**ATTACHMENT A**

**SOLICITATION NO. 16000000072**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded as a program and department contract on behalf of the Oklahoma Department of Commerce for a cloud-based third-party Provider Database Management application, hosting, on-going support, and system maintenance as well end-user licenses for application. This program will focus on the entry, management, and review of data submitted by the grantee and subgrantee entities ODOC already uses a customized state software solution for applications, contracts, and invoicing purposes called OKGrants developed under contract by Agate Software. The system ODOC is seeking to procure with this RFP must supplement and integrate as much as possible with OKGrants but will not supplant the contract or invoicing workflow in OKGrants. Rather, this system will focus on comprehensive client management, workflow, state management and reporting of all required Weatherization data. The awarded contractor must comply with all applicable State and Federal regulations and reporting.

**1.** **Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, is one year and there are four (4) one-year options to renew the Contract.

**2.** **Additional Requirements**

Certain Contract requirements and terms are attached hereto as Exhibit 1 and incorporated herein.