**KEY STAFF AND OKLAHOMA PRESENCE**

|  |  |
| --- | --- |
| **Bidder Name:** |  |

**Identification of Key Staff and Oklahoma Presence**

Instructions: Include the names of the individuals who will be filling the Key Staff and Oklahoma presence positions listed below. When completing the form:

* Indicate the corresponding internal title within the plan for each position.
* If more than one individual is filling a single position (e.g., there are separate CEO and COO positions) show the individuals together within the same cell.
* If one individual is filling multiple positions (subject to the requirements of Section 1.4.6: “Staffing”), list the individual in each area of responsibility.
* If a position is unfilled, leave the space blank.
* Indicate the FTE percentage associated with each position.
* If an individual will be serving temporarily in a position, indicate the expected length of tenure.

Include a job description for each position directly behind this form. Include a current resume for each individual listed on the form behind the corresponding job description. For example, include the CEO job description, followed directly by the resume of the person filling this position.

| **Contract Title** | **Internal Plan Title** | **Name** | **FTE Percentage for Position** | **Expected Start Month, Year** | **If Temporary, Expected Final Month, Year** |
| --- | --- | --- | --- | --- | --- |
| **KEY STAFF POSITIONS IN OKLAHOMA OFFICE** | | | | | |
| **Chief Executive Officer** |  |  |  |  |  |
| **Chief Financial Officer** |  |  |  |  |  |
| **Chief Medical Officer** |  |  |  |  |  |
| **Chief Operating Officer** |  |  |  |  |  |
| **Behavioral Health Director** |  |  |  |  |  |
| **Care Management Director** |  |  |  |  |  |
| **Compliance Officer** |  |  |  |  |  |
| **Data Compliance Manager** |  |  |  |  |  |
| **SoonerSelect Enrollee Advocate** |  |  |  |  |  |
| **SoonerSelect Enrollee Services Director** |  |  |  |  |  |
| **Grievance and Appeal Manager** |  |  |  |  |  |
| **Information Systems Manager** |  |  |  |  |  |
| **Pharmacy Director** |  |  |  |  |  |
| **Program Integrity Lead Investigator** |  |  |  |  |  |
| **Provider Services Director** |  |  |  |  |  |
| **Quality Director** |  |  |  |  |  |
| **Security and Privacy Officer** |  |  |  |  |  |
| **Transition Coordinator** |  |  |  |  |  |
| **Tribal Government Liaison** |  |  |  |  |  |
| **Utilization Management Director** |  |  |  |  |  |
|  |  |  |  |  |  |
| **KEY STAFF POSITIONS, any Location** | | | | | |
| **Claims Manager** |  |  |  |  |  |
| **Internal Audit Director** |  |  |  |  |  |
|  |  |  |  |  |  |
| **STAFF POSITIONS IN OKLAHOMA, any location** | | | | | |
| **Program Integrity Staff** |  |  |  |  |  |
| **Enrollee Services Call Center Staff** |  |  |  |  |  |
| **Provider Services Call Center Staff** |  |  |  |  |  |
| **Behavioral Health Staff** |  |  |  |  |  |
| **Care Managers** |  |  |  |  |  |
| **Internal Audit Staff** |  |  |  |  |  |
| **Grievance and Appeal Staff** |  |  |  |  |  |
| **Pharmacy Support Staff** |  |  |  |  |  |
| **Provider Services Staff** |  |  |  |  |  |
| **Quality Management Staff** |  |  |  |  |  |
| **SoonerSelect Enrollee Care Support Staff** |  |  |  |  |  |
| **SoonerSelect Enrollee Services Staff** |  |  |  |  |  |
| **Transition Coordination Staff** |  |  |  |  |  |
| **Utilization Management Staff** |  |  |  |  |  |
|  |  |  |  |  |  |