**ATTACHMENT A**

**SOLICITATION NO. 0900000514**

**SW1046**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**Purpose**

This Statewide Contract is for a comprehensive Online Database Service for legal research, legal information, public records research, news, business information and data delivery for law enforcement and government. This contract will be made available to all levels of state, local and county government agencies as well as other public agencies authorized to utilize statewide contracts. A contract may be awarded to one or more Suppliers.

**1.** **Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, is one year and there are (4) one-year options to renew the Contract.

**2.** **Contract Specifications**

A. Contract specifications are set forth below as Exhibit 1.

B. Exhibit 2- For Price sheet Template.

**Exhibit 1**

**A. Technical Specifications/Requirements**

Technical specification requirements are the minimum capabilities, features, and/or technical standards that must be met by the proposed solution.

1. Online access will be provided for legal research, legal information, public records research, and public records search platform that offers data delivery for law enforcement and government and must include, but is not limited to, legal research, public records research, legislative reporting, newsroom, business information and data delivery. End users must have the ability to download, print materials, and save result records and/or report records.

2. Supplier shall list and define in complete detail each plan individually and all available search engines offered within the specified plan.

3. Supplier shall provide unlimited access to all libraries applicable to law enforcement and government and provide product-, service- and/or plan-specific pricing and any other line-item pricing applicable to Supplier’s products and services.

4. Supplier shall list each individual resource that is included in each primary library.

5. Supplier shall list each available database, feature and service that is excluded from the Monthly Charge per User in the primary libraries and services.

6. Supplier shall define pricing, and or rate per transaction for each excluded database, feature, and service.

7. Supplier shall submit fixed pricing per month per user for add-on libraries relative to all the libraries in its product line.

**B. Online Data Delivery for Law Enforcement and Government Requirements**

1. Supplier shall propose a research platform designed to provide a vast amount of public records data and allow for federated searching using a single interface to search across multiple data sources and easy to read reports.

2. Supplier shall submit detailed applicable proposed pricing.

**C. Data Delivery Report Requirements**

The proposed data delivery report shall be easy to read and shall contain and perform the following:

a) Basic Report

b) National Comprehensive Report

c) Business Comprehensive Report

d) Add Associates to Basic Report (applicable when a Basic Report is ordered)

 e) Add Associates to National Comprehensive Report (applicable when a National Comprehensive Report is ordered)

f) Additional features to include capability to allow users to start or resume working immediately with saved documents and check search history and return to interrupted research at a later time or in a later session.

**D. Training**

1. Supplier shall provide training as required for proposed online legal research solution and the proposed data delivery solution.

2. Supplier must provide in pricing for individuals receiving training.

**E. Price**

 1. Supplier shall provide price on Exhibit 2 cost response template.

2. **Price Increases** – Resources Defined and Identified as **“Excluded Charges”**

Prior to being effective under the Contract, price increases for Databases and Features defined and identified as “Excluded Charges” shall be submitted to the attention of the contracting officer for approval prior to the proposed effective date of the price increase. Approval will be granted if the successful supplier(s) provides ample documentation showing that the cost to the supplier has been increased per a contract with a data contributor or if databases have been enhanced or are released after contract award.

**F. Value Add Offers**

The successful supplier(s) may present special offers or products that are beneficial or specific to an individual. The successful supplier shall invoice all value-added offers or products as a separate line item on the agency’s monthly billing.