

**ATTACHMENT A**  
**SOLICITATION NO. 3080000379**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded as an agency specific contract on behalf of the Oklahoma State Bureau of Investigation (OSBI) for data management software compatible with existing OSBI data storage arrays (hardware) to store and manage digital evidence.

**BACKGROUND**

The Oklahoma State Bureau of Investigation (OSBI) is the premier investigative law enforcement Agency in the State of Oklahoma. OSBI is the state repository for all criminal and fingerprint records. For this project, we are trying to obtain software that will allow us to store all of our digital evidence in a central location so all OSBI personnel can access it as needed. Currently, all digital evidence is stored digitally on devices such as CDs, DVDs, Thumb Drives, and external hard drives. We would like to obtain software that will allow us to use our own local Nimble storage device to store our digital evidence.

**1. Contract Term and Renewal Options**

The initial Contract term will begin on date of award of the Contract, this is one (1) year and there are four (4) one-year options to renew the Contract.

**2. Additional Requirements**

Certain Contract requirements and terms are attached hereto as **EXHIBIT 1** and incorporated herein.

## **EXHIBIT 1**

### **2.1 Mandatory Contract Specifications**

- 2.1.1 Software system must be able to connect to an existing domain to centralize account management, set access permissions, and allow users to access applications with single sign-on authentication (SSO).
- 2.1.3 Software functionality will allow files to be shared with a strong password; granting of access to invited users (third parties) via a link with time limitations and restricted viewing capabilities; and allows for unique permission and privileges for specific users and groups. Software permissions should include view, comment, edit, download, or copy shared files and folders.
- 2.1.4 Software must allow for hash value authentication.
- 2.1.5 If changes are made to an existing file, the software must have the ability to retain the original file while creating a new file and file name separate from the original.
- 2.1.6 Software must provide Chain-of-Custody Evidence Tracking; allow for file access tracking, tracking of changes made to files and by which user, tracking logs, and the ability to print tracking logs.
- 2.1.7 Software must allow for file organization within case folders.
- 2.1.8 Software must allow for the storage of data files in excess of 10Gb in file size.
- 2.1.9 Software must allow for volume level encryption.
- 2.1.10 Software must allow for data archiving, replication, and backup.
- 2.1.11 Software must be able to store files in RAW format as well as file types to include but not limited to: .pdf, .avi, .ucae, .jar, .odex, .html, .mp3, .mp4, .docx, .bak, .db, .jpg, .cnt, .png, .xml, .csv, .txt, .vca, .lvl, .kml, .zip, .ufd, .gif, .tar, etc.
- 2.1.12 Supplier will provide and install the software to OSBI existing data arrays at the following address:

OSBI Forensic Science Center  
800 E. 2<sup>nd</sup> Street  
Edmond, OK 73034

### **2.2 Non-Mandatory Contract Specification**

- 2.2.1 Supplier shall provide data management software only that must be compatible with and deployable on existing OSBI HP Nimble data storage arrays.