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| J:\Function\Branding\- New OMES logo\Horizontal\OMES-logo-horiz-RGB.jpg |  | Amendment of Solicitation |

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| **Date of Issuance:** | 2/10/22 | | **Solicitation No.** | | 2200000013 | | |
| **Requisition No.** | 2200000535 | | **Amendment No.** | | 1 | | |
| Hour and date specified for receipt of offers is changed: | | | No | Yes, to: |  | CST | |
| Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.  Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:  (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,  (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope. | | | | | | | |
| **ISSUED BY and RETURN TO:** | | | | | | | |
| **U.S. Postal Delivery or Personal or Common Carrier Delivery:**  OMES Central Purchasing Will Rogers Building  ATTN: Teresa Terry  2401 N. Lincoln Blvd., Ste. 116  Oklahoma City, OK 73105 | | Teresa Terry | | | | |  |
|  | | Contracting Officer | | | | |  |
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|  | | E-Mail Address | | | | |  |
| **Description of Amendment:** | | | | | | | |
| a. This is to incorporate the following: | | | | | | | |
| On behalf of the State of Oklahoma, the Office of Management and Enterprise Services (OMES) gives notice of the following questions concerning this solicitation, received during the Wiki QA period, which closed on . All questions and procurement/agency responses are detailed below:  System Requirements  1. Attachment A Requirements, System Requirements #19: "The system should have the ability to  communicate with business partners by providing a consistent method for interfacing and a  consistent message format for exchanging data."  a. What business partners, interfacing, and possible data is envisioned by this question?  Please refer to Attachment A Interface Development Requirements for the list of interface needs,  partners, and data exchange information.  Data Conversion  2. Attachment A Requirements, General Requirements #16 States that "Supplier must convert 100% of  data from legacy system (JustWare)." a. If selected, will the DAC supply the JustWare data in MS-  SQL SERVER format? If not, what format will it be provided in?  The legacy database runs on an MS-SQL Server. DAC will work with the vendor to provide the data in  the desired format.  3. Attachment A Requirements, General Requirements #16 States that "Supplier must convert 100% of  data from legacy system (JustWare)." a. Either now, or if selected, will the DAC supply a copy of  the JustWare database schema?  DAC will make all reasonable accommodations to supply data in the desired format to the selected  vendor.  4. Attachment A Requirements, General Requirements #16 States that "Supplier must convert 100% of  data from legacy system (JustWare)." a. For the purpose of estimating the conversion effort, how  many tables and how many columns need to be converted from JustWare?  There are 25 Districts and 2 OK Attorney general databases to convert. There may be slight  variations, but we believe each database will have 351 tables and 4504 columns.  5. Attachment A Requirements, General Requirements #20 States, "Supplier must include system  configuration, data conversion, report conversion, automated document conversion, interfaces, and  training, and be completed per District within two years of a fully implemented contract."  a. In addition to JustWare, what other databases need to be converted? Only the JustWare database  will need to be converted.  b. For every other database that needs to be converted, please indicate if the data will be  provided in MS-SQL Server format, if the DAC will supply a copy of the database schema(s), and how  many tables and how many columns need to be converted.  Document Migration  6. Attachment A Requirements, Discovery and Documents Requirements #1 states, "The system must  provide a fully integrated electronic document management system to help DAs achieve a paperless  workplace by eliminating the need for keeping physical files."  a. Will there also be a document or file migration from a legacy system to the proposed solution?  Yes, the documents will need to be migrated from a file shares on the CMS server.  b. Currently how are documents linked to cases in JustWare? This varies between district databases.  c. If there is to be a migration as part of the contract, what is the current document solution?  JustWare uses a filing cabinet module to store and associate documents with a case. Therefore, the  migration will need to capture and migrate all documents.  d. If the DAC offices are using a document management system, what system is it?  No, our current system lacks eDiscovery portals. Reviewing and redacting sensitive information  from documents, assembling documents into a package, and delivering the package electronically to a  defense attorney is labor-intensive and requires the use of email and other third-party tools.  Interface Development Requirements  7. Attachment A Requirements, Interface Development Requirements #8 states, "The system shall  provide for the  ability to interface with an accounting/billing software package or service for processing fees and  refunds."  a. What are the most common accounting/billing software package or services that the system will  need to interface with?  AllPaid (allpaid.com) is used by 24 districts and Forte (forte.com) is used by one district to  collect bogus checks, restitution, diversion, or supervision payments online. API based interface  shall be provided to capture metadata information from the AllPaid payment module. In addition, an  export function should be provide to export financial data into an excel spreadsheet.  Security Certification and Accreditation Assessment  8. Bidder Instructions, pg. 3, Section Eight: Response to Specifications and Requirements a. Will  you provide instructions for filling out and/or definitions of the Maturity Ratings in the Security  Certification and Accreditation Assessment?  Please refer to Bidder Instructions 8.2.H.iii for the link to the security assessment.  9. Security Certification a. Will you provide a new link to the State of Oklahoma Security  Policies? The following link in the Security Certification spreadsheet is broken:  http://www.ok.gov/cio/documents/InfoSecPPG.pdf.  https://omes.ok.gov/sites/g/files/gmc316/f/SecurityCertification-R\_0.xlsx  Here is a working link:  <https://omes.ok.gov/sites/g/files/gmc316/f/SecurityCertification-R_0.xlsx>  Project Management  10. Exhibit 2, A.2. Project Schedule  a. Is the Proposed Project Timeline table provided DAC's desired timeline (e.g., 8 weeks to  implement, train, migrate data, and interface OSBI ADRS in District 1)? Or is the information in  the table sample data to show how the table works?  It is sample data to show how the table works. However, DAC desires the project be completed  within/under two years.  b. Does the DAC have a target date or timeframe for completing this project? 10/01/2023  c. The Project Timeline lists the Attorney General's Office as the last migration (26th?). Can you  please describe the role of the AGO in this project and how it will use the system? Are there  multiple Divisions in the Office? Will all Divisions/Sections use the same (one) instance of the  system?  Two units of the Attorney General’s office have been using the JustWare application: the Medicaid  Fraud/Workers’ Comp Unit (MFCU) with 32 active users, and the Criminal Justice Unit (CJU) with 14  active users. Each has its own database, so each would need its own migration. The Medicaid  Fraud/Workers’ Comp database (Justware5ProdAG) has business rules, reports, documents and screen  view configurations unique to its processes, and completely different from any of the District  Attorney districts’ rules, reports, documents and screen views. The Criminal Justice Unit’s  database was set up mirroring the District Attorney districts’ databases, with the virtually the  same reports, documents and screen view configurations.  Interfaces  11. Is HIPAA required? HIPAA is required if the proposed solution provides the ability to store  health- related information.  12. Is PCI DSS required? PCI DSS is required if the proposed solution has a financial system with a  built-in credit card processing module.  13. What is the timetable on all those interfaces? DAC desires to have all interfaces complete  within two years.  Ownership  14. In the Project Description section of the DAC Background document, it states, "The Awarded  vendor cannot have any proprietary rights to the proposed solution. DAC expects to retain all  rights to any modifications or configurations to the proposed solution and ownership of future  licenses. DAC expects to be the licensee of all software provided." Could you please clarify  whether by these statements, the DAC is reserving ownership rights to custom development work for  the DAC only?  Yes, the DAC is reserving ownership rights to custom development work for the DAC only.   |  |  |  | | --- | --- | --- | | **Section** | **RFP Text** | **Question** | | Exhibit 2, last paragraph | For evaluation purposes only, assume a contract award date of *December 15, 2021*. Clearly indicate the total estimated time (# of days) for completion of the project. The Supplier shall state the assumptions they made in developing this schedule / timeline. The Supplier shall also indicate their ability to meet this timeline and/or to discuss any foreseen risks in meeting this timeline. | What date should be use for contract award date since the current date listed has passed?  Please use April 1st as the contract Award Date. | | Attachment A, Section 14.4 | The Bidder must incorporate charging language correlated with statutes/citations into the system. | Is charging language in the current system in a format that can be included in a data conversion, or is it stored separately?  Yes, the data is stored in an MS SQL Database schema table and can be migrated to the new system.  Are annual updates to statutes provided to the DAC in a format that can be imported in a system?  DAC can provide the statutes in an excel format to make them easier to import. | | Attachment A, Section 5.16 | Supplier must convert 100% of data from legacy system (JustWare). | How many databases of the current system will need to be converted? If there are multiple databases, are the databases identical? Can information regarding each database size be given (such as number of tables and fields and total gigabytes?  There are 25 Justware district databases and 2 Oklahoma Attorney General’s database that will need to be converted. The database is identical but differs in size. | | Attachment A, Section 13.3 | The Bidder must provide data recovery and back up operations with the same real time standard met by the system. | Can this requirement be explained in more detail? What is meant by "the same real time standard met by the system"?  In addition to an incremental and/or full backup options, the database should have a mechanism to recover data that may be lost in between the last and next scheduled backup jobs. | | Attachment A, Section 15.4 | The system must provide the ability to maintain a history of transactions, including submissions, inquiries, and releases of information. | What is meant by release of information?  When an information/file is shared, the system must track information dissemination history. For instance, if a discovery file is shared, the system must track the sender, recipient, and other relevant information. | | *N/A* | *General Question to clarify Hosting needs and On-premise Hardware Specs* | How much data storage (case documents, images, video, etc.) is currently being used and can the DAC provide trends or estimations for data growth?  Please see table below. | | *N/A* | *General Question to clarify Hosting needs and On-premise Hardware Specs* | For evaluation purposes, is there a set amount of data storage vendors should use for hosting fees at go live and for data growth over the course of the project? Example: x Terabytes at go-live with an annual increase of y terabytes.  DAC prefers a shared storage implementation starting with 75TB of total storage to be shared amongst 25 districts and increase the size by 1TB as needed. | | *N/A* | *General Question* | Does the DAC prefer the proposed solution be a single database shared across all circuits or separate databases per circuit?  DAC would prefer the vendor to list the pros and cons of either strategy and recommend the best solution. The implementation of the legacy system relied on distributed server architecture and required separate database set up for each district. |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **District** | **DB Size (Bytes)** | **CMS Documents (Bytes)** | **Separate Video Folders (Bytes)** |  | **Total GB** | **Total TB** | | **OAG** | 3,165,184 | 2,098,288,763,913 | - |  | 1,954.19 | 1.908 | | **D01** | 2,320,384 | 555,247,316,346 | - |  | 517.12 | 0.505 | | **D02** | 4,987,904 | 84,111,950,350 | - |  | 78.34 | 0.077 | | **D03** | 4,666,368 | 110,203,647,968 | 24,789,167,396 |  | 125.73 | 0.123 | | **D04** | 6,963,200 | 542,936,770,074 | - |  | 505.66 | 0.494 | | **D05** | 10,507,264 | 92,581,803,048 | - |  | 86.23 | 0.084 | | **D06** | 15,008,768 | 1,224,973,953,467 | - |  | 1,140.86 | 1.114 | | **D08** | 20,531,200 | 8,557,979,310,225 | - |  | 7,970.26 | 7.783 | | **D09** | 9,508,864 | 2,085,704,350,851 | - |  | 1,942.47 | 1.897 | | **D10** | 4,780,032 | 263,657,107,329 | - |  | 245.55 | 0.240 | | **D11** | 4,920,320 | 149,689,253,326 | - |  | 139.41 | 0.136 | | **D12** | 8,724,480 | 5,276,789,186,131 | - |  | 4,914.40 | 4.799 | | **D13** | 28,199,936 | 1,365,885,555,026 | - |  | 1,272.11 | 1.242 | | **D15** | 7,483,392 | 2,978,531,408,096 | 12,420,770,132,745 |  | 14,341.72 | 14.006 | | **D16** | 2,489,344 | 42,547,738,989 | - |  | 39.63 | 0.039 | | **D17** | 4,359,168 | 2,484,644,170,738 | - |  | 2,314.01 | 2.260 | | **D18** | 5,380,096 | 13,655,604,650 | - |  | 12.72 | 0.012 | | **D19** | 6,080,512 | 880,743,949,558 | - |  | 820.26 | 0.801 | | **D20** | 16,796,672 | 99,896,275,494 | - |  | 93.05 | 0.091 | | **D21** | 30,736,384 | 737,479,081,584 | 22,389,127,643,136 |  | 21,538.36 | 21.034 | | **D22** | 2,991,104 | 147,849,495,940 | - |  | 137.70 | 0.134 | | **D23** | 7,601,152 | 2,879,596,004,858 | 23,896,661,688,320 |  | 24,937.34 | 24.353 | | **D24** | 4,299,776 | 85,699,089,826 | - |  | 79.82 | 0.078 | | **D25** | 5,702,656 | 2,613,260,392,295 | - |  | 2,433.79 | 2.377 | | **D26** | 1,673,216 | 48,157,751,291 | - |  | 44.85 | 0.044 | | **D27** | 11,548,672 | 2,778,123,930,508 | - |  | 2,587.34 | 2.527 | |  |  |  |  |  |  |  | | **Totals** | **231,426,048** | **38,198,233,861,881** | **58,731,348,631,597** |  | **90,272.92** | **88.157** |  |  |  |  | | --- | --- | --- | |  | **6 month Growth in MBs** | | |  | **DB Size** | **Document Size** | | AG | 104.00 | 44,713.00 | | D01 | 266.00 | 16,839.00 | | D02 | 475.00 | 14,571.00 | | D02 | 35.00 | 8,704.00 | | D04 | 670.00 | 180,646.00 | | D05 | 385.00 | 12,424.00 | | D06 | 290.00 | 218,094.00 | | D08 | 505.00 | 1,188,063.00 | | D09 | 595.00 | 206,862.00 | | D10 | 210.00 | 8,220.00 | | D11 | 135.00 | 15,511.00 | | D12 | 145.00 | 524,203.00 | | D13 | 1,575.00 | 57,993.00 | | D15 | 295.00 | 220,337.00 | | D16 | 135.00 | 2,781.00 | | D17 | D0249.00 | 859,776.00 | | D18 | 120.00 | 126.00 | | D19 | 375.00 | 194,178.00 | | D20 | 15.00 | 11,586.00 | | D21 | 1,812.00 | 48,474.00 | | D22 | 85.00 | 6,579.00 | | D23 | 360.00 | 156,908.00 | | D24 | 1,355.00 | 54,272.00 | | D25 | 240.00 | 19,459.00 | | D26 | 75.00 | 633.00 | | D27 | 439.00 | 254,603.00 | |  | 11,008.00 | 4,326,555.00 |   1. Exhibit 3 – Bid Response Worksheet, Section- Interface Development Requirements #1 Law Enforcement Incident Referral Interface.  Do any Districts currently interface with a Law Enforcement RMS?  If yes, please list each district, the police agency(s) currently interfacing with the district and the name of the RMS (vendor and/or name of RMS).  None of the districts we support currently receive incident referrals from other law enforcement agency systems electronically.  2.  Exhibit 3 - Bid Response Worksheet, Section- Conversion & Customization #2 Report migration.  This requirement states there are approximately 300 reports to migrate from the existing system.  Are all of these reports required to be migrated before the first district office migrates to the new CMS?  Please provide the name and describe the general purpose for each report.  The attached spreadsheet lists the reports to be converted, sorted by “necessity at go-live”, as being Critical to have at go-live for the first district, Important, and Low Priority (availability could be delayed until after go-live).  Current breakdown of level of necessity is as follows:  Critical                   121  Important              48  Low Priority          77                 In addition, there are about 20 reports unique to the AG Medicaid Fraud Unit.  3.  Exhibit 3 - Bid Response Worksheet, Section- Conversion & Customization #3 Document templates. This requirement states there are 200 JDA templates to migrate from the existing system.  Will these templates be the same templates for deployment to all 25 Districts and the AGO office?   Are there differences in these templates from District to District or are they the same templates with data variables handling the District’s unique information?  Do some Districts have templates in addition to these 200?  The document templates will be deployed to all 25 districts and the Criminal Justice Unit of the AG’s office.  They are the same templates district-to-district with data variables handling each district’s unique information, with a few exceptions.  District 21 has their own version of about a dozen documents:  991 – Reminder Letter\_D21  991 – Motion Filed Letter\_D21  991 – Investigation Letter\_D21  991 – Pending Court Action\_D21  D21-Investestigative Work Order  DFA 1st Letter Felony\_D21  DFA 1st Letter Misdemeanor\_D21  DFA Past Due Letter Felony\_D21  DFA Past Due Letter Misdemeanor\_D21  Information with Cover Sheet-D21  Subpoena-D21  4.  Exhibit 2- Project Management Plan, Section A.2 Project Schedule includes the Attorney General’s Office.  What AGO divisions (please list) are being included in this project?  How many staff/users are employed in each division?  Two units of the Attorney General’s office have been using the JustWare application: the Medicaid Fraud/Workers’ Comp Unit (MFCU) with 32 active users, and the Criminal Justice Unit (CJU) with 14 active users.  Each has its own database, so each would need its own migration.  The Medicaid Fraud/Workers’ Comp database was configured to support civil cases and has business rules, reports, documents and screen view configurations unique to its processes, and completely different from any of the District Attorney districts’ rules, reports, documents and screen views.  The Criminal Justice Unit’s database was set up mirroring the District Attorney districts’ databases, with the virtually the same reports, documents and screen view configurations.  6.  Attachment C, paragraph 4 and the Exhibit DAC Background, Project Description both state that the supplier cannot have any proprietary rights to the proposed solution and DAC expects to retain all rights to any modifications or configurations to the proposed solution and ownership of future licenses.  Since DAC wants a COTS solution, can DAC explain what they mean by proprietary rights to the proposed solution?  The DAC reserves ownership rights to custom development work programmed for the DAC.  General Questions   1. A vendor hosted solution may have additional cost associated with data/document storage.  Do any Districts currently have over 2 TB of storage?  If yes, please state the district and current storage.   DAC prefers a shared storage implementation starting with 75TB of total storage to be shared amongst 25 districts and increase the size by 1TB as needed. | | | | | | | | |

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| b. All other terms and conditions remain unchanged. | | | | |
|  | | |  |  |
| Supplier Company Name (**PRINT**) | | |  | Date |
|  |  |  |  |  |
| Authorized Representative Name (**PRINT**) |  | Title |  | Authorized Representative Signature |