

**ATTACHMENT A**  
**SOLICITATION NO. 2650000387**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded on behalf of the Oklahoma State Department of Education (OSDE) for services for the major products and services required to support the OSDE in assessing 11th grade students' college and career readiness and providing personalized instructional resources based upon the student's results.

**1. Contract Term and Renewal Options**

The initial Contract term begins on July 1, 2021, and is in effect through June 30, 2022, and there are five (5) one-year options to renew the Contract

**2. Obligations of Supplier**

Supplier shall:

- A. The CCRA must assess English Language Arts and Math as well as provide a career readiness indicator and college readiness benchmarks that reliably predict likely success in first year college courses. In addition, the test results must be accepted by four-year colleges and universities.
- B. Provide major products and services required to support the OSDE in assessing High School U.S. History and Science assessments aligned to the Oklahoma Academic Standards.
- C. Propose a plan for regular weekly meetings between the Supplier and State staff.
- D. Be responsible for providing training, users' guides, and other instructions for all components of the online system. terminology, and the State shall review and approve prior to publication.
- E. Produce online practice tests to familiarize students and administrators with the system and help districts test their systems.
- F. Provide accessibility features and special accommodations compliant with the following design principles:
  1. US Rehabilitation Action Section 508, requiring all web site content be equally accessible to people with disabilities.

2. The Accessible Portable Item Protocol (APIP) Standard and the IMS Access for All Personal Needs and Preferences AFA PNP v2.0 Specification.
  3. Web Content Accessibility Guidelines 2.0 that provides a wider range of recommendations to support people with disabilities, including blindness and low vision, deafness and hearing loss, learning disabilities, cognitive limitations, limited movement, speech disabilities, photosensitivity, and combinations of these.
  4. Accessibility for all students including but not limited to color overlay, line reader, highlighter, answer eliminator, increased font size, reverse contrast, foreground and background color, text-to-speech for directions, and vector scalability.
- G. Work with the State to provide documentation for all specifications of the online system.
  - H. Provide customer service via toll-free phone lines and e-mail.
  - I. Provide real-time technical assistance.
  - J. Provide Paper-and-pencil test forms for student accommodations and special circumstances.
  - K. Be responsible for providing Braille and large-print versions of all tests as necessary.
  - L. Develop a guide that helps parents understand the assessment and interpret their child's performance results.
  - M. Provide annual training for district personnel as needed for successful implementation, support, and maintenance of the assessment such as online testing or the online test management system.
  - N. Be responsible for shipping all test materials to school sites (per district request) or to school district with materials for a site package as a unit.
  - O. Provide the system design for scanning, scoring, and reporting to meet reporting dates.
  - P. Develop a detailed plan for scanning and scoring the test booklets, answer documents, and online assessments.
  - Q. Have the ability to merge online and paper and pencil administration results
  - R. Assist with all reports relating to the assessment program produced for the legislature, the State Board of Education, or as required by the State.
  - S. Develop an annual technical digest to inform educators about the development procedures and technical attributes of the statewide assessments.