**Exhibit 2**

**Solicitation # 1600000072**

**Supplier Questionnaire**

Bid Response must include in narrative form the supplier’s experience and previous expertise with the following items.

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| **Supplier Experience & Expertise** | |
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| 1. | Bidder must have experience and expertise providing a software solution that will allow ODOC staff and agencies the ability to enter, modify, review energy audit data, and facilitate cloud-based storage. |
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| 2. | Bidder must have experience and expertise that would allow ODOC to store and retrieve custom reporting to query in real-time or near real-time, run ad-hoc reporting, and schedule customized reports or exports of data. |
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| 3. | Bidder must have experience and expertise in providing a software solution that allows customizable permission(s) to client’s internal end-users, to be able to customize at least one fields, hide fields, change dropdown menus, and tab order. |
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| 4. | Bidder must have experience and expertise in providing a software solution that stores changes to every field and allows queries and reportable access to that data. |
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| 5. | Must have experience and expertise in providing a software solution that offers a primary source of verification where no duplicated home files are created. Program must combine any files at time of creation and on a continued basis. |
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| 6. | Must have experience and expertise in applying updates to the software solution from implementation and throughout contract period. |
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| 7. | Must have experience and expertise in providing a software solution that allows for the monitoring, control, and automatically updated budget as any charge is submitted for each job. This change in budget must occur in real-time or near real-time. All fields should be reportable through software’s reporting feature tools. |
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| 8. | Must have experience and expertise to provide initial client training during implementation and immediately thereafter and supply ongoing product support, maintenance, and product enhancement under this agreement. |
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| 9. | Must have experience and expertise to provide a customizable software that will meet the needs of ODOC not only short-term, but also long-term if new features are requested. |
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| 10. | Must have experience and expertise to provide a dashboard for quick view, at both the State and agency level, of data for requested information. |
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| 11. | Must provide a mobile, tablet, and computer solution for those that are outside of the office. This must also include an off-line feature. |
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| 12. | Must have experience and expertise to successfully transfer existing data into new software solution. |
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| 13. | Must have experience and expertise to create standardized job numbers for each home. Must also have the ability to redact information for privacy reasons as needed. |
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| 14. | Must have experience and expertise to automatically create a risk assessment, reminders for contractor licenses, certificates, and missing documents. |
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| 15. | Must have the ability to respond with a solution or timeframe within two (2) business days of all customer service requests. |
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| 16. | Must have experience and expertise to create, update automatically, and maintain supply/inventory lists by agency. Must update in real-time or near to real-time. Agencies must be notified when a supply/inventory is getting low in availability. |
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| 17. | Must have experience and expertise to integrate ODOC’s Field Guide for ease for staff in the field. |
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| 18. | Must have experience and expertise with creation of customized reports or modify reports already created as needed to meet Federal or State requirements or needs. |
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