



July 31, 2023

The Honorable J. Kevin Stitt
Governor
State of Oklahoma

The Honorable Greg Treat
President Pro Tempore
Oklahoma Senate

The Honorable Charles McCall
Speaker
Oklahoma House of Representatives

As per Section 34.301 of Title 62, also known as the Civil Service and Human Capital Management Modernization Act, the Office of Management and Enterprise Services Civil Service Division is charged with maintaining a State Employee Dispute Resolution Program to provide dispute resolution services for state agencies and state employees.

The OMES Civil Service Division is also required to submit a quarterly report on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate, summarizing the number of cases, complaints and requests for hearings filed, disposed of and pending with the division for each month of the quarter, and a numerical breakdown of the methods of disposition of such cases, complaints and requests for hearing.

Following is the sixth quarterly report submission, covering fiscal year 2023 Q4. Any questions about this report can be directed to stacey.foster@omes.ok.gov.

Sincerely,

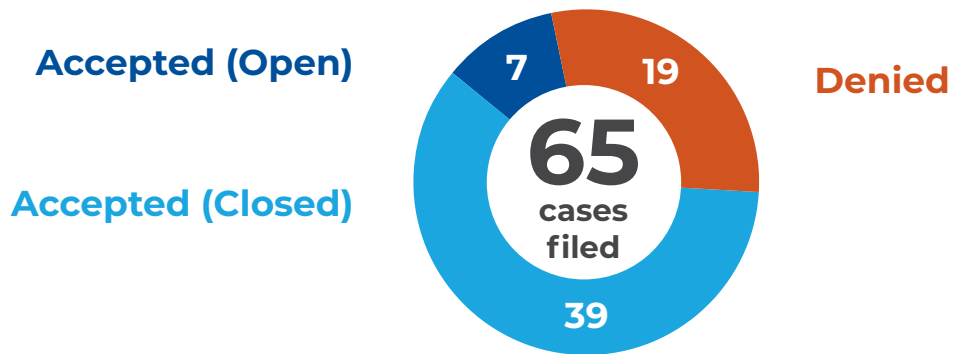
Stacey Foster
OMES Civil Service Division Director
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CIVIL SERVICE DIVISION

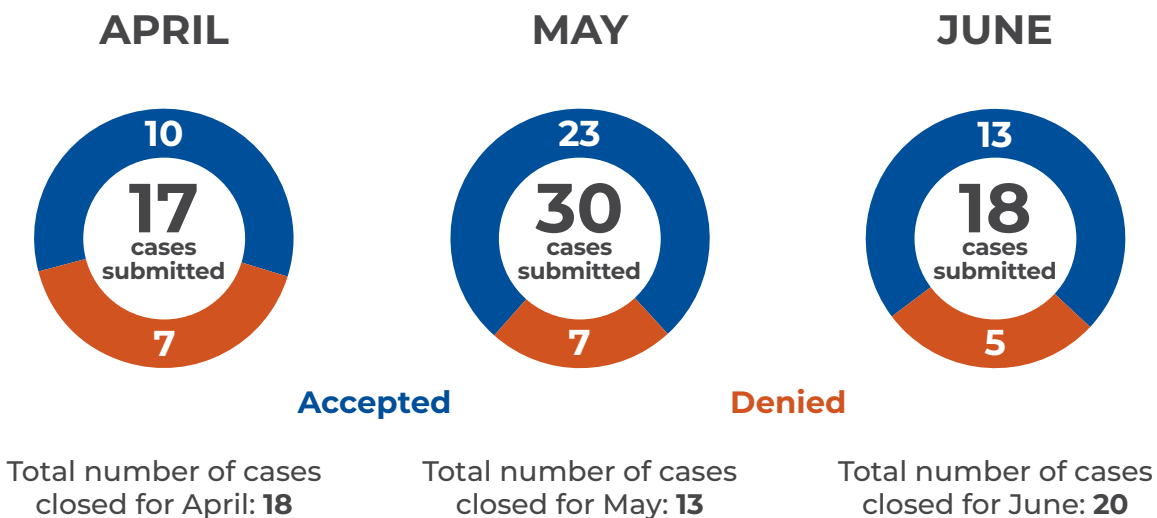
Quarterly Report



FOURTH QUARTER RESULTS



Of the 65 total cases submitted to the Civil Service Division in the fourth quarter of FY 2023, 46 were accepted and 19 were denied for administrative reasons. Of the 46 accepted cases, 39 are closed, six are open and one is pending.



Per 62 O.S. § 34.301, the HCM Civil Service division must submit quarterly reports on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate containing the following information.

- **Average number of days from action to opening a case: 6.4**
- **Average number of days from opening a case to closure: 23.8**
- **Average number of days from action to closure: 30.2**

FY 2023 4TH QUARTER RESULTS TOTAL:

- **65 cases filed**
 - **19 denied**
 - ▶ Incomplete petition or nonsensical information: **4**
 - ▶ Does not qualify: **15**
 - **46 cases accepted**
 - ▶ Involuntary Demotions: **2**
 - ▶ Written Reprimands: **22**
 - ▶ Punitive Transfer: **0**
 - ▶ Suspensions without Pay: **5**
 - ▶ Terminations: **16**
 - ▶ Whistleblowers: **1**
 - **Of the 46 accepted cases:**
 - ◆ **39 closed cases**
 - ▶ Settled in mediation: **18**
 - ▶ WR mediation unsuccessful, case dismissed: **6**
 - ▶ Dismissed by complainant: **2**
 - ▶ Final decision issued: **1**
 - ▶ Dismissed complainant no-show: **3**
 - ▶ Settled outside of mediation/hearing: **6**
 - ▶ Employee resigned, complaint moot: **2**
 - ▶ Whistleblower: **1**
 - ◆ **6 open cases**
 - ▶ Pending mediation dates: **2**
 - ▶ Pending file completion for ALJ review: **2**
 - ▶ Pending hearing dates: **2**
 - ◆ **1 Pending case**
 - ▶ Hearing held, pending final orders from ALJ: **1**

APRIL:

➤ Number of cases submitted with date of action in April: 17

- Cases denied/dismissed: **7**
- Cases accepted: **10**
 - Mediations requested or required: **10**
 - Settled in mediation: **4**
 - Hearings requested: **0**
 - Hearings held: **1**
 - Cases dismissed after prehearing conference with no hearing: **2**
 - Complainant did not show for scheduled appointment: **1**
 - Complainant dismissed complaint at PHC: **1**
 - ALJ reviews requested: **1**
 - Final decision issued: **2**
- Accepted cases from FY 2023 Q4 closed in April: **2**
- Accepted cases from FY 2023 Q3 closed in April: **16**

MAY:

➤ Number of cases submitted with date of action in May: 30

- Cases denied/dismissed: **7**
- Cases accepted: **23** (one complaint has both a hearing and a mediation)
 - Dismissed by complainant: **1**
 - Settled outside CSD with no action from CSD: **1**
 - Complainant resigned, complaint moot; dismissed: **2**
 - Mediations requested or required: **19**
 - Settled in mediation: **11**
 - Complainant did not show for scheduled appointment: **2**
 - Settled outside CSD process after mediation: **2**
 - Written Reprimand, no agreement; dismissed: **3**
 - Mediation no agreement; hearing process follows: **1**
- Hearings requested: **1**
 - Pending final orders from ALJ: **1**
 - ALJ reviews requested: **0**
 - Final decision Issued: **0**
- Accepted cases from FY 2023 Q4 closed in May: **8**
- Accepted cases from FY 2023 Q3 closed in May: **5**

JUNE:

➤ Number of cases submitted with date of action in June: 18

- **Cases denied/dismissed: 5**
- **Cases accepted: 13**
 - ▶ **Mediations requested or required: 9**
 - ▷ **Settled in mediation: 3**
 - ▷ **Pending mediation dates: 2**
 - ▶ **Hearings requested: 2**
 - ▷ **Pending hearing dates: 2**
 - ▶ **ALJ reviews requested: 2**
 - ▶ **Pending file completion: 2**
- **Accepted cases from FY 2023 Q3 closed in June: 20**
- **Accepted cases from FY 2023 Q2 closed in June: 0**