Detail to Special Duty / Temporary Assignment

The PeopleSoft HCM application has been modified to improve tracking employees on detail to special duty or temporary assignments. You will still use the same transactions to start and end special duty or temp assignments, however, effective 12/01/2009, CORE is recommending that you use the Expected Job End Date field on the Work Location screen to track the date a detail or temp assignment is expected to end.

In addition, we have also created a new transaction to assist agencies in managing employees whose detail or temp assignments have been extended. You can now enter a Data Change, C13 Extend Detail/Temp Assign transaction to update the Expected Job End Date field. OPM will review these transactions for merit agencies.
Detail to Special Duty / Temporary Assignment

A new query titled GO_HR_ON_DETAIL_LIST has been developed to list employees who are on special duty or temp assignments (based on having a value in the Expected Job End Date field). An example of this query is below.

When the End of Detail/Temp Assignment transaction is entered, you will need to clear the date from the Expected Job End Date field.

For employees who are currently on a special duty or temp assignment, you may add a Data Change, C13 Extend Detail/Temp Assign transaction with a current effective date to update the Expected Job End Date field on their job record.