

**State Governmental Technology Applications Review Board**  
**Regular Meeting Minutes**  
**October 9, 2019 – 2:00 p.m.**  
**Office of Management and Enterprise Services**  
**3115 N. Lincoln Blvd., Room 2024**  
**Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Sam DuRegger  
Lynne Bajema  
Tim Rhodes  
Derrick Silas

**MEMBERS ABSENT:** Tod Wall

**GUESTS:** Bo Reese, State CIO  
Lauren Kelliher, OMES-IS Deputy General Counsel  
Steve Harpe, Deputy Director of OMES Technology  
David Ostrowe, Secretary of Digital Transformation and Administration  
Megan Meers, OMES  
Angela Michael, OMES  
Beverly Hicks, OMES  
Becki Moore, Guest  
Jennifer Reeves, OSDH  
Tony Incarnato, Oklahoma Interactive (OI)

**I. Call to Order and establish a quorum:**

Vice-chairman DuRegger called the meeting to order at 2:03 p.m. A roll call was taken and a quorum was established. Mr. DuRegger was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**II. Welcome/Introductions:**

Mr. DuRegger welcomed guests to the meeting and had them introduce themselves.

**III. Discussion and possible action to approve the special meeting minutes of Sept. 16, 2019:**

Lynne Bajema moved to approve the meeting minutes of September. Derrick Silas seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. DuRegger, yes; Mr. Rhodes, yes; Mr. Silas, yes.

**IV. Discussion and report on administratively approved telework certifications:**

- i. OK Department of Corrections (ODOC), Probation and Parole, Chouteau, OK.  
(Approved 9/24/19)
- ii. ODOC, new space for the Correctional Officer Training Academy/Training staff. –  
(Approved 10/7/19)
- iii. ODOC, new space for the Office of Inspector General. (Approved 10/7/19)

Report only. No action taken.

**V. Telework Certification – Review, Discussion and Possible Action:**

- i. OK State Department of Health (OSDH) for additional office space to be determined –

Ms. Jennifer Reeves reported that additional space is needed for their Medical Marijuana program that was enacted last year. They are running out of space in their current building due to additional staff added because of the new legislation. Safety is another concern, as they recently had some protestors around their building that were hostile to specifically the medical marijuana staff. She believes moving them off-site is in their best interest and with the work they do, telework is not an option. The medical marijuana licenses they issue cannot be done from home and must be done on a secure printer that is under lock and key with cameras on it. They print licenses for individuals to have medical marijuana and for businesses to distribute medical marijuana.

Lynne Bajema moved to approve. Tim Rhodes seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. DuRegger, yes; Mr. Rhodes, yes; Mr. Silas.

- ii. OSDH, for additional office space to be determined –

Ms. Reeves reported that this is for their Sexual Health and Harm Reduction services unit. They recently received a supplemental grant adding more staff and same as with the previous case, space is limited. Telework will not work for them in that they are wanting individuals to encourage individuals to come in and do surveillance activities. She believes if they had space outside of their current location that the public would feel better about going there and would not be stigmatized for going to the new location.

Lynne Bajema moved to approve. Derrick Silas seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. DuRegger, yes; Mr. Rhodes, yes; Mr. Silas.

**VI. CIO's Comments – Bo Reese: General Updates**

Mr. Reese thanked the members for the time and energy they put into the last few months working with staff, reviewing the rates, the rate model, sitting through multiple presentations, consuming all that information and ultimately resulting in approval of those rates.

He reported that since the vote by this body on September 16, 2019, there have been three town hall meetings, where The Persimmon Group consultant, Bill Fournet, presented to state agencies administrators and finance staff. There was a good turnout of over 145 registered attendees. The teams have been working with agencies, circling back and making sure that they are answering all of their questions.

There are business questions that come up for consideration such as, how do we split civic shared resources among some of smaller agencies that do not need to consume an entire employee as a resource, or how do we determine when working with an agency what particular tier of skillset they would need. If those questions are properly defined and articulated, then they can sit down and determine what skillset is going to be needed at that agency, since that will ultimately determine the rate that they would be applying. Those are some things they are working on with agencies. Our strategist continues to do that outreach and we are making progress.

**VII. Chairman Updates and Discussion: SB 122**

Mr. DuRegger reported that SB 122 is the telework policy that this Board will no longer be responsible for come November 1, 2019.

Social Media Policy – He informed members that a social media strategy for state agencies has not been approved and asked if this is something they want to consider and approve as an agenda item at the next meeting.

Ms. Bajema said a lot depends on IS's perspective of security and other information. The reason for this being part of GTARB is for security and consistency. She feels it should be a statewide policy and that the Board would be the ones to put it out there to consider and approve.

OMES does have a social media policy, but it is lengthy and cumbersome. He asked OMES IS if they would put forward a first draft of a standardized social media policy for agency use.

Mr. DuRegger asked this be an agenda item at the next meeting.

**VIII. Adjournment:**

There being no further business, Ms. Bajema made the motion to adjourn. Mr. Silas seconded the motion. Seeing no opposition, the meeting adjourned at 2:21 p.m.