**Exhibit 3 – Features, Functionality, Interfaces, Training, and Other Requirement Worksheet**

*Instructions:*

* In the “Comply” column, please enter “Y” for “Yes” to indicate the system meets or will be customized to meet the requirement or “N” for “No” if the system doesn’t meet or will not be customized to meet the requirement.
* In the “Release” column, please enter “C” for “Current” to indicate if the feature is in the current COTS capability or enter an “F” for “Future” to indicate if the feature will be included in future release. For features that are expected to be released in the future, please indicate the timeline in the Notes column.
* In the “Custom” column, please enter “Y”, if the future requires custom software development.
* In the “Note” column, bidder must provide details that clearly explains how the system/bidder complies to the specific requirement or enter N/A if the system/bidder does not comply and there is no plan to implement the feature in the system for DAC. Please include all of the details for the requirement in the notes column and do not reference a general narrative.

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| SYSTEM REQUIREMENTS | | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must be web-based and provide the ability for stakeholders such as district attorneys, staff, and law enforcement partners to interact with the system via the web and must support popular browsers such as Chrome, Safari, Firefox, Edge, etc. |  |  |  |  |
| 2 | The solution must include a mechanism that simplifies the deployment of system enhancements and updates to all PCMS installations. |  |  |  |  |
| 3 | The system must be fully redundant with no single point of failure.  If DAC chooses a hosted solution, the bidder is expected to provide an environment that meets this requirement. For an on-prem configuration, the bidder is expected to provide specifications or technical assistance to the DAC IT to implement database, web application, and file store redundancy. |  |  |  |  |
| 4 | If DAC chooses a hosted solution, the Bidder must provide data recovery and back up operations and provide an electronic copy of the database to the DAC weekly. |  |  |  |  |
| 5 | The system must be scalable. Adding additional resources to the server must improve and not negatively impact performance. |  |  |  |  |
| 6 | The Bidder must provide Application Programming Interface (API) to allow DAC IT to create new interfaces. API Training must be provided to DAC IT. |  |  |  |  |
| 7 | The system must utilize modern database with backup and recovery tools or processes with an ability to rollback from full, incremental, and transaction log backups and implement industry-standard best practices in relational database design to protect data integrity, increasing flexibility and security. The database must have the ability to perform adequately under high volume. |  |  |  |  |
| 8 | The system should provide statistical data and information, through ad hoc and standard reporting. A report generation interface or tool should provide administrators the ability to generate statistical data and information through ad hoc and standard reports. |  |  |  |  |
| 9 | The system must support Microsoft Active Directory integration and multi-factor authentication, which is the preferred method for single sign on. |  |  |  |  |
| 10 | The bidder must provide backend database access to DAC IT. The access must allow DAC IT to run queries against the production database in real-time. |  |  |  |  |
| 11 | The Bidder must provide DAC IT the ability to create reports and charts and the ability to conduct data analysis and export data as needed. |  |  |  |  |
| 12 | The system should provide a robust business-rule and workflow engine that supports modular design with rules, conditions, and workflows organized to maximize the re-use of rules, conditions and process. |  |  |  |  |
| 13 | The system must be capable of utilizing form validation routines to minimize data-entry errors and enforce required data to be entered via configurable business rules management interface. |  |  |  |  |
| 14 | Bidder must specify the minimum hardware and software requirements for an on-premises implementation option. |  |  |  |  |
| 15 | The system must have record-level audit trails and logging for case, person, disposition, event, evidence, etc., and provide history of modifications and deletions of records. This data must be linked to the record element that was modified and provide the last date modified and the ID of the entity performing the modification. |  |  |  |  |
| 16 | The system shall maintain audit logs for at least five years and allow for log archiving. |  |  |  |  |
| 17 | The system must log all successful and unsuccessful attempts to access the PCMS system and maintain security related event logs. |  |  |  |  |
| 18 | The system shall produce and track data dissemination information, including recipients, record subjects, dissemination dates, and document contents. |  |  |  |  |
| 19 | The system must provide the ability to record, store, and display system error messages and alert DAC’s technical staff monitoring the system. |  |  |  |  |
| 20 | The system design must support inherent security features that clearly-define role-based security and provide a highly configurable privilege and access management solution to configure and assign role-based privileges to users efficiently. |  |  |  |  |
| 21 | The system must have user management and control features restricted by security level settings and allow system administrators to define access and security via a user-friendly interface. |  |  |  |  |
| 22 | The system must provide a built-in alerts and notification services for events, file sharing, and workflow progressions that require user action and attention. |  |  |  |  |
| 23 | The system must provide the ability to automatically assign cases to attorneys and support staff based upon configurable business rules that can be triggered based on case type, assigned judge, etc., and also allow users to perform case assignments manually. |  |  |  |  |
| 24 | The system must be able to track progress, compliance, and completion of referrals for services and programs (e.g., treatment, counseling, education, employment, etc., and allow for the auto-creation of documents, reports, events, and notifications based upon progress, compliance, and referral status. |  |  |  |  |
| 25 | The system should provide an interface to send SMS Text messages to a contact’s phone number. The system should have a user interface to view, send, and manage the conversation log. |  |  |  |  |
| 26 | The system should be structured and well-documented and provide an extensive help library such as training documents, videos, and webinars. |  |  |  |  |
| 27 | The Bidder must provide DAC IT the ability to create reports and charts and the ability to conduct data analysis and export data as needed. |  |  |  |  |

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| FUNCTIONAL REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must enable users to record and track criminal cases which can have one or more defendants with one or more criminal charges for felony, misdemeanor, juvenile, infraction, or special cases. |  |  |  |  |
| 2 | The system must enable users to record and track civil cases which can have one or more defendants with one or more municipal charges for felony, misdemeanor, juvenile, infraction or special cases such as forfeiture cases. |  |  |  |  |
| 3 | The system must be able to handle all phases in a case structure including Grand Jury, Arraignment, Pretrial, Trial, Sentencing and Post Sentencing and allow entry and tracking of information such as court events, in custody status, defendant supervision, and drug court tracking, etc. |  |  |  |  |
| 4 | The system must allow entry and tracking of trial information such as digital evidence, subpoenas, fines and sentencing information/ conditions, and legal documents. |  |  |  |  |
| 5 | The system must allow entry and tracking of post-trial information such as court events, in custody status, defendant supervision, and drug court tracking. |  |  |  |  |
| 6 | The system must include the ability to electronically route cases and work tasks and notify attorneys and support staff of those routed items. |  |  |  |  |
| 7 | The system must allow entry and tracking of dispositions, sentence hearings, post-adjudication information and modifications, event tracking. |  |  |  |  |
| 8 | The system must allow entry and tracking of discoveries, evidence, investigations, motions, victim services, restitution and compensations, witnesses and witness reimbursements, diversion/deferred prosecutions. |  |  |  |  |
| 9 | The system must support multiple case types such as criminal felonies and misdemeanors, citations, grand jury, juvenile, civil, child dependency and negligence, special prosecutions and appeals. |  |  |  |  |
| 10 | The system must allow entry and tracking of protective orders, warrant reviews, extradition and conflict avoidance. |  |  |  |  |
| 11 | The system must allow users to print cases, reports, documents and search results easily. |  |  |  |  |
| 12 | The system must allow users to scan and associate documents to a case, person, and other relevant record types. |  |  |  |  |
| 13 | The system must have a robust event management and calendaring features which integrates with Outlook. |  |  |  |  |
| 14 | The system must have a customizable dashboard a user can configure to display relevant information such as favorites, tasks list, assignments, notes, events, caseloads, etc. |  |  |  |  |
| 15 | The system must have case assignment, productivity tracking and notification features. |  |  |  |  |
| 16 | The system must be able to generate a printable detailed case involvement sheet for each defendant. |  |  |  |  |
| 17 | The system must have an in-court view to aid prosecutors to review court dockets and review case specifics in the courtroom. |  |  |  |  |
| 18 | The system must support legal document generation into MS Word, PDF, and other relevant document types. |  |  |  |  |
| 19 | The system must allow entry and tracking of state statutes and charging language. |  |  |  |  |
| 20 | The system should eliminate redundant data entry, ensuring that once data has been entered, it doesn’t require re-entry in another area of the application. For instance, if a person’s record exist in the database, it should allow user to search and add the person to a case. |  |  |  |  |
| 21 | The system must allow users to view all of a person’s cases, aliases, and their role in each case (e.g., defendant, witness, victim) on one screen. |  |  |  |  |
| 22 | The system must not limit the number of charges, names (all person types), aliases, physical addresses, phone numbers, and email addresses entered or associated to a case or person. |  |  |  |  |
| 23 | The system must allow tracking of all involved law enforcement agencies within a case. |  |  |  |  |
| 24 | The system must be able to provide the ability to create and change the status of alerts, warnings, and notices (e.g., sealed cases, expunged records, warrants) based on defined business rules. |  |  |  |  |
| 25 | The system must permit users to designate cases with special scheduling needs (e.g., interpreter needed, travel arrangements). |  |  |  |  |
| 26 | The system must provide notifications, alerts, and prompts to identify events coming due, overdue, periods about to expire, and events of which users should be aware. |  |  |  |  |
| 27 | The system must allow for miscellaneous identification information to be tracked within a case, charge, and name (e.g., SSNs, driver’s license numbers, law enforcement agency-defined numbers). |  |  |  |  |
| 28 | The system must implement a person search capability to search any name in the system, including defendants, victims, witnesses, prosecutors, defense attorneys, judges, etc., and allow users to view cases associated with a particular name/person record. |  |  |  |  |
| 29 | The system must allow the user to easily repeat similar charging language for cases with multiple charges (counts). |  |  |  |  |
| 30 | The system must be able to maintain a record of a defendant’s rules of probation, including any special conditions of probation, and any special conditions of bond imposed upon a defendant. |  |  |  |  |
| 31 | The system must allow users to associate an involved person’s events with a case. |  |  |  |  |
| 32 | The system must be able to maintain and track requests for DA legal services from county officials similar to other cases but with the procedures, forms, and legal services unique to the DA’s general counsel function. |  |  |  |  |
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| SEARCH REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | Effective and efficient search engines will locate information quickly and accurately saving time and increasing productivity. The Bidder must use a modern search engine and provide details of the search engine technologies the system uses such Elasticsearch, Solr, Lucene, Oracle, custom, etc. and explain why the technology is preferred. |  |  |  |  |
| 2 | The system's search functionality must quickly rank, sort, highlight, and list search results to locate cases, people, and documents. In addition, the search result should provide a link(s) that opens the record or document of interest. |  |  |  |  |
| 3 | The system must be capable of restricting searches performed by system users or groups based on security access control levels defined by an Administrator. |  |  |  |  |
| 4 | The system must allow privileged users to configure the search screens and fields. |  |  |  |  |
| 5 | The system must allow exporting of search results to Excel, PDF, and other. **Please specify export options.** |  |  |  |  |
| 6 | The system must provide partial-text search capability to allow searching of parts of names, addresses, and other data elements. |  |  |  |  |
| 7 | The system must provide full-text search capability to allow searching of information contained in documents and binary data within the database. |  |  |  |  |
| 8 | The system must provide an advance search capability to search on ranges of information in applicable fields, such as name, date, code type/description, etc. |  |  |  |  |
| 9 | The system must implement a person search capability to search any name in the system, including defendants, victims, witnesses, prosecutors, defense attorneys, judges, etc., and allow users to view cases associated with a particular name/person record. |  |  |  |  |
| 10 | The system should provide synonym search capability to allow searching of alias names and rank results efficiently. E.g., searching “Debbie” should also search synonyms table and return results for “Debra”. |  |  |  |  |
| 11 | The system should provide soundex search capability to allow searching of names based on sound instead of spelling and rank results efficiently. E.g., Smith vs Smyth. |  |  |  |  |
| 12 | The system should provide fuzzy search capability to allow searching of information with typos and rank results efficiently. |  |  |  |  |
| 13 | The system should exclude redacted data from appearing in search results. Security access control levels should define who could see redacted information in search results. |  |  |  |  |

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| DISCOVERY REQUIREMENTS | | | | | | |
| Req. ID | | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | | The system must provide a fully integrated eDiscovery portal to share files with the defense attorneys. The system must allow DA staff to assemble selected documents, photos, videos into a package and electronically share/deliver them to a defense attorney via the portal. |  |  |  |  |
| 2 | | The system must provide bate stamping technology to allow user to mark documents with seals, name, address, logo and/or legal terminology. |  |  |  |  |
| 3 | | The system must allow users to redact sensitive information from documents. |  |  |  |  |
| 4 | | The system must manage the storage and retrieval of reports, photos, videos, audio files and other digital files. |  |  |  |  |
| DOCUMENTS REQUIREMENTS | | | | | | |
| Req. ID | Description | | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must provide a fully integrated electronic document management system to help DAs achieve a paperless workplace by eliminating the need for keeping physical files. | |  |  |  |  |
| 2 | The Bidder must provide DAC IT the ability to create document templates as needed. | |  |  |  |  |
| 3 | The system must have the ability to incorporate Microsoft Office **Templates and utilize Word Merge to** automatically generate documents by dynamically pulling data from field in the database such as court case number, defendant name, address, etc. into an auto-generated document. | |  |  |  |  |
| 4 | The system should have the ability to using Logic-Driven prompts to collect information from users via dialog boxes or input forms to enhance documents prior to document generation. For instance, when generating a Judgement & Sentencing document, if a defendant’s place of birth is not available to merge from the database, the user should be prompted with a dialog box to enter the data manually. Likewise, if multiple addresses exist for a party, a dialog box with a drop-down menu should allow the user to pick the preferred address to merge in the document. Also, users should be prompted if certain selections should be excluded from the document, such as prior convictions, prosecutor’s signature, certain types of fees, Etc. This is a significant time-saving feature that minimizes unnecessary post document generation clean-up or the need to navigate through multiple screens to make record modifications to flag the preferred address, etc. | |  |  |  |  |
| 5 | The system must be able to utilize business rules and workflows to automatically generate documents and associate them to a case/person record and place them in the appropriate filing cabinet. | |  |  |  |  |
| 6 | The system must allow generated documents to be flagged for discovery. | |  |  |  |  |
| 7 | The system must track views and downloads of documents accessed by the defense team via the eDiscovery portal. The portal must require end users to login to access the files and must track, who and from where the file is access. | |  |  |  |  |
| 8 | The system must allow for batch document production such as checks, notices, Etc. | |  |  |  |  |
| 9 | The system must provide a fully integrated document scanning and importing functionality with built-in Optical Character Recognition (OCR) and indexing capability to make document content searchable. | |  |  |  |  |
| 10 | The system should be able to queue OCR functions and complete them offline to prevent user wait time. | |  |  |  |  |
| 11 | The system should minimize the need to rescan or re-upload the original document by providing built-in versioning (version control) technology that maintains the current version of a document. This will prevent users from accidentally overwriting documents. For instance, when a user redacts sensitive information from a document, the system must automatically maintain the previous (unredacted version) and create a new copy to save the change for the edited version in the background. Users must be able to view and select from the available versions of the documents to fulfill an eDiscovery request. | |  |  |  |  |
| 12 | The provider should have a program interface to allow DAC IT to build Logic-Driven dialog boxes/user input forms to aid in document generation. This should enable DAC IT to design prompts and integrate custom question/answer forms to assist users in selecting relevant information to include in a generated document. | |  |  |  |  |
| 13 | The system should store and link files, appointments, notes, tasks, and party communications to the appropriate case and defendant and generate applicable documents automatically. | |  |  |  |  |
| 14 | The system should provide an additional layer of security for documents. The end-user should be able to manage who can see the documents. | |  |  |  |  |

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| FINANCIALS REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must include a fully integrated financial and accounting program that is included in the quoted price. |  |  |  |  |
| 2 | The system must have a financial module that handles payment posting and tracking, depositing, creating and tracking payment schedules, issuing vouchers, reconciling, and reporting. |  |  |  |  |
| 3 | The system must have the capability to enter, view, and maintain multiple financial programs including DA Probation Supervision, DA 991 fee collection, Bogus Check, Victim Restitution, Drug Fund/Forfeitures, and Witness Reimbursement. The goal is to have one integrated system. |  |  |  |  |
| 4 | The system must allow each financial program to be tracked separately. However, if a person is involved in multiple financial programs, the information needs to be visible to financial users that manage the programs. |  |  |  |  |
| 5 | The system must associate payment with the proper case, defendant, and financial program when funds are collected, including splitting a payment across multiple cases or financial programs. |  |  |  |  |
| 6 | The system must be able to handle interest payment on restitution. The restitution sum to accrue at the rate set by the court or of twelve percent (12%) per annum until the restitution is paid in full. The system should allow the interest to be paid to the victim or allow interest payment to be split between the victims and various selected financial programs such as the court fund, and/or the Restitution and Diversion Program. Outstanding interest is should roll over into principal on a monthly basis. |  |  |  |  |
| 7 | The system must allow for full, partial, and installment payments by various methods. |  |  |  |  |
| 8 | The system must generate receipts with proper identifiers and account information. |  |  |  |  |
| 9 | The system must save & be able to re-print receipts. |  |  |  |  |
| 10 | The system must allow each financial program to have the ability to sequentially number receipts separately from other financial programs. |  |  |  |  |
| 11 | The system must allow the allocation of payments to multiple financial obligations within or across financial program(s). |  |  |  |  |
| 12 | The system must be able to create payment schedules, collect payments, apply payments collected to scheduled amount due, track overdue amounts, and modify payment schedules. |  |  |  |  |
| 13 | The system must have an easy-to-use process for correcting allocation errors and reissuing vouchers. |  |  |  |  |
| 14 | The system must have an easy-to-use process for reallocating and reissuing stale-dated vouchers, such as redistributing uncashed vouchers. |  |  |  |  |
| 15 | The system must have a Bogus Check program that allows for the collection of a DA fee and bank fee in addition to the restitution amount owed to the victim. The system should automate the entry of fees and associate them with specific bogus checks. |  |  |  |  |
| 16 | The system must have a Drug Fund/Forfeiture Program to issue payments to multiple law enforcement agencies. The system should be able to maintain accounting of the payments to those outside agencies, as well as the DA’s share of the proceeds. |  |  |  |  |
| 17 | The system must have a State Witness Reimbursement program to allow payments to be issued for witness fees, mileage, airfare, per diem, lodging, and expert witness fees. The system should be able to generate payments and keep an accounting of that fund. |  |  |  |  |

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| JUVENILE RECORD REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must enforce security based on the type of case, for example, access to juvenile data should be restricted to certain authorized users and/or groups. |  |  |  |  |
| 2 | The system must place a visual indicator to distinguish juvenile or youthful offender records by record type as well as age. |  |  |  |  |
| 3 | The system must be able to maintain and track open records requests similar to other cases types but with the procedures and forms unique to unique to juvenile delinquent or deprived actions. |  |  |  |  |
| 4 | The system must be able to maintain and track juvenile delinquent and juvenile deprived cases in a manner similar to adult criminal cases but with the procedures, forms, deadlines, and hearings unique to juvenile delinquent or deprived actions. Please describe the system’s juvenile delinquent and juvenile deprived case functionality that is unique to those case types. |  |  |  |  |

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| VOCA REPORTING REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must provide victimization, special classification, and victim services entry to allow VOCA reporting. |  |  |  |  |
| 2 | The system must keep records confidential/private on each crime victim that receives services. |  |  |  |  |
| 3 | The system must allow the linking of reportable victim services with classifications for a victim. |  |  |  |  |
| 4 | The system should allow tracking of time spent providing victim services. |  |  |  |  |
| 5 | The system must provide victims with web-based access to invoke victim rights. |  |  |  |  |

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| ADMINISTRATIVE REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must provide a configuration and maintenance screen to add user defined fields and agency-specified codes. |  |  |  |  |
| 2 | The system should provide health and performance monitoring capability. |  |  |  |  |
| 3 | The system should provide a template-based/configurable email notification module that allows DAC IT to configure and customize the content of a system-generated email message. |  |  |  |  |
| 4 | The system should allow privileged users the ability to define, add, modify, or remove business rules without having to request application modifications from vendor support. |  |  |  |  |
| 5 | The system must allow business rules configuration based on case type and other data points and attributes. |  |  |  |  |
| 6 | The system must allow privileged users to configure district-specific business rules to streamline data entry and case-related activity. For example, a district may choose to prohibit closing a case without a disposition. The Bidder should describe any and all limitations of business rule functionality. |  |  |  |  |
| 7 | The system must allow privileged users to create, modify, and configure workflows to automate case assignment, case transfer, event, progression, prioritization, alerts, calendaring, etc. based on configurable business rule |  |  |  |  |
| 8 | The system should allow privileged users to create, modify, and configure business rules functions and conditions. |  |  |  |  |
| 9 | The system must allow administrators to add and customize fields, forms, screens, tabs, headers, and labels via an intuitive user interface and without having to modify the source code. |  |  |  |  |
| 10 | The system should allow privileged users to view audit logs. |  |  |  |  |
| 11 | The system should provide security on administrative function such as viewing, modifying, inserting, and deleting fields, codes, and values. |  |  |  |  |
| 12 | The system must provide administration and managerial reports to provide stats and counts (e.g., number of cases of certain type with certain status, etc). |  |  |  |  |
| 13 | The system must allow system administrators to manage dropdown/lookup code values via a user-friendly admin interface. |  |  |  |  |
| 14 | The system should include a document automation tool for the creation of various court documents, letters, and forms that retrieves data from the database and is fully integrated with MS Word. The Bidder must fully describe functionality and limitations of the document automation tool. |  |  |  |  |

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| STANDARD, SECURITY AND NETWORK REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The system must support inherent security features that clearly-define role-based security and provide a highly configurable privilege and access management solution to configure and assign role-based privileges to users efficiently and control access to screens, application capabilities, and data by work group, user type, user role, Etc. |  |  |  |  |
| 2 | If DAC chooses a hosted solution, the system must comply with the FBI Criminal Justice Information Services (CJIS) Security Policy version 5.9 and above. |  |  |  |  |
| 3 | If DAC chooses a hosted solution, the bidder must use Trade Agreements Act (TAA) compliant equipment if DAC chooses to go with a hosted solution. |  |  |  |  |
| 4 | If DAC chooses a hosted solution, the bidder must utilize FedRAMP-certified hosting service. |  |  |  |  |
| 5 | The system should support data classification. Special access policies combined with a data classification flag should be used to protect confidential information. For instance, if a document is flagged as confidential, only users with specialized access should be able to access the document. |  |  |  |  |
| 6 | The system must provide the ability to specify and implement an automatic log-off managed by a configurable inactive session setting. |  |  |  |  |
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| INTERFACE DEVELOPMENT REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | **Law Enforcement Incident Referral (Case Intake) Interface** - The system must provide a NIEM (National Information Exchange Model)-based law enforcement interface to receive case reports from law enforcement agencies; this interface would allow a participating LE agency to submit incident reports from LE Records Management System (RMS) to the PCMS. The interface will electronically import incident information such as reporting and submitting agency information, defendant information, associated victim and witness records, charges, documents, and other relevant information linked to the arrest/incident. The automated process will analyze and validate the data for completeness and accuracy and return the meaningful errors via the interface. Successfully processed information will be presented as a case intake list for the DA staff to review, make necessary modifications, and then import the case into the PCMS. Please refer to Exhibit A - LE Incident Referral - Case Intake. |  |  |  |  |
| 2 | **OSBI ADRS Interface** - The system must automatically send a final disposition information to OSBI’s Automated Disposition Reporting System (ADRS) by exporting disposition data to a file in a CSV format. The extract must comply with the ADRS ICD. Please refer to Exhibit B - ADRS Reporting ICD. |  |  |  |  |
| 3 | **Court e-Filing Interface** - The system should provide a web service based or similar interface to allow criminal case e-filing/transfer to help streamline court operations. Please refer to Exhibit C - Court e-Filing. |  |  |  |  |
| 4 | **OSBI RAPUP Interface** - The system should interface with OSBI’s new Record of Arrest and Prosecution Update Portal (RAPUP). The integration will be bidirectional. This interface should search, display, and import arrest information from RAPUP and submit final disposition data in real-time upon approval. Please refer to Exhibit D - OSBI RAPUP. |  |  |  |  |
| 5 | **ODIS Incident Referral Interface** - The provider should deploy a web service interface to integrate with the OSBI’s Offender Data Information System (ODIS); Currently, ODIS has a web service interface that can electronically return an incident and incident payload in custom XML format. Please refer to Exhibit E - ODIS ICD. |  |  |  |  |
| 6 | **DOC ICON Interface** - The system should provide for the ability to interface with DOC’s new Offender Management System, aka ICON. The integration will be bidirectional. The PCMS should query DOC’s system to retrieve a defendant’s disciplinary records, incarceration history, prior suspended cases and determine if in custody or under supervision. The PCMS should also allow DOC to submit Pre-Sentence Investigation (PSI), violations, and supplemental reports electronically and retrieve Judgement and Sentence from the PCMS. Please refer to Exhibit F - DOC ICON. |  |  |  |  |
| 7 | The system should provide for the ability to interface with external evidence management systems such as Evidence.com, ccaches.com, Motorola Solutions, etc. |  |  |  |  |
| 8 | The system should provide for the ability to interface with an accounting/billing software package or service for processing fees and refunds such as allpaid.com |  |  |  |  |
| 9 | Once developed, each interface above should be easily configurable via a configuration file or GUI and easily deployable to each district's PCMS server implementation with no additional costs. |  |  |  |  |
| 10 | The system must allow DAC’s in-house Tax Commission program to query records and flag user-defined fields on the backend database in real-time. |  |  |  |  |
| 11 | The system should support non-proprietary standards such as NIEM and GJXDM for interface development. |  |  |  |  |

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| TRAINING REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The Supplier must provide a test database/system, independent of the production database/system, for training purposes. |  |  |  |  |
| 2 | The Supplier must provide a detailed training schedule prior to implementation. |  |  |  |  |
| 3 | The Supplier must describe the options available for post-implementation training for administrators, report creators, and end users. |  |  |  |  |
| 4 | The Supplier should provide five days of onsite training for each district. |  |  |  |  |

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| CONVERSION, & CUSTOMIZATION REQUIREMENTS | | | | | |
| Req. ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | The Bidder should convert and incorporate reports from DAC’s current case management system (JustWare). |  |  |  |  |
| 2 | The Bidder should convert and incorporate document templates (e.g., Information document, Judgment & Sentence document, Motions (e.g., motions to Revoke/Accelerate), Subpoenas, Warrants, etc.) from DAC’s current case management system (JustWare). |  |  |  |  |
| 3 | The Bidder must incorporate charging language correlated with statutes/citations into the system. |  |  |  |  |

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| SUPPORT REQUIREMENTS | | | | | |
| Req.  ID | Description | Comply (Y/N) | Release (C/F) | Custom (Y/N) | Note |
| 1 | Bidder should provide U.S.-based software support for a minimum of 8:00 a.m. to 5:30 p.m. Central time Monday through Friday excluding state and national holidays as part of the support and annual maintenance cost. |  |  |  |  |
| 2 | Should local, state, or federal laws change requiring modifications to the applicable software, Bidder must agree to make the required changes in a timely fashion or provide DAC IT with the ability to timely modify the software without programming capability |  |  |  |  |