



CPO Announcement

State of Oklahoma

Office of Management and Enterprise Services

DATE: July 31, 2026

TO: All CPOs

FROM: OMES Central Purchasing

SUBJECT: Summary of 2026 legislative changes

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State procurement professionals,

The 2026 legislative session resulted in several bills affecting state procurement and contract administration. While some of these changes require agency action and others primarily affect internal OMES processes, all procurement professionals should familiarize themselves with the new requirements **before they take effect on Nov. 1**.

Please review the sections below for a summary of changes:

- [Additional reporting requirements in annual budget requests \(HB 3413\)](#)
- [Service versus staff augmentation reporting \(HB 3414\)](#)
- [New contract documentation and transparency requirements \(HB 3415\)](#)
- [Contract management expectations](#)
- [Form CP005 certification requirements and other changes \(HB 3279\)](#)

Additional reporting requirements in annual budget requests (HB 3413)

[HB 3413](#) expands the information agencies must include with their annual budget submissions. Beginning with budget requests submitted after Nov. 1, agencies will be required to report:

- All contractors.
- Contract amounts.
- Contract status.
- Estimated completion dates for incomplete or pending contracts.
- Whether each contract is for professional services or staff augmentation.
- Actions taken in response to consultant recommendations.
- Final consultant reports, which must be publicly available and linked to the original contract.

What agencies need to do:

Agencies should prepare to collect this information throughout the year to include with future annual budget submissions. With OMES approval, agencies may satisfy the posting requirements by providing a hyperlink to the data on their website. OMES will provide updated budget instructions and forms before implementation.

Service versus staff augmentation reporting (HB 3414)

[HB 3414](#) directs OMES to create a reporting function within the state's accounting system to distinguish contracts for professional services from those used for staff augmentation. It also requires updates to the [Statewide Accounting Manual](#) regarding documentation for intangible assets.

What agencies need to do:

Agencies are not required to make any immediate changes. OMES will develop the required reporting functionality utilizing PeopleSoft data.

To support consistent statewide reporting, OMES Central Purchasing will update the [Oklahoma Purchasing Manual](#) with guidance identifying the appropriate category codes for professional services and staff augmentation.

Additional guidance regarding documentation requirements for intangible assets will also be incorporated into future accounting guidance.

New contract documentation and transparency requirements (HB 3415)

[HB 3415](#) creates several new statutory requirements related to contract administration and transparency. Among other provisions, the legislation requires:

- Vendors to report subcontracting activity.
- A public database of active service contracts.
- Agencies to provide specific contract documentation for statewide contracts.
- Post-assessments of completed contracted services.
- Reporting incomplete contracts during the annual budget process.

What agencies need to do:

HB 3415 represents the most significant operational change for agencies. To ensure consistent statewide compliance, OMES Central Purchasing will issue comprehensive implementation guidance describing the contract documentation requirements for each type of procurement transaction.

Guidance will include:

- Required contract components.
- Required statements of work and supporting documentation, where applicable.
- Required certifications.
- Documentation standards by procurement method.
- Contract closeout and post-assessment expectations.

To satisfy the public reporting requirements established by the Legislature, OMES Central Purchasing will utilize contract attachments maintained in PeopleSoft to populate the statewide public contract database. Agencies should expect future guidance regarding document naming conventions and attachment requirements.

Contract management expectations

As these legislative changes strengthen the emphasis on contract life-cycle management and reporting, OMES Central Purchasing will require every agency to designate a contract manager. [OMES Form CP001](#) will be updated to include designation of the agency contract manager. If an agency does not designate a contract manager, the lead CPO will automatically serve in that role.

The contract manager will be responsible for tracking contracts throughout their life cycle, including:

- Contract execution.
- Deliverables and milestones.

- Amendments and renewals.
- Contract completion.
- Required post-assessments.
- Reporting obligations.

Additional guidance regarding this role and the associated responsibilities will be issued separately.

Form CP005 certification requirements and other changes (HB 3279)

[HB 3279](#) makes several revisions to last year's ethics and contracting legislation (HB 2164) that will significantly reduce the administrative burden on agencies.

Most notably:

- The certification requirements previously implemented through [OMES Form CP005](#) now apply only to purchases of \$25,000 or more and include amendments, renewals, extensions and change orders meeting that threshold.
- The agency head may now designate, in writing, another employee to sign the required certification on behalf of the agency. The agency head remains responsible for ensuring compliance.
- All state officers or employees who make contract decisions are prohibited for one year from becoming an officer or employee of the company with which the state contracted.
- Failure to comply voids the company's contract, and the individual involved is prohibited from state employment for three years.