**ATTACHMENT A**

**SOLICITATION NO. 6290000037**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**Purpose**

The Contract is awarded on behalf of the Oklahoma School of Science and Math (“OSSM”), for installation, configuration, and training of a Comprehensive Student Information System (“SIS”) and Learning Management System (“LMS”) for the support of Oklahoma School of Science of Math. OSSM has approximately 300 students and 50 faculty and staff that would be using these tools on a daily basis. The current student information is housed in an Access database. The solution the school is looking for is more closely aligned with a higher education SIS and LMS, due to their admissions, enrollment, etc. being more similar to that setting. The school houses minors, so the parents must have access to the information for these systems. Students are housed at OSSM facilities twenty four hours a day and seven days a week.

For more information about OSSM please view their school profile on their website at: <https://www.ossm.edu/school-profile/>

**1.** **Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, is one year and there are five one-year options to renew the Contract.

**2.** **Contract Obligations**

Supplier obligations are set forth below as Exhibit 1 to Solicitation.

**Exhibit 1**

1. Provide software, expertise and services to evaluate the existing processes and tools, install and support of a Student Information System (“SIS”) and Learning Management System (“LMS”).

2. Provide the necessary Software as a Service (SaaS) environment for the implementation of the Enterprise Information Technology Service Management System (ITSM).

3. Provide training of the staff in the installation and configuration of the Enterprise ITSM System.

4. Provide training of the staff in the utilization of the system.

5. Provide an integrated system for Student Information and Learning Management Systems.

6. Provide value added services that will ensure a successful implementation/utilization of the Student Information System and Learning Management System.”