



Date of Issuance: 3/18/2021

Solicitation No. 2650000387

Requisition No. 2650009726

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

Sign and return a copy of this amendment with the solicitation response being submitted; or,

If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

ISSUED FROM:

Jacob Charries
Contracting Officer

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RETURN TO: OMESCPeBID@omes.ok.gov

Description of Amendment:

a. This is to incorporate the following:

Please see below amendment and answers to bidder questions. No further questions shall be accepted.

The closing date for this solicitation remains unchanged and is currently 04/06/2021 at 3:00pm CST

Amendment

1. Attachment A has been amended adding a new Item under 2.A (the rest of the items have moved down one spot each). An updated attachment A is posted on the solicitation website. This item was previously located in Bidder Instructions and has now been duplicated in Attachment A

Answers to bidder questions

Please see attached list of vendor questions and answers

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature

1. Section C.3 of the Bidders Instructions document notes that the history and science assessment can be subcontracted. Section C.2 does not indicate whether the CCRA can be subcontracted. Can the CCRA be subcontracted?

Yes

2. Section 8.1 B states Oklahoma's vision for a coherent assessment system. Does Oklahoma intend to continue its practice of permitting its LEAs to select and use, in lieu of the statewide assessment, a nationally recognized high school academic assessment in reading/language arts and mathematics as permitted under Section 1111(b)(2)(H) of the ESEA, as amended by the ESSA?

Yes

3. Page 5, Section C.3. Please confirm the ownership requirements for the proposed high school U.S. History and Science assessments.

Any items developed specifically for Oklahoma will be owned by Oklahoma. COTS items or leased items that meet the OAS may be used and would not be owned by Oklahoma.

4. Attachment C, Section C.9 states “The STATE does not intend to own the item bank for this assessment and expects a COTS product to be utilized. Refer to section D.11. Ownership Rights.” Please confirm this applies to the high school U.S. History and Science assessments.

See response to Question 3, above.

5. What is the size of the existing Oklahoma grade 11 U.S. History and Science assessment item bank by item type, and the status of the items? Can bidders assume that any of these items can be used in the proposed contract as either field test or operational items?

Subject (status)	Number of items available
U.S. History (Operational Test)	109
U.S. History (Field Test)	55
Science (Operational Test)	166
Science (Field Test)	72

These items may be used in the proposed contract according to their current status.

6. Page 7, Section C.9.2: for the two annual planning meetings, how many days should bidders assume (e.g., one day for CCRA and one-day for U.S History and Science, running consecutively)? Also, how many representatives from the State will participate?

1 day for CCRA and 1 day for U.S. History and Science. Consecutive days are desired but not required. The Supplier should plan for 8-10 representatives from the State to participate.

7. Page 8, Section C.9.3, TAC: To ensure consistency across responses, what assumptions should bidders make with respect to TAC travel?

All TAC members and relevant staff from the State and the Supplier are expected to be in attendance.

8. Page 9, Section C.9.4, TAC: Please clarify the numerical equivalent to 15% of total cost of all TAC meetings by year, so that bidders can include that amount in their annual costing.

The numerical equivalent to 15% of the total cost of all TAC meeting by year is \$1,409.00.

9. Page 16, Section C.29, Parent Information Brochure: Please clarify if a guide is required for both the CCRA and the Science and Social Studies Assessment. Please confirm that existing materials can be proposed and new materials do not need to be created for Oklahoma.

A guide is required for both the CCRA and Science and Social Studies Assessment. Existing materials, including [Oklahoma's existing materials](#) for Science and Social Studies Assessment, can be proposed.

10. Page 16, C.30 College and Career Readiness Assessment Advisory Work Group: Can the state provide additional assumptions for this requirement to clarify the role of the supplier and expected costs? For example:

- a. Is the supplier responsible for recruiting participants or will the state provide the supplier with a participant list?

The State will provide the Supplier with a participant list.

- b. Should we assume that each of the two annual meetings is one-day in length?

Yes, this would be an appropriate assumption.

- c. Is the supplier responsible for honorarium pay for the 20 members, or substitute pay? If so, what rate should be assumed?

The honorarium, or substitute pay, should be determined at a rate of \$150 per participant for each day.

- d. Can all bidders assume a per diem for travel? If so, what rate should be used?

Per diem should be assumed for travel requiring an overnight stay. Rates should be in accordance with the [U.S. General Services Administration](#).

11. Page 20, Section D, Pricing. Can the state provide an Excel template by category and year in which the pricing is needed?

The State requests the Supplier provide this in accordance to what the Supplier proposes in response to the RFP.

12. Bidder Instructions, Section D (pg. 20), Pricing: Please provide a pricing template / budget sheets so that Bidders may price all activities required by OSDE.

See response to Question 11, above.

13. Bidder Instructions, Section C.9.2 (pg. 7), Planning and Management Meetings: How many OSDE staff will attend the two annual planning meetings?

The Supplier should plan for 8-10 representatives from the State to Participate.

14. Bidder Instructions, Section C.9.4 (pg. 8), Planning and Management Meetings: What is the total budget for TAC meetings? Please confirm that Bidders are responsible for including 15% of the provided figure in their price proposal.

The total budget for TAC meetings is \$9,394.00. The Supplier is responsible for including 15% of this figure in their price proposal.

15. Bidder Instructions, Section C.25.3.18 (pg. 15), Support Services and Help Desk: Is this requirement applicable? There is no requirement elsewhere in the request to provide hardware installations or wireless services.

The costs for providing an escalation process should be absorbed by the Supplier. The installation and wireless services are for kiosk/platform software installation, as opposed to hardware.

16. Bidder Instructions, Section C.27.1 (pg. 15), Number of Tests Administered: How many students participate in the CCRA using a paper accommodation?

Approximately 10% of Oklahoma students require paper testing. The anticipated number anticipated to require paper testing for CCRA participation is 4,500.

17. Bidder Instructions, Section C.28.1 (pg. 15), Test Booklet Specifications: Please confirm the following is correct, "It is anticipated that five Braille formats will be used." If this is correct (rather than five copies), please define the required formats.

Braille format would indicate a test in Braille. It is anticipated that 5 students participating in the CCRA will require Braille tests.

18. Bidder Instructions, Section C.28.1 (pg. 15), Test Booklet Specifications: There is a request to provide paper samples of a test booklet, demographic collection page, and seal. However, per Section 9.2 (pg. 25), Bidders are required to submit their proposals electronically. Are paper sample documents required?

A pdf version will suffice.

19. Bidder Instructions, Section C.30.1 (pg. 16), College and Career Readiness Assessment Advisory Work Group: How many OSDE staff will attend the college and career readiness advisory work group meetings?

The Supplier should plan for 6-8 representatives from the State to participate.

20. Bidder Instructions, Section C.39.3 (pg. 19), Technical Assistance and Digest: Please provide the "rules for the state assessment system adopted by Oklahoma State Board of Education (effective 1 June 2016)" or a link to where Bidders may find this information.

[http://www.oar.state.ok.us/oar/codedoc02.nsf/frmMain?OpenFrameSet&Frame=Main&Src= 75tnm2shfcdnm8pb4dthj0chedppmcbq8dtmmak31ctijurgcln50ob7ckj42tbkdt374obdcli00](http://www.oar.state.ok.us/oar/codedoc02.nsf/frmMain?OpenFrameSet&Frame=Main&Src=75tnm2shfcdnm8pb4dthj0chedppmcbq8dtmmak31ctijurgcln50ob7ckj42tbkdt374obdcli00)

21. Bidder Instructions, Section C.40.1 (pg. 19), Contingency Services: Will the \$99,000 being set aside for contingent data analyses also be used to perform tasks associated with Section C.39.1 (pg. 19), specifically for the preparation of reports to the legislature and other agencies? If not, please provide information on the type and number of reports Bidders may be asked to produce, or a fixed amount that should be budgeted by Bidders, for the activities required in Section C.39.1.

Any reports required for legislature and other agencies, including peer review, would not be associated with the \$99,000.00 set aside for contingency services. The \$99,000.00 set aside for contingency services would include data analyses outside of what is discussed in this RFP, such as a score report rerun at the State's request. The supplier should determine the fixed amount that should be budgeted for the activities required in Section C.39.1.

22. Bidder Instructions, Section C.21, (pg. 12) Online Practice Tests: Practice test shall contain a tutorial of the online tools, test navigation, and the review screen. Is this a requirement for science and U.S. History?

Yes

23. Bidder Instructions Section C.3 (pg. 5): Will the OSDE require Bidders to conduct post-test forensic reporting for the U.S. History and Science assessments? If so, please describe the types of forensic reporting the OSDE will require.

At minimum, the State requires Wrong-to-right Analysis and Inordinate Response Similarity Analysis.

24. Bidder Instructions, Section C.36.2 (pg. 18), Score Reporting: This requirement states that, “The Supplier will provide a system for districts to order reports in electronic paper format.” Is this system required for the U.S. History and Science assessments?

A system is required for U.S. History and Science assessments, as well as English Language Arts and Math assessments. The State does not require it be the same system, although that is preferred.

25. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require Bidders to provide the following special forms for the U.S. History and Science assessments: (1) paper-based breach form, (2) computer-based breach form?

Yes

26. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require translation of the following assessment and assessment-related materials into Spanish: (1) operational Science test form, (2) operational U.S. History test form, (3) breach Science test form, (4) breach U.S. History test form, (5) Science practice test, and (6) U.S. History practice test?

Items currently in our item bank have Spanish translations available. Spanish translated assessments are expected.

27. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require the following translation services for both the U.S. History and Science assessments: (1) translation of scripts found in the Test Administration Manual, (2) development of Spanish audio files for English paper-based tests, (3) use of a Spanish voice pack for computer-based text-to-speech?

Yes

28. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require that only items found in the Oklahoma U.S. History and Science item banks be used to construct future tests? If so, how large is the current bank of field-test and operational-ready items for each assessment? Are these banks sufficient to conduct operational and field testing for the Spring 2022 assessments?

See response to Question 5, above.

These banks are sufficient to conduct operational and field testing for the Spring 2022 assessments.

29. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require annual item development to refresh the U.S. History and Science item banks? Who will own the test items developed by the Bidder?

See response to Question 3, above.

30. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require printing of individual student reports for the U.S. History and Science assessments?

C.36.1.2 states “The Supplier will provide one paper copy for the student.”

31. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require printing of individual student labels for the U.S. History and Science assessments?

This is not required.

32. Bidder Instructions, Section C.36 (pg. 17): The OSDE states that, “The Supplier must have the ability to merge online and paper and pencil administration results.” Please define what information must be merged? (For example, must information be merged across multiple content areas? Or must data from multiple sections be merged?)

The State expects that summary reports will include both online and paper test results for each subject.

33. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require a standard setting following the Spring 2022 administration of the U.S. History assessment?

Yes

34. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require a standard setting or standards validation of the Science assessments during the contract term?

Yes

35. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require annual updates to the following documents: (1) Parent, Student, Teacher Guides (PSTGs); (2) Test Item Specifications; (3) Practice Tests?

The OSDE will require annual updates to these documents.

36. Page 5, Section C.3 of the Bidders Instructions: Please provide more detail on the need and timeline for new item development for US History and Science.

Item development will occur on a yearly basis. The Supplier shall project the number of field test items for each content area that should be developed to maintain the item bank with an appropriate refresh rate. The State's current refresh rate is 20%.

37. Page 5, Section C.3 of the Bidders Instructions: Does the STATE currently utilize any licensed content for US history and Science?

No

38. Page 15, Section C.25.3.18 of the Bidders Instructions Support Services and Help Desk: Is this requirement applicable? There is no requirement elsewhere in the request to provide hardware installations or wireless services.

See response to Question 15, above.

39. Page 15, Section C.27.1 of the Bidders Instructions Number of Tests Administered: How many students participate in the CCRA using a paper accommodation?

See response to Question 16, above.

40. Page 15, Section C.28.2 of the Bidders Instructions, Test Booklet Specifications: Please confirm the following is correct, "It is anticipated that five Braille formats will be used." If this is correct (rather than five copies), please define the required formats.

See response to Question 17, above.

41. Page 15, Section C.28.1 of the Bidders Instructions, Test Booklet Specifications: There is a request to provide paper samples of a test booklet, demographic collection page, and seal. However, per Section 9.2 (pg. 25), Bidders are required to submit their proposals electronically. Are paper sample documents required?

See response to Question 18, above.

42. Page 19, Section C.39.3 of the Bidders Instructions, Contingency Services: Please provide the "rules for the state assessment system adopted by Oklahoma State Board of Education (effective 1 June 2016)" or a link to where Bidders may find this information.

See response to Question 20, above.

43. Bidder Instructions, Section C.40.1 (pg. 19), Contingency Services: Will the \$99,000 being set aside for contingent data analyses also be used to perform tasks associated with Section C.39.1 (pg. 19), specifically for the preparation of reports to the legislature and other agencies? If not,

please provide information on the type and number of reports Bidders may be asked to produce, or a fixed amount that should be budgeted by Bidders, for the activities required in Section C.39.1.

[See response to Question 21, above.](#)

44. Bidder Instructions, Section C.21 (pg. 12) Online Practice Tests: Practice test shall contain a tutorial of the online tools, test navigation, and the review screen. Is this a requirement for science and U.S. History?

[See response to Question 22, above.](#)

45. Bidder Instructions Section C.3 (pg. 5): Will the OSDE require Bidders to conduct post-test forensic reporting for the U.S. History and Science assessments? If so, please describe the types of forensic reporting the OSDE will require.

[See response to Question 23, above.](#)

46. Bidder Instructions, Section C.36.2 (pg. 18), Score Reporting: This requirement states that, "The Supplier will provide a system for districts to order reports in electronic paper format." Is this system required for the U.S. History and Science assessments?

[See response to Question 24, above.](#)

47. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require Bidders to provide the following special forms for the U.S. History and Science assessments: (1) paper-based breach form, (2) computer-based breach form?

[See response to Question 25, above.](#)

48. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require translation of the following assessment and assessment-related materials into Spanish: (1) operational Science test form, (2) operational U.S. History test form, (3) breach Science test form, (4) breach U.S. History test form, (5) Science practice test, and (6) U.S. History practice test?

[See response to Question 26, above.](#)

49. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require the following translation services for both the U.S. History and Science assessments: (1) translation of scripts found in the Test Administration Manual, (2) development of Spanish audio files for English paper-based tests, (3) use of a Spanish voice pack for computer-based text-to-speech?

[See response to Question 27, above.](#)

50. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require annual item development to refresh the U.S. History and Science item banks? Who will own the test items developed by the Bidder?

[See response to Question 3, above.](#)

51. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require printing of individual student reports for the U.S. History and Science assessments?

[See response to Question 30, above.](#)

52. Bidder Instructions, Section C.36 (pg. 17): The OSDE states that, “The Supplier must have the ability to merge online and paper and pencil administration results.” Please define what information must be merged? (For example, must information be merged across multiple content areas? Or must data from multiple sections be merged?)

[See response to Question 32, above.](#)

53. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require a standard setting following the Spring 2022 administration of the U.S. History assessment?

[See response to Question 33, above.](#)

54. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require a standard setting or standards validation of the Science assessments during the contract term?

[See response to Question 34, above.](#)

55. Bidder Instructions, Section C.3 (pg. 5): Will the OSDE require annual updates to the following documents: (1) Parent, Student, Teacher Guides (PSTGs); (2) Test Item Specifications; (3) Practice Tests?

[See response to Question 35, above.](#)