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# AtHoc mobile app install user guide

## Overview

Combined with the AtHoc management system, the AtHoc mobile app enhances OMES’ ability to communicate during a technology outage or other critical event, such as a cyber alert.

## Steps for state-owned mobile device

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| **Step 1:** Go to your phone and select **Comp Portal**. | **Step 2:** Select **Sign in**. |
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| **Step 3:** Select **Apps**. | **Step 4:** Select the **AtHoc App** to install and follow the AtHoc setup instructions on **Page 3** of this document. |
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## Steps for personal mobile device

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| **Step 1:** Go to the App Store and search “BlackBerry AtHoc.” | **Step 2:** Select **Get**. |
| App Store and search field with the following words: Blackberry AtHoc. | App Store and Blackberry AtHoc app selected and the following words: Get. |
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| **Step 3:** Select **Install.** | **Step 4:** Enter your Apple ID password and select **Sign In.** |
| App Store with Blackberry Athoc App Selected and the following words: Install. Step 3: Select Install. | App Store with Blackberry Athoc App selected and the following words: Enter your Apple ID password and select Sign In. |
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| Steps for AtHoc application setup |  |
| **Step 1:** Open the app on your device and follow the next steps for setup. Select **Allow.** | **Step 2:** Select **Allow.** |
| Blackberry Athoc App user interface screen  and the following words: AtHoc would like to send you notifications. | Blackberry Athoc App user interface screen  and the following words: AtHoc would like to send you critical alerts. |
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| **Step 3** Select **OK.** | **Step 4:** Enter your state email address. |
| Blackberry Athoc App user interface screen  and the following words: AtHoc would like you to register for alerts and "OK" | Blackberry Athoc App user interface screen and the following words: Registration, register your email address. |
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| You will receive an email; follow the steps in  the email confirmation. | **Step 5:** Select **Verify Now.** |
| Blackberry Athoc App user interface screen and the following words: email verification. Thanks! We have sent a confirmation email to | Email user interface screen and the following words: Verify your email address |
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| **Step 6:** Enter the organization code – **STATEOK.** | **Step 7:** Select **Deny.** |
| Blackberry Athoc App user interface screen and the following words: Enter your organization code - STATEOK | Blackberry Athoc App user interface screen and the following words: New organization settings received. your location will be shared when responding to an alert. Select Deny. |