

**NETWORK CHANGE FORM**

\_\_\_\_\_  
Last name, first name, MI (attach roster if necessary) or independent health or facility name

\_\_\_\_\_  
License type (if applicable)

\_\_\_\_\_  
Primary specialty

\_\_\_\_\_  
Secondary specialty

\_\_\_\_\_  
Federal TIN

\_\_\_\_\_  
Medicare number (if applicable)

\_\_\_\_\_  
NPI type I for practitioner

\_\_\_\_\_  
NPI type II for IHO/facility

**Old physical address**

**New physical address**

\_\_\_\_\_  
Practice name

\_\_\_\_\_  
Practice name

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State, ZIP code

\_\_\_\_\_  
City, State, ZIP code

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Fax

**Old mailing address**

**New mailing address**

\_\_\_\_\_  
Mailing name

\_\_\_\_\_  
Mailing name

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
City, State, ZIP code

\_\_\_\_\_  
City, State, ZIP code

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Contact

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Contact

**Tax ID number**

(Attach a completed W-9 Form)

\_\_\_\_\_  
Email address

\_\_\_\_\_  
TIN

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
NPI (Type I for provider, Type II for group/facility)

Mailing contact information will be utilized for all payments, legal and contractual notices as defined in section 12.2 of the provider contract and 11.1 of the facility contracts, as well as, payment related notices/documents. An email address must be included. All notices will be sent electronically.

\_\_\_\_\_  
Effective date