

**Minutes**  
**Historical Preservation and Landmark Board of Review**  
**Regular Meeting**  
**July 9, 2019, 4:00 p.m.**  
**Will Rogers Building, Rm. 216**  
**Oklahoma City, Oklahoma**

A meeting notice had been given and an agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Joshua Greenhaw  
Kassy Malone  
Mike Mays  
Susan McCalmont  
Dr. Andreana Prichard  
Laura Stone

**MEMBERS ABSENT:** Sharon Astrin  
Don Davis  
Carla Splaingard

**STAFF/GUESTS:** Ben Davis, OMES Zoning Administrator, Director of Planning  
Beverly Hicks, OMES Zoning Planning/Administrative Coordinator  
Casey Jones, OMES Zoning Assistant Planner  
Virginia Morris, Applicant  
Cathy Stieb, Applicant/Owner  
Alex Brown, Owner  
W.T. Morris, Applicant  
Alex Glendale, Applicant  
Sonja Brown, Applicant  
Evangeline Bondzie, Applicant/Owner

**A. Roll Call:**

Chairman Joshua Greenhaw called the meeting to order at 4:01 p.m. A roll call was taken and a quorum was established. Mr. Greenhaw was advised that notice of the meeting had been given, and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval or amendment of the minutes of the June 6, 2019 special meeting:**

Mr. Mays moved to approve the meeting minutes of June. Dr. Prichard seconded the motion. The following votes were recorded and the motion passed:

Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Stone, yes.

**C. Special Public Hearings:** None.

**D. Rezoning Requests:** None.

**E. Certificates of Appropriateness:**

**1. Discussion and possible action regarding CA-18-19-44, request by Michael and Cathy Stieb, for a Certificate of Appropriateness for the installation of a gazebo at 715 NE 18<sup>th</sup> Street in the Lincoln Terrace Addition (Capitol-Lincoln Terrace HP) of Oklahoma City:**

Staff recommended to approve, with the finding that the proposed work will not have an adverse effect on the integrity and historic character of the district and the property.

Ms. McCalmont moved to approve. Mr. Mays seconded the motion. The following votes were recorded and the motion passed:

Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Stone, yes.

**2. Discussion and possible action regarding CA-18-19-47, request by William and Virginia Morris for a Certificate of Appropriateness for the construction of a circle driveway and widening of the existing driveway at 700 NE 15<sup>th</sup> Street in the Howe's Capitol Addition (Lincoln Terrace Addition (Lincoln Terrace East HP) of Oklahoma City:**

Staff recommended to approve, with conditions that the existing driveway approach on Lindsay Avenue may be widened from 8 feet to a maximum of 10 feet, the new circle driveway shall not exceed 10 feet in width and the new concrete shall not be bright white in color and shall have the same texture as adjacent existing concrete. A variance is required for a driveway wider than 10 feet.

Mr. Mays moved to approve with conditions recommended by staff. Dr. Prichard seconded the motion. The following votes were recorded and the motion passed:

Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Stone, yes.

**3. Discussion and possible action regarding CA-18-19-48, request by the City of Oklahoma City for a Certificate of Appropriateness for the demolition of a 324 square foot detached garage at 901 East Drive in the Lincoln Terrace Addition (Lincoln Terrace East HP) of Oklahoma City:**

Staff recommended to approve, with the findings that the proposed demolition will damage the integrity and continuity of the district and the structure is a threat to the safety and welfare of the public.

The owners were present at the meeting and made known they do not want to demolish and request the Board grant a 120 days to rehabilitate the structure.

Mr. Mays moved to table until the December 5, 2019 meeting. Ms. McCalmont seconded the motion. The following votes were recorded and the motion passed:

Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Stone, yes.

**4. Discussion and possible action regarding CA-18-19-49, request by Evangeline Bondzie for a Certificate of Appropriateness for the construction of a single family dwelling and garage at 935 NE 17<sup>th</sup> Street in the Lincoln Terrace Addition (Lincoln Terrace East HP) of Oklahoma City:**

Staff recommended to approve, with conditions that the applicant submit specifications to staff for a wood entry door, board and batten siding, and garage vehicular door texture and finish for administrative review and approval prior to issuance of a building permit. Exterior brick shall not be painted. All exterior work shall conform to exterior site plan, architectural elevation drawings, and exterior material specifications. Changes to the approved plans must be submitted to staff for review and approval prior to making changes on site. New concrete shall not be bright white in color; color-matching the concrete to older existing concrete is encouraged.

Mr. Mays moved to approve with conditions recommended by staff and Gracemont selected as the color style of brick. Ms. McCalmont seconded the motion. The following votes were recorded and the motion passed:

Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Stone, yes.

**F. Miscellaneous:** None.

**G. Reports and Communications:**

**1. Report and discussion about Certificate of Appropriateness issued in 2019:**

Report only. No action required.

**H. Adjournment:**

There being no further business, Dr. Prichard motioned to adjourn. Ms. Malone seconded the motion. Seeing no opposition, the meeting adjourned at 5:02 p.m.