



Date of Issuance: 08/03/2021

Solicitation No. 8300001182

Requisition No. 8300024199

Amendment No. 1

Hour and date specified for receipt of offers is changed:  No  Yes, to: \_\_\_\_\_ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

Sign and return a copy of this amendment with the solicitation response being submitted; or,

If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

**ISSUED FROM:**

Jacob Charries  
Contracting Officer

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**Description of Amendment:**

a. This is to incorporate the following:

Below are the answers to questions received. No further questions will be accepted

The closing date is unchanged and remains August 16, 2021

1. **What is the existing LMS that the state is using?**  
  
**Elsevier**
2. **Would the state consider an initial contract period beyond one year? Our contract minimum is three years with one-year(s) renewals.**  
  
**The Oklahoma State Constitution does not allow a contract for more than a one-year period. Our contracts are in one-year increments through renewals. For example, while we do not have a five-year contract, we do have a one-year contract with 4 one-year options to renew.**
3. **We see that you have 7500 clients per year. Can you please let us know what is the average number of users that would access the Learning Management System per month?**  
  
**We currently have no way to measure the average number of users per month since we have 80+ provider agencies accessing the system.**
4. **Can companies from Outside USA can apply for this (like, from India or Canada)?**  
  
**All vendors who are interested in pursuing a state contract must review the requirements for registration with the Oklahoma Secretary of State (SOS) and the Oklahoma Tax Commission (OTC). Some vendors may be exempt from SOS and/or OTC registration. It is the responsibility of each vendor to make the determination of an exempt status. For more information regarding registration with the SOS or OTC, please contact each agency, respectively.**

5. Does a vendor need to come over there for meetings?

Currently no in person meetings expected, virtual meetings are acceptable, however, the State of Oklahoma reserves the right to require in person meetings if needed.

6. Can we perform the tasks (related to RFP) outside USA (like, from India or Canada)?

Vendor shall provide its services to customer and its users solely from data centers in the U.S. Storage of customer data at rest shall be located solely in data centers in the U.S. Vendor shall not allow its personnel or contractors to store customer data on portable devices, including personal computers, except for devices that are kept only at its U.S. data centers. Vendor shall permit its personnel and contractors the access Customer Data remotely only as required to fulfill Vendor's obligations under the Contract.

7. Can we submit the proposals via email?

Yes. All responses on this solicitation should be submitted electronically using the email address located on the front page of Bidder Instructions

8. Is this an RFP to create a new product or just license an existing product?

The state prefers an off the shelf product requiring minimal configuration and customization to implement.

9. How many terabytes of video are stored on your current learning management system?

Currently we don't internally store any video/content, nor do we require the capability to do so.

10. How many terabytes of streaming video do you anticipate using each month?

Currently we don't house or manage any videos it's unknown how many terabytes we use.

11. What is your end goal or overarching objective with your new LMS?

To provide courses/content for training direct support personnel, service recipients with developmental disabilities, their family members and advocates and to meet federally mandated requirements.

1. What is the existing LMS that the state is using?

Elsevier

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b. All other terms and conditions remain unchanged.

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Supplier Company Name (**PRINT**) \_\_\_\_\_ Date \_\_\_\_\_

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Authorized Representative Name (**PRINT**) \_\_\_\_\_ Title \_\_\_\_\_ Authorized Representative Signature \_\_\_\_\_