips moved to elect Tom Robins as acting chair for this meeting. Eric Cannaday seconded the motion. The motion passed and the following votes were recorded:

Ms. Blackwell, yes; Mr. Cannady, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Sheno, yes.

IV. Discussion and possible action to approve the Sept. 8, 2021 special meeting minutes:

Mathew Phillips moved to approve the meeting minutes of Sept. 8. Dedra Blackwell seconded the motion. The motion passed and the following votes were recorded:

Ms. Blackwell, yes; Mr. Cannady, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Shenoi, yes.

V. Discussion and possible action to approve the Sept. 15, 2021 special meeting minutes:

Mathew Phillips moved to approve the meeting minutes of Sept. 15. Eric Cannaday seconded the motion. The motion passed and the following votes were recorded:

Ms. Blackwell, yes; Mr. Cannady, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Shenoi, yes.

VI. Review, discussion and possible action on convenience fees and other fee proposals:

- i. Office of Chief Medical Examiner (Board of Medicolegal Investigations) –NIC (OK.gov) - Online payment services. [Kari Learned]**

Mathew Phillips moved to approve. Eric Cannaday seconded the motion. The motion passed and the following votes were recorded:

Ms. Blackwell, yes; Mr. Cannady, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Shenoi, yes.

VII. Discussion and possible action to approve the meeting dates of 2022:

Jan. 12	May 11	Sept. 14
Feb. 9	June 8	Oct. 12
Mar. 9	July 13	Nov. 9
Apr. 13	Aug. 10	Dec. 14

Eric Cannaday moved to approve. Matthew Phillips seconded the motion. The motion passed and the following votes were recorded:

Ms. Blackwell, yes; Mr. Cannady, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Shenoi, yes.

VIII. Discussion of the December vote for permanent Chair:

The members were informed that the board is currently without a chairperson and a decision for one will be voted on at the next meeting.

Ms. Menefee entered the meeting at 2:14 p.m.

IX. CIO's Comments: [Jerry Moore, State Chief Information Officer] – None to report.

X. Chairman updates and discussion: None to report.

XI. Adjournment:

There being no further business, Mr. Phillips made the motion to adjourn. Mr. Cannaday seconded the motion. Seeing no opposition, the meeting adjourned at 2:15 p.m.