

Stacey Foster
Director
Civil Service Division



OKLAHOMA
Office of Management
& Enterprise Services

John Suter
State Chief Operating Officer
OMES Executive Director

October 30, 2023

The Honorable J. Kevin Stitt
Governor
State of Oklahoma

The Honorable Greg Treat
President Pro Tempore
Oklahoma Senate

The Honorable Charles McCall
Speaker
Oklahoma House of Representatives

As per Section 34.301 of Title 62, also known as the Civil Service and Human Capital Management Modernization Act, the Office of Management and Enterprise Services Civil Service Division is charged with maintaining a State Employee Dispute Resolution Program to provide dispute resolution services for state agencies and state employees.

The OMES Civil Service Division is also required to submit a quarterly report on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate, summarizing the number of cases, complaints and requests for hearings filed, disposed of and pending with the division for each month of the quarter, and a numerical breakdown of the methods of disposition of such cases, complaints and requests for hearing.

Following is the seventh quarterly report submission, covering fiscal year 2024 Q1. Any questions about this report can be directed to stacey.foster@omes.ok.gov.

Sincerely,

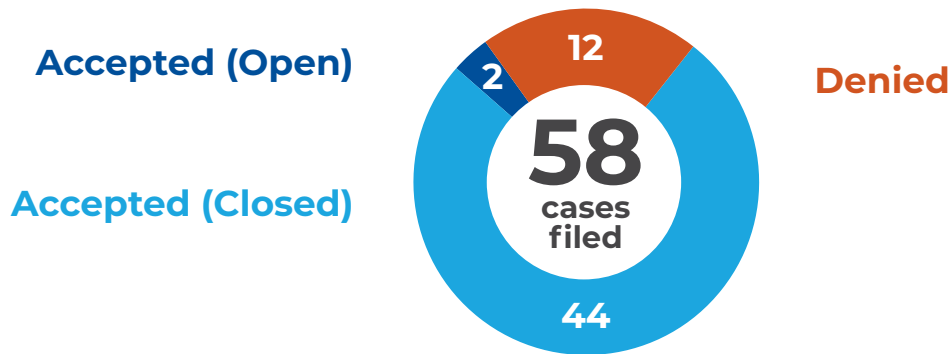
A handwritten signature in cursive script that reads "Stacey Foster".

Stacey Foster
OMES Civil Service Division Director
stacey.foster@omes.ok.gov

CIVIL SERVICE DIVISION Quarterly Report



FIRST QUARTER RESULTS



Of the 58 total cases submitted to the Civil Service Division in the first quarter of 2024, 44 were accepted and closed, 2 are open and 12 were denied for administrative reasons.

JULY



Accepted

Total number of cases closed for July: **19**

AUGUST



Denied

Total number of cases closed for August: **25**

SEPTEMBER



Total number of cases closed for September: **21**



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Per 62 O.S. § 34.301, the HCM Civil Service division must submit quarterly reports on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate containing the following information.

- **Average number of days from action to opening a case: 7.4**
- **Average number of days from opening a case to closure: 18.2**
- **Average number of days from action to closure: 25.6**

FY 2024 1ST QUARTER RESULTS TOTAL:

- **58 cases filed**
 - > **12 denied**
 - ▶ Incomplete petition or nonsensical information: **7**
 - ▶ Does not qualify: **5**
 - > **46 cases accepted**
 - ▶ Involuntary Demotions: **4**
 - ▶ Written Reprimands: **20**
 - ▶ Punitive Transfer: **0**
 - ▶ Suspensions without Pay: **7**
 - ▶ Terminations: **11**
 - ▶ Whistleblowers: **4**
- Of the **46** accepted cases:
 - 44** closed cases
 - ▷ Settled in mediation: **11**
 - ▷ WR mediation unsuccessful, case dismissed: **9**
 - ▷ Dismissed by complainant: **2**
 - ▷ Final decision issued: **7**
 - ▷ Dismissed complainant no-show: **6**
 - ▷ Settled outside of mediation/hearing: **2**
 - ▷ Dismissed complainant resigned; complaint moot: **3**
 - ▷ Whistleblower: **4**
 - 2** open cases
 - ▷ Pending mediation dates: **1**
 - ▷ Pending hearing dates: **1**

JULY:

> Number of cases filed in July: 22

- Cases denied/dismissed: **2**
- Cases accepted: **20**
 - Mediations requested or required: **16**
 - Settled in mediation: **4**
 - Hearings requested: **5**
 - Hearings held: **4**
 - Cases dismissed after prehearing conference with no hearing: **1**
 - ALJ reviews requested: **3**
 - Final decision issued: **3**
- Accepted cases from FY 2023 Q4 closed in July: **12**
- Accepted cases from FY 2024 Q1 closed in July: **7**

AUGUST:

> Number of cases filed in August: 15

- Cases denied/dismissed: **4**
- Cases accepted: **11**
 - Mediations requested or required: **5**
 - Settled in mediation: **1**
 - Hearings requested: **3**
 - Hearings held: **1**
 - Complainant did not appear for scheduled appointment; complaint dismissed: **2**
 - ALJ reviews requested: **0**
- Accepted cases from FY 2023 Q4 closed in August: **4**
- Accepted cases from FY 2024 Q1 closed in August: **21**

SEPTEMBER:

> Number of cases filed in September: 21

- Cases denied/dismissed: **6**
- Cases accepted: **15**
 - Mediations requested or required: **10**
 - Settled in mediation: **5**
 - Pending mediation dates: **1**
 - Hearings requested: **2**
 - Pending hearing dates: **2**
 - ALJ reviews requested: **0**
- Accepted cases from FY 2023 Q4 closed in September: **0**
- Accepted cases from FY 2024 Q1 closed in September: **21**