



OKLAHOMA
Office of Management
& Enterprise Services

CPO Announcement: State agency annual Cost Savings Report

State of Oklahoma
Office of Management and Enterprise Services

DATE: July 17, 2023.

TO: All primary CPOs.

FROM: Office of Management and Enterprise Services Central Purchasing.

SUBJECT: State agency annual Cost Savings Report reminder #1.

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PURPOSE: Annual statute-mandated agency cost savings data reminder No. 1.

This is a reminder that your agency's Cost Savings Report is **due by Sept. 1, 2023**. In accordance with 74 O.S. § 85.5.M. and OAC 260:115-5-15, [this form](#) is to be used by each state agency to document savings realized in the previous fiscal year through the application of best-spend practices.

Important information regarding the report:

- Only submit one report from each agency.
- Use the [approved linked form](#) only.
- If you are an agency that utilizes ABS for purchasing, ABS will report on behalf of your agency.
- This report should come from the director or the primary CPO of the agency.
- Include all solicited and awarded contracts under your agencies approved threshold (IT and NON-IT).
- The agency's cost savings report for FY 2023 must be submitted to Central Purchasing no later than Sept. 1, 2023.

Please send reports to Strategic.Sourcing@omes.ok.gov.
