Exhibit 1 – Proposal Form

**PROJECT COST PROPOSAL**

**CRITICAL TEAM COMPONENTS:**

|  |  |
| --- | --- |
| **Project Manager**  **[PERSON 1]:** |  |
|  |  |
| **Lead Project Manager**  **[PERSON 2]:** |  |

General Instructions

**Vendor shall provide a cost breakout:**

1. “Initial Year” is for “initial” or “one-time” costs incurred during the initial year of project and will not be costs in ongoing or future years for the life of the project. “Implementation” refers to the costs associated with deployment of all functions in support of implementation of the vendor’s proposed solution. “Support & Maintenance” and/or Licenses and Fee Structure as applicable to proposed solution.
2. If additional cost related items can be added to convey additional project costs, expand table as needed.

Implementation –Cost-Fixed Rate

**(Add table rows as needed)**

|  |  |  |
| --- | --- | --- |
| Pricing Detail | Cost/Fixed Rate | Notes |
| Implementation |  |  |
| Licensing |  |  |
| Interface Development (*list cost for each interface separately*) |  |  |
| Support & Maintenance |  |  |
| Fee Structure (*clearly defined*) |  |  |
| Other- |  |  |
| Other- |  |  |
| Total |  |  |

**Fixed Proposed Cost 1st year of Contract \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

[**Post Implementation Costs-Fixed Rate**

Option Renewals and Fee Structure

|  |  |  |  |
| --- | --- | --- | --- |
| **Optional renewal years** | **Service Description i.e. Maintenance/support/training License** | **Cost Fixed Rate** | **Notes** |
| **Optional Renewal- Year One** |  |  |  |
| **Optional Renewal Year Two** |  |  |  |
| **Optional Renewal Year Three** |  |  |  |
| **Optional Renewal Year Four** |  |  |  |
| **Optional Renewal Year Five** |  |  |  |
| **Optional Renewal Year Six** |  |  |  |
| **Optional Renewal Year Seven** |  |  |  |
| **Optional Renewal Year Eight** |  |  |  |
| **Optional Renewal Year Nine** |  |  |  |
| **Fee Structure-**  *(clearly defined)* |  |  |  |
| **Other** |  |  |  |
| **Total** |  |  |  |

If the rates remain the same as the initial contract period, please indicate here:

🗖 Yes, Rates remain the same for all contract periods.

**Total Project Cost (Fixed Rate) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**