



OKLAHOMA
Office of Management
& Enterprise Services

Welcome, State of Oklahoma Employees!

Effective July 1, 2023, P&A Group will be the new provider of your flexible spending account (FSA) benefit. Below is a helpful resource to guide you in your transition from your current vendor, HealthSCOPE, to P&A Group. We look forward to serving you!

TRANSITION & BLACKOUT PERIOD

There will be a blackout period beginning June 16, 2023, through June 30, 2023. During this time, you will be unable to access your account(s) in the transfer to P&A Group. After the blackout period is over, you will be able to use your account(s) and submit claims to P&A Group for reimbursement. If you need to submit a claim for reimbursement to HealthSCOPE, please do so by June 19, 2023. The last day you can use your HealthSCOPE Benefits Card is June 15, 2023.

IMPORTANT NOTE: After the blackout period is lifted, you can submit all claims to P&A Group for expenses not yet reimbursed from Jan. 1, 2023, to present.

IMPORTANT DETAILS

- Existing FSA participants WILL NOT need to re-enroll in the benefit.
- Your existing elections and balances will remain in force for the remainder of the plan year. Employees who are not currently participating are unable to enroll at this time.
- Your current FSA plan rules will remain the same.

REMINDER: UPCOMING DEADLINES

- The last day you can submit claims to HealthSCOPE is June 19, 2023.
- The last day you can use your HealthSCOPE Benefits Card is June 15, 2023.
- The blackout period will begin June 16, 2023, and end June 30, 2023.
- You can access your FSA plan after July 1, 2023, and submit claims to P&A Group for any expenses not yet reimbursed.

NEW P&A GROUP BENEFITS CARD

A new P&A Group Benefits Card will be mailed to your home mailing address and is expected to arrive between July 10, 2023, and July 14, 2023. The card will arrive in a plain white envelope, so be careful not to discard it. After your plan begins on July 1, you can order additional cards for your spouse and eligible dependents at no charge by logging into your account at padmin.com or contacting P&A Group's Participant Support Center.

2023 FSA Overview

HEALTH FSA

Helps cover the cost of medical, dental and vision expenses incurred by you and/or your eligible dependent(s).

Eligible expenses include:

- Co-pays and deductibles.
- Dental work.
- Eyeglasses.
- Menstrual care products.
- Over-the-counter medications.
- Prescriptions.

Please select [here](#) for a comprehensive eligible expense list or visit padmin.com.

CHILD DAY CARE/ELDER DAY CARE FSA

Helps cover the amount you pay for day care or senior care so that you (and your spouse) can work or look for work. Your child must be under age 13 or your dependent must be unable to care for himself or herself.

Eligible expenses include:

- Before- and after-school programs.
- Child care centers.
- Nursery schools.
- Senior day care/elder care.
- Summer day camps.

Please select [here](#) for a comprehensive eligible expense list or visit padmin.com.

P&A GROUP PARTICIPANT SUPPORT CENTER

Beginning July 1, please contact P&A Group's Participant Support Center via online webchat or phone for assistance with your account.

PH: 716-852-2611 | **WEB:** padmin.com

HRS: Monday-Friday, 8:30 a.m.-10 p.m. ET

