**ATTACHMENT A**

**SOLICITATION NO. 2650000386**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

 The Contract is awarded on behalf of the Oklahoma State Department of Education (OSDE) for an online learning platform (OLP) and smart phone-based application for the purpose of being utilized as a tool to enhance teaching student’s social-emotional learning activities. State will host on state servers.

1. Contract Term and Renewal Options

The initial Contract term begins on **Date of award** and is in effect through **December 29, 2021**, and there are two (2) one-year options to renew the Contract

1. Student Data Accessibility, Transparency and Accountability

Vendor’s ability to provide services under this Agreement requires OSDE to share student data containing confidential personally identifiable information (“PII”) from education records maintained by OSDE with Vendor. Vendor agrees to comply with all state and federal laws relating to student data and privacy, including the Family Educational Rights and Privacy Act, (20 U.S.C § 1232g; 34 CFR Part 99) (“FERPA”) and the Oklahoma Student Data Accessibility, Transparency, and Accountability Act of 2013, (70 O.S. § 3-168).

The structure of the web and smartphone based OLP shall include the following:

1. Mandatory Requirements
2. Basis of activities should follow the “I do, We do, You do” teaching strategy:
3. Classroom educators, counselors, administrators and other school staff shall be able to engage with the platform from a specified educator account where they can access activities grounded in Collaborative for Academic Social-Emotional (CASEL’s) 5 Core Competencies of Social and Emotional Learning (SEL) and subsequently model the activity for students and then engage in the activity with the student. School staff shall also be able to engage with the platform to strengthen their own adult social-emotional learning.
4. Students shall be able to engage with the platform from a specific student account where they can access activities by grade band. These grade bands shall align with the Oklahoma SEL Competencies currently under development (k-2, 3-5, 6-8, 9-12 and adult).
5. Student guardians shall be able to engage with the platform to provide feedback to educators on activity effectiveness in the development of social-emotional skills following student modeling of the mindset or behavior during out of school time.

 **6. 500 SEL activities**

1. Activities within the (OLP) and smart phone application shall be broken down into modules by grade band and CASEL Core Competency (self-management, social-awareness, self-regulation, self-awareness, and responsible decision-making and relationship skills).
2. When broken down by competency and grade band each grade band shall have 20 lessons per CASEL Core Competency.
3. Activities for younger grades bands shall be scaffolded in that mastery of one activity be shown before moving to the next. Special consideration during activity development shall also be given to student developmental level within grade bands.

 **7. Scope of Service**

The supplier is to state in its response any experience it has with each requirement and exactly how it plans to comply with all requirements of this section, providing detailed information and stating affirmatively its understanding of the requirements.

* 1. The supplier shall include within the OLP and smartphone application adult SEL tools for educators and guardians. The supplier shall include within this module information regarding the importance of co-regulation as well as strategies educators and parents can use to regulate themselves as well as assist their students in self-regulation.
	2. The supplier shall include within the OLP and smartphone application the opportunity for teachers to complete the student SEL activity prior to utilizing it with students.
	3. The supplier shall include within the OLP and smartphone application a tool for evaluation in which parents and teachers to provide feedback regarding activity effectiveness to OSDE and district site platform educator users.
	4. The supplier shall include current, research-based content to be approved by CASEL prior to the OLP and smartphone application launch.
	5. The supplier shall include a modality for OSDE to track the OLP usage and smartphone application downloads and engagement.
	6. The supplier shall identify how they will include post-secondary success and work-based learning considerations within the OLP and smart phone application.
	7. The supplier shall identify how they will include transformative SEL and equity considerations with the OLP and smart phone application.
	8. The supplier shall include, within the educator platform, best practice for SEL screening as well as evidence-based examples of screeners that can be utilized by districts. The supplier shall link to OSDE guidance regarding SEL screening best practice.
	9. The supplier shall ensure that the OLP and smartphone application be available to all Oklahoma students whether through district or personal devices.
	10. The supplier shall include within the OLP and smartphone application student platform positive reinforcement measures that can be utilized as feedback to guardians and teachers regarding content and activity mastery.
	11. The supplier shall describe in detail how they will ensure that the OLP and smartphone application will be interactive and be engaging to students, guardians and educators.

8.Performance Activities

The supplier is to state in its’ response any experience it has with each requirement and exactly how it plans to comply with all requirements of this section, providing detailed information and stating affirmatively its understanding of the requirements.

* 1. The supplier shall maintain bi-weekly communication meetings with R4L(Ready 4 Life a federally awarded Department of Justice grant) Project Director regarding progress.
	2. The supplier shall remain in regular contact with the R4L Project Director regarding included content and subsequent approval.
	3. The supplier shall engage in written and verbal communication with OSDE program lead(s) throughout the duration of the OLP and smartphone application development to support its effectiveness.
	4. The supplier shall agree to have all content approved by OSDE and CASEL prior to the release of the OLP and smartphone application.
	5. The supplier shall agree to have the OLP and smartphone application tested by a student, parent and educator focus group.

* 1. The supplier shall agree that at termination of contract the OLP and smartphone application become the property of OSDE.
	2. With consideration given to the 2 year options to renew the contract the supplier shall provide within its response the milestones on Exhibit – Pricing on how it would develop the OLP and smart-phone application, to pilot the OLP and smartphone application within schools and focus groups and to make any necessary adjustments.