



**AGREEMENT OF OBLIGATION FOR EXPENSES INCURRED IN PRIOR YEAR**

WHEREAS, \_\_\_\_\_ has provided goods or services as described below to  
\_\_\_\_\_;

Description of goods or services provided:

WHEREAS \_\_\_\_\_ has enjoyed the benefit of those goods or services; and

WHEREAS \_\_\_\_\_ and \_\_\_\_\_ agree that the total  
outstanding obligation for the provision of the goods or services is \$ \_\_\_\_\_ ;

NOW THEREFORE, \_\_\_\_\_ agrees to pay and  
\_\_\_\_\_ agrees to accept payment in the amount of  
\$ \_\_\_\_\_ as payment in full for the above-described goods or services.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Agency Finance Officer Signature

Vendor Signature

Name \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Agency Name \_\_\_\_\_

Agency Name \_\_\_\_\_  
(as appropriate)

Agency Number \_\_\_\_\_

Agency Number \_\_\_\_\_  
(as appropriate)

**Submit this agreement electronically to your OMES Budget Analyst.**

**Budget Office Use Only**

Because this OBLIGATION FOR EXPENSES INCURRED IN PRIOR YEAR has been agreed to by both parties, and the benefit of the goods or services have been provided to the PURCHASING AGENCY (and to the State of Oklahoma), and it is in the best interest of the State to complete the payment for the goods or services to the VENDOR, and the prior year funds have expired, the payment of this obligation from current year funds is being approved by \_\_\_\_\_."

State Budget Analyst