

## ATTACHMENT A

### SOLICITATION NO. 8300001168

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

#### Purpose

The Contract is awarded on behalf of the Oklahoma Department of Human Services (“OKDHS”) Developmental Disabilities Division (“DDS”) for implementation of a system, to manage, DDS Home and Community-Based Services Support, waiting list(s). The waiting list management system will support OKDHS DDS, to transform service array and service delivery, for individuals who are waiting for Medicaid Home and Community-Based Services (HCBS) waiver supports.

DDS assists individuals, with intellectual and developmental disabilities, lead healthier, more independent, productive lives, including, promoting the integrity and well-being of their families. DDS also assists these individuals, in becoming independent enough, to utilize their rights, as citizens, of their communities, state and country.

DDS offers a wide array of community support(s) of individual families, with intellectual and developmental impaired individual(s). The support(s) are tailored to meet each individual(s) needs. More than 100 community service agencies, around the State of Oklahoma, provide the direct care and employment services to the individuals.

Technology advances require a modern waiting list management system that will allow for the transformation of service array and delivery for individuals who are waiting for Medicaid, (HCBS) and waiver supports.

DDS maintains a waiting list for HCBS waiver supports. During the last two state fiscal years, the state legislature appropriated funding to serve individuals on the waiting list. In SFY 2019, DDS was able to begin serving 164 people who had been waiting for services since 2006. DDS continues to work with stakeholders, advocates, self-advocates and families about the agency’s community-based needs assessment for applicants still on the waiting list.

#### Number of Persons Waiting for HCBS supports by End of State Fiscal Year (SFY):

SFY 2014	6,980
SFY 2015	7,137
SFY 2016	7,405
SFY 2017	7,560
SFY 2018	7,673
SFY 2019	5,569

Note: *DDS does not verify eligibility for HCBS until funding is available.*  
Individuals on the waiting list are eligible for and often receive services from other programs while they are waiting.

**Statistics based SFY 2019 data:**

- At least one individual lives in one of the 77 counties, with 2,413 residing in Oklahoma and Tulsa Counties.
- Individuals range in age from infants to over 80 years
  - 2,318 are younger than age 18
  - 538 are age 19 to 21
  - 2,487 are age 22 to 55
- 4,781 reside in their own or family home
- 2,455 have been on the waiting list for over eight years
- 3,833 are enrolled in Sooner Care
- 1,658 receive SNAP (food stamp) food benefits
- 688 receive the Family Support Assistance Payment
- 513 participate in state-funded services
- 121 receive State Plan Personal Care
- 131 receive Adult Day Services through OKDHS Aging Services

**1. Contract Term and Renewal Options**

- a. The initial Contract term, which begins on the effective date of the Contract, is one year and there are four (4), one-year options to renew the Contract.