



CPO Announcements – May 16, 2023

PROCUREMENT TRAINING UPDATES

Upcoming training sessions (subject to change):

- Brown Bag Webinars:
 - June 22 – Open Records/Risk Management.
 - July 20 – Supply Chain/Talent Management.
 - Aug. 10 – Evaluations/Protests.
 - Aug. 24 – What’s New in CP.
 - Sept. 14 – Writing Specifications.
 - Sept. 21 – P-Card/Online Resources.
 - Nov. 28 – What’s New in CP.
 - Dec. 14 – Procurement Ethics.
- CPO Training Session at the Supplier Expo – Oct. 5.
- Level 2 Conference (for level 2 CPOs only) – Nov. 2.

This fall, the first Level 2 Conference will take place at the Oklahoma Department of Transportation Training Center in Oklahoma City. Previously, the method of maintaining Level 2 certification required completion of the Level 2 training and assessment every reporting cycle. The new requirement of attending a yearly conference allows us to build connections, work in breakout groups, and offer in-depth exploration of current procurement topics and needs.

DEFINING STATE SUPPLIERS AND PAYEES

Supplier Registration processing and support is conducted by OMES Central Purchasing (CP). Payee Registration processing and support is conducted by OMES Central Accounting and Reporting (CAR). Registrants need to know whether they are a supplier or a payee when registering and/or submitting requests for assistance or processing to OMES.

Supplier vs. payee determination

Suppliers are defined as registrants that provide goods or services to state agencies in exchange for payment. They should complete registration as a supplier and maintain their PeopleSoft Supplier ID information via the Oklahoma Supplier Portal website.

Payees include any entity that receives payments from a state agency, **not** in exchange for goods or services.

Entities that typically should **not** complete online registration include:

- State employees.
- Payroll deduction suppliers.
- Federal, state and local government entities.
- State university suppliers.

Supplier registration assistance (suppliers and state agencies) – state agency personnel and/or procurement suppliers and bidders with questions or issues may email supplier.registration@omes.ok.gov for assistance.

STRATEGIC SOURCING UPDATE

July 1, 2023, it will become mandatory for agencies to utilize PeopleSoft for strategic sourcing functions. User guide documents are available in Workday@OK Learning under OMES | CPO - New – Oklahoma eProcurement Solicitations and Contracts Agency Training.

CONTRACTOR POST-AWARD REQUIREMENTS VIDEO

Contractors can now view the [new Post-award Requirements video](#) for assistance after they're awarded a contract.