



**Date of Issuance:** 11/18/2022

**Solicitation No.** 0900000560

**Requisition No.** 0900016802

**Amendment No.** 3

Hour and date specified for receipt of offers is changed:  No  Yes, to: \_\_\_\_\_ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:  
Sign and return a copy of this amendment with the solicitation response being submitted; or,  
If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

**ISSUED FROM:**

Cristy D. Newton  
Contracting Officer

405-521-6721  
Phone Number

cristy.newton@omes.ok.gov  
E-Mail Address

**RETURN TO:** [OMESCPeBID@omes.ok.gov](mailto:OMESCPeBID@omes.ok.gov)

**Description of Amendment:**

- a. The Contracting Officer email address in the Bidder Instructions is corrected to read:  
[cristy.newton@omes.ok.gov](mailto:cristy.newton@omes.ok.gov)
- b. The following questions and answers are incorporated into the solicitation:
  - 1. According to Exhibit 2 Pricing Sheet: I don't see the part number or configuration specified, could you please provide me with some information?  
**ANSWER:** Since this is a solicitation for a statewide contract, we are asking you to provide the part numbers and specs for the products in your offering. Also, for reference see our workstation standards as well. <https://oklahoma.gov/content/dam/ok/en/omes/documents/WorkstationStandard.pdf>
  - 2. Bidder Instructions, 8.1.C. Preparation of Bid: It states, "As referenced in subsection 8.2.H, the Bid shall show the ability of the Bidder to meet or exceed the following mandatory specifications for end-user computing devices, servers, storage, and peripherals." If a Bidder does not offer all categories such as Servers, Storage, or Apple, will the Bidder still be considered for an award?  
**ANSWER:** Please see Amendment 1 to this solicitation: "The following clause is incorporated into the Bidder Instructions: 9.13 Bidders may respond to one or more categories."
  - 3. Bidder Instructions, 8.2.F., Section Six: Master Terms: May a Bidder propose the master terms of the NASPO ValuePoint Agreement for Computer Equipment, Peripherals and Related Services and its Oklahoma Statewide Contract (mutually executed by the Bidder and the State), that the Bidder believes are applicable to the Acquisition?  
**ANSWER:** A Bidder may state their exceptions to the terms within their bid.

4. Bidder Instructions, 8.2.F., Section Six: Master Terms between Bidder and State: Will this awarded contract replace the State's Computer Equipment, Peripherals and Related Services Statewide Contracts (Participating Addenda) with all vendors/OEMs?  
**ANSWER:** Yes
5. Attachment A, Exhibit 1: Contract Requirements Section 7; Category Seven – Peripherals & Accessories: Would peripherals include Printers?  
**ANSWER:** Yes
6. Bidder Instructions, Item 9.2: Does the State have a maximum file size that is allowed when submitting via email? If the required files exceed the maximum file size allowed, can bidders submit via multiple emails and include "Email X of X" in the subject line?  
**ANSWER:** The file size is 35MB maximum including the email content and attachments. Yes.
7. Attachment A, Exhibit 1: Contract Requirements Section 8: In this section, it notes, "For reference on Oklahoma agency end user device configurations see Oklahoma's Workstation Standard at: <https://oklahoma.gov/content/dam/ok/en/omes/documents/WorkstationStandard.pdf>." When reviewing this document another link is referenced for Personal Device standards and then mobility standard devices. Can you confirm if this contract is to include (1) specific standard configurations or, (2) is this to cover an OEM PC product lines that fall into each Category outlined on this document at a fixed discount?  
**ANSWER:** OEM PC product lines that fall into each category at a discount.
8. Bidder Instructions, Section 8, E: This section indicates, "Each category must have pricing provided in Exhibit 2 as a minimum discount percentage off list price." To clarify for "i" through "iv", Respondents would complete Exhibit 2 with each product type under Description within the State noted category along with the fixed discount contract rate, correct? Then for "v" it notes a Price List is required. For the Price List for each category, should that be an attachment to Exhibit 2 to include the part number, product description, OEM current List price, product type category discount and then the net price along with the link to the OEM current list/MSRP?  
**ANSWER:** Yes, only one pricing sheet or tab is required for each category and as provided for in Exhibit 2 with a % off list.
9. Bidder Instructions, 8.2.B. (vi) Bid Packet Format: By "subcontractor" does the State mean:  
(1) a company that performs specific work or services (on behalf of Bidder) under the resultant contract (e.g. warranty support, delivery, installation, etc.), that works for and is paid by Bidder; and/or  
(2) Bidder's partners/resellers approved by Bidder and the State to issue quotes, accept and fulfill purchase orders, issue corresponding invoices for the products and support purchased, and process payments under the resultant contract, subject to the same contract terms as Bidder.  
**ANSWER:** Yes, subcontractors are defined as stated in (1). Resellers are not considered subcontractors however they do have the same contract responsibilities as the prime.
10. Attachment D - State Of Oklahoma Information Technology Terms, 3 Compliance and Electronic and Information Technology Accessibility and Bidder Instructions, 8.(ii) Response to Specifications and Requirements: These 2 sections require that Bidder's include a its Voluntary Product Accessibility Templates ("VPAT") and a URL link to the VPAT. The RFP includes Bidder's/OEM's entire product catalog (Desktops, Workstations, AIO, Thin Clients, Laptops and Tablets) and there are no RFP-required configurations. As a result, does Bidder only need to note the URL for its VPAT site, which purchasers can access for all current product VPAT information?  
**ANSWER:** Yes
11. Attachment D - State Of Oklahoma Information Technology Terms, 6.1 Compliance with Technology Policies: The second paragraph references a non-working weblink (<http://eclipse.omes.ok.gov>). Would you please provide the correct weblink?  
**ANSWER:** The link information has been relocated to: <https://oklahoma.gov/omes/services/information-services/policy-standards-publications.html>

12. Bidder Instructions, 8.1.C, i, 3 Online Ordering Process, c: This section notes that the State expects the Supplier to host multiple configurations. When will the State provide the minimum specifications for these configurations?  
**ANSWER:** See Workstation Standards at:  
<https://oklahoma.gov/content/dam/ok/en/omes/documents/WorkstationStandard.pdf>
13. Bidder Instructions: 12. Bid Public Opening  
Please note our request to be invited to the public bid opening zoom meeting.  
**ANSWER:** Noted
14. 8.1.C.i.13. Customer References vs. 8.1.G - Business References  
The RFP response is requiring 3 customer references in section 8.1.C.i.13 and 3 business references in section 8.1.G. Can the State provide clarification on your expectations and differences between the customer references vs. business references?  
**ANSWER:** They are the same. We only need one set of 3 references.
15. 8.2 - H. Section Eight: Response to Specifications and Requirements, item number iii  
Question 1 - How do we determine "If an information technology Security Certification and Accreditation Assessment is required". Does it apply to vendors only bidding on certain categories of products? If so, which ones?  
**ANSWER:** Yes, your security assessment will need to be approved by the OMES Third Party Risk team as to your security posture as a company and is not product specific. You may also submit SIG, CAIQ, FedRamp and StateRamp Certifications in lieu of the Security Assessment.
- Question 2 - We are also requesting OMES to allow bidders to submit the security accreditation assessment after the down selection for an award.  
**ANSWER:** Bidders will be required to submit the Security Certification and Accreditation Assessment, and have it approved, prior to any award. You may also submit SIG, CAIQ, FedRamp and StateRamp Certifications in lieu of the Security Assessment.
16. Bidder Instructions. 14 Leasing  
How does OMES plan to insure the devices that are under a lease?  
**ANSWER:** Devices should be insured by the supplier if under lease.
17. Bidder Instructions General  
What is the anticipated award date and when do you expect the new contract to be effective?  
**ANSWER:** Early 2023.
18. Exhibit 1, Contract Requirements. The RFP refers to "hosted services", are cloud and cloud like as-a-service solutions within scope of this contract?  
**ANSWER:** No, that is boilerplate language and is an 'as applicable' item.
19. Will local help desk support be in scope? If yes, please describe the requirements or expectations.  
**ANSWER:** No
20. How does the State plan to integrate any helpdesk support?  
**ANSWER:** Not known at this time.
21. Are catalog discounts for interactive flat panels, video walls, and security cameras applicable to this contract?  
**ANSWER:** No, those items are out-of-scope and should be available on our SW1021 AV contract.
22. Can manufacturers bid directly?  
**ANSWER:** Yes.
23. Can manufacturers list their resellers on the contract?  
**ANSWER:** Yes
24. Will suppliers be able to add partners to this contract? How many partners will be allowed on the contract for each supplier?

**ANSWER:** We are unsure if you mean resellers instead of partners. If resellers, then yes, and there is no limit, however we want to ensure effective contracting with estimated or proven sales in Oklahoma.

25. In reading the bidder instructions; section C:i:1 – it states the following:
1. Company History
    - a. Bidders must provide a brief history and description of their company detailing how they will support the contract.
    - b. Bidders must indicate number and location of manufacturing plants, distribution outlets, and support centers, as appropriate. Please indicate which facilities have been ISO 14001 certified
- This makes me think that this solicitation is meant strictly for manufacturers such as DELL, HPE, etc. and that resellers such as ISG should not be responding. Would that be accurate?

I assume if it is indeed meant only for the manufacturers to respond, they would then assign resellers to said state contract?

**ANSWER:** This is an open bid and bidders may bid one or more categories.

26. Section 15.2 – *“In order to receive an award or payments from the State, a Bidder must be **registered as both a Bidder and as a Bidder** and must maintain the registration prior to any Contract renewal term. The registration process may be completed electronically at the following link:*
- <https://omes.ok.gov/services/purchasing/vendor-registration>.”

**ANSWER:** The paragraph should read: *“In order to receive an award or payments from the State, a Bidder must be registered as both a Bidder and as a **Supplier...**”*

27. Are you allowing value-added resellers to fulfill orders on behalf of the contract holder? And if so, how many?

**ANSWER** Yes, there is no expected limitation. However, we want to ensure effective contracting with estimated or proven sales in Oklahoma

28. Will the State accept “digital” signatures, or do they require “wet” signatures?

**ANSWER:** The current state standard is Adobe Sign.

29. In addition to the servers and storage products and services that HPE plans to propose, will the state allow for our networking (Aruba) products and services portfolio?

**ANSWER:** Networking products and services would not be considered in-scope.

30. Bidder Instructions document; Section 8.1 Preparation of Bid and 8.2 Bid Packet Format: The instructions for the Bid Packet Format does not include a section to provide responses to the requirements in Section 8.1.C-I. Where in the format should we add responses to Section 8.1.C-I?

**ANSWER:** Those responses would be inserted in Section 8 (H) of 8.2.

31. Bidder Instructions document: Section 8.1.C.i.10.a: Discuss options for employee training for the State of Oklahoma or HPE employees?

**ANSWER:** Oklahoma Staff

32. Attachment A Exhibit 2t – On the pricing spreadsheet under Description, can we list the OEMs we offer under each category (desktop, laptop, etc) and the associated discount for the entire OEM product line?

**ANSWER:** Yes

33. Attachment A Exhibit 2t – Discount % off list – can this be either a discount off of the bidders catalog list price or OEM list/MSRP?

**ANSWER:** Whichever you are proposing to invoice from.

34. Attachment A Exhibit 2t – Non- Warranty Services, Engineering, Services/Support & Training – Do we have the option of proposing this as a discount off list in addition to hourly rates by job title/description and/or unit pricing for specific services?

**ANSWER:** Yes

35. H. Section Eight, ii – VPAT – given the large number of different OEMs that we will be proposing, can VPAT information be provided upon award rather than part of our RFP response?  
**ANSWER:** Links to VPAT information are acceptable.
36. Is this solicitation replacing an existing contract?  
**ANSWER:** Yes
37. Will this contract be awarded to multiple vendors?  
**ANSWER:** This depends on bids received and evaluation of those bids.
38. Would you please clarify your meaning of Service Levels Agreement when it comes to the following section: The State expects the Supplier to provide an SLA to protect the State against a problematic model or component. Would this be an entire product line and would the OEM be responsible for the SLA?  
This is unclear.  
**ANSWER:** Generally geared to a model or component and not an entire product line. The OEM should be responsible.
39. Can services include both OEM services and vendor provided services?  
**ANSWER:** Yes
40. What is required for Bidder Instructions, Section H, ii, Preferred Documentation (p.7)?  
**ANSWER:** Provide your company SLA's; examples of your billing and how it is delivered; examples of how account information is provided if multiple locations are being serviced; what training is available; account team and support information; and your company's defined escalation process.
41. Bidder Instructions  
8.2 - H. Section Eight: Response to Specifications and Requirements, item number iii  
Question 3 - Are bidders allowed to submit internal security policy documents, in lieu of the States "Security Certification and Accreditation Assessment"?, if so, can the State assure the vendors that these documents will be redacted from public disclosure?  
**ANSWER:** Oklahoma will accept SIG, CAIQ, FedRamp and StateRamp Certifications in lieu of the States Security Assessment for review. Security Assessments are protected from disclosure as they are considered confidential information.
42. Is this online ordering process outlined below required to submit a bid?  
The Supplier will provide a State specific eCommerce web site that presents the State's approved configurations, along with any approved upgrades or peripherals. Suppliers may be required to show a working demo of this capability as part of the vetting process. As part of the ordering process, the State expects the Supplier to host multiple configurations. When the order is placed online, OMES-ISD will specify which configuration is loaded on each of the units. It is preferable that eCommerce sites have an API capable of interfacing with Oklahoma's instance of ServiceNow. All configurations should be offered for both the current Windows 10 Semi-Annual version (and current macOS version), and a no Operating System configuration for staff utilizing Linux-based configurations.  
**ANSWER:** It is not required to bid, but preferred.
43. For Exhibit 2 Pricing Sheet – The section for “Non-warranty Services, Engineering, Services/Support & Training” which only has columns for Description and Discount % Off List. Can we also provide rates and roles for these services?  
**ANSWER:** Yes
44. We are trying to access the link in 9.2 (page 12), but receiving an error that the link is not found. Do you have this document you can email or provide a different link?  
  
9.2 (page 12) - The Supplier's employees, agents and subcontractors shall adhere to applicable Customer policies including, but not limited to acceptable use of Internet and electronic mail, facility and data security, press releases, and public relations. As applicable, the Supplier shall adhere to the State

Information Security Policy, Procedures, Guidelines set forth at [https://omes.ok.gov/sites/g/files/gmc316/f/InfoSecPPG\\_0.pdf](https://omes.ok.gov/sites/g/files/gmc316/f/InfoSecPPG_0.pdf). Supplier is responsible for reviewing and relaying such policies covering the above to the Supplier's employees, agents and subcontractors.  
**ANSWER:** <https://oklahoma.gov/omes/services/information-services/policy-standards-publications.html>

c. All other terms and conditions remain unchanged.

\_\_\_\_\_  
Supplier Company Name (**PRINT**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (**PRINT**) Title

\_\_\_\_\_  
Authorized Representative Signature