

ATTACHMENT A
SOLICITATION NO. 1600000060

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

Purpose

The Contract is awarded on behalf of the Oklahoma Department of Commerce (ODOC) for duplication of benefits analysis services that will identify and eliminate duplication of benefits for the Community Development Block Grant-Disaster Recovery (CDBG-DR) Program that will have contracts with six (6) to twenty (20) units of general local government (UGLGs), non-profit organizations, or other entities.

1. Contract Term and Renewal Options

The initial Contract term, which begins on the effective date of the Contract, is one year and there are five (5) one-year options to renew the Contract.

2. Contract Specifications

A. Supplier Shall:

- i. Perform analysis that eliminates duplication of benefits for the Community Development Block Grant- Disaster Recovery (CDBG-DR) Program that will have contracts with six (6) to twenty (20) units of general local government (UGLGs), non-profit organizations, or other entities.
- ii. Ensure full compliance with Federal Register Notice (FRN) 85 FR 4685
- iii. Ensure full compliance with the 2019 DOB Notice: 84 FR 28836
- iv. Ensure full compliance with Duplication of Benefits requirements outlined in section 312 of the Stafford Act, as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115–254; 42 U.S.C. 5121 et seq.)
- v. Ensure that all applicants' policies and procedures are in full compliance with the above mentioned Federal regulations
- vi. Knowledgeable of other Disaster Relief Programs that could cause a Duplication of Benefits with the CDBG-DR program and able to establish data sharing agreements with such entities