



CAP SERVICES AND FEES			
FEE CODE	CONTRACT MANAGEMENT TYPE	PEOPLESOFT REQ CODE	FEE
Construction Contracts			
1	Requisition for contract award ≤ \$100,000 with Using Agency quotes	TRM 0282	\$100
2	Requisition for contract award ≤ \$100,000 and CAP advertising ¹	TRM 0282	\$250
3	Requisition for contract bid and award ≥ \$100,000 ¹	TRM 0281	.75% of Contract Requisition
Projects with Complex Requirements (All projects funded by OCIA and others as determined by CAP)			
4	Total project cost: consultant and construction contracts	TRM 0278 or TRM 0281	1% (includes solicitation and bidding)
Construction Document Quality Control Review			
5	Independent plan review when determined by CAP	Contact CAP	Direct cost paid from project funds
Solicitation and Award of Consultant Contract			
6	Consultant solicitation, fee negotiations and award of contract	TRM 0278	\$500 (\$200 per additional) ²
7	Solicitation only		\$150
Value-Added Programs and Service			
8	Roof Asset Management Program (RAMP)	TRM 0283	3.5% of project cost
8.1	Parking Lot, Pavement, Maintenance and Repair Programs	TRM 0283	3.5% of project cost
8.2	IDIQ Environmental Abatement Program	TRM 0283	3.5% of project cost
8.3	Elevator Maintenance Program	TRM 0283	3.5% of project cost
8.4	Real Estate Appraisers Program	TRM 0279	7% of appraiser's fee
9	On-call consultant	TRM 0280	7% of consultant's fee
10-15.1	All other IDIQ programs and services	TRM 0279	7% of consultant's fee
Miscellaneous			
16	Annual renewal for multi-year service contract or Work Order Release on an agency IDIQ contract	TRM 0281 or TRM 0282	\$100
17	Bid document reproduction ¹	N/A	Cost + 15%
18	Newspaper bid advertising ¹	N/A	Cost + 15%
19	Miscellaneous transaction	Contact CAP	\$100
20	Requisition to bid and award agency Statewide Contract	TRM 0283	\$250
21	Release on agency Statewide Contract	TRM 0283	0.50%
22	Release on agency IDIQ consultant contract	TRM 0278	\$50

NOTES

- Projects advertised for bids are subject to advertising costs (see Fee Codes 17 and 18). Contact CAP for estimates.
- \$200 charge for each additional contract on multiple award solicitations.
- The PeopleSoft Code for all CAP fees is TRM 0277.

REQUEST A CAP SERVICE

View CAP's service map and contact information on the [CAP website](#).