**ATTACHMENT A**

**SOLICITATION NO. 7400000038**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded on behalf of the Oklahoma State Treasurer (OST)to assist in the delivery of Unclaimed Property from holders according to Okla. Stat. Tit. 60 §668.1(B)

**Background**

# The Oklahoma State Treasurer (the Treasurer) is an elected state official. The Treasurer is charged statutorily with the administration of Oklahoma's Unclaimed Property Program pursuant to Okla. State tit. 60, §§651 et seq. (2001 & Supp. 2006). The Treasurer is specifically authorized to enter into contracts with persons or firms to assist the Treasurer in the delivery of property from Holders. Okla. Stat. tit. 60 §668.1(B). Oklahoma’s Unclaimed Property laws are located in the Oklahoma Statutes at Title 60, section 651 et seq. You may access these statutes free of charge at the Oklahoma Supreme Court Network ([www.oscn.net](http://www.oscn.net)) or through the Oklahoma Legislative Service Bureau ([www.lsb.state.ok.us](http://www.lsb.state.ok.us)). Oklahoma’s Unclaimed Property administrative rules can be accessed at <http://www.ok.gov/treasurer/Unclaimed_Property>

# The Treasurer currently has contracts for these services on a nationwide basis. OST is seeking unclaimed property location, examination, collection and processing services for the unclaimed property program.

**1.** **Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, is one year and there are [4] one-year options to renew the Contract.

**2.** **Specifications**

Certain Contract requirements and terms are attached hereto as Exhibit 1, Exhibit 2 and Exhibit 3 and incorporated herein.